



## City of Pataskala *Legislative Report to Council*

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### Legislative Report

#### June 21, 2022 Council Meeting

#### **Unfinished Business**

##### A. Ordinances

###### ➤ **ORDINANCE 2022- 4421 – 2<sup>nd</sup> READING**

The rezoning request is for a total of 38.32 acres comprised of three separate properties located on Refugee Road. On February 11, 2022, the owners of the properties met with staff and the Chairperson of the Development Committee to discuss the possibility of the City rezoning the properties, on the owners' behalf, from the R-87 – Medium-Low Density Residential District to the PM – Planned Manufacturing District. In doing so, the properties would be appropriately zoned for development in the area, would be aligned with the land use recommendation from the Comprehensive Plan, and would match the zoning of surrounding properties. The owners agreed to the rezoning proposal and collectively signed a letter in support. On February 24, 2022, the Development Committee met to discuss the rezoning proposal and recommended that the application proceed through the rezoning process. On April 6, 2022, Planning and Zoning Commission recommended approval of the proposed rezoning.

##### B. Resolutions

#### **New Business**

##### A. Ordinances

#### **Consent Agenda**

##### 3. Motions

##### 4. Resolution

###### ➤ **RESOLUTION 2022-061 - REPLACEMENT PAYROLL SYSTEM**

I have reported in previous reports to Council the frustration the Finance and other city departments have related to our current payroll provider, Paycor. The recently 'upgraded' their time and attendance system as well as their payroll system. This change has resulted in a number of unintended consequences. It has made the

biweekly timecard approval processes more difficult. As a result, the Administration and the Finance department have researched and interviewed alternative service providers. Unfortunately, most have no prior experience in processing public payroll, which is significantly different from that in the private sector. We recommended that the city move the payroll processing to HR Butler's *iSolved* system. **We are respectfully requesting that Council read the legislation at the June 21<sup>st</sup> meeting and approve the legislation.**

➤ **RESOLUTION 2022-062 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A PROGRAM YEAR 2022 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM PARTNERSHIP AGREEMENT WITH THE BOARD OF COMMISSIONERS OF LICKING COUNTY**

In October of 2019, the Licking County Board of Commissioners adopted a Policy & Procedures Manual (PPM) for all Licking County housing programs funded in whole or in part with Community Housing Improvement Program (now Community Housing Impact and Preservation) funds. This and several other agreements allow the County to solicit and administer CHIP funds to citizens that meet the criteria within Pataskala. These funds are available to low-and moderate-income homeowners to assist them with making needed repairs to their homes. The Ohio Development Services Agency/Office of Community Development requires Licking County and the City of Pataskala adopt one PPM and one PA for the partnership for the duration of the PY 2022 CHIP grant period. This resolution directs the City Administrator to enter into those partnership agreements for the program year 2022. There is no financial obligation to the city for entering into this agreement. (Attachment A is the agreement reviewed by the Law Director)

➤ **RESOLUTION 2022-063 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR THE ADMINISTRATION OF HEALTH AND ENVIRONMENTAL SERVICE AND AFFAIRS WITHIN THE GEOGRAPHICAL JURISDICTION OF THE LICKING COUNTY, OHIO COMBINED GENERAL HEALTH DISTRICT**

Under the Ohio revised code each city within the State of Ohio constitutes a health district known as a "city health district" It also allows one or more cities to unite in a general health district. In Licking County, the Licking County Health Department has historically grouped Newark City Health District, the Heath City Health District, the Pataskala City Health District, and the Licking County General Health District into a single combined general health district. The Licking County Health Department then administers the health and environmental services to this combined general health district. This resolution directs the City Administrator to execute an agreement for those services in 2023. Historically, the cost to the city has been just over \$60,000 and Pataskala always accounts for this during the budget process. (Attachment A is the agreement reviewed by the Law Director)

➤ **RESOLUTION 2022-064 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR, OR HIS DESIGNEE, TO ADVERTISE, RECEIVE, AND REVIEW BIDS FOR THE 2022 SEWER LINING PROJECT**

The Utility Department, as a requirement of our EPA discharge permit, was required to analyze, identify and reduce the amount of Inflow and Infiltration (I&I)

water in the waste water collection system. Following the completion of the I&I Corrective Action Plan, we identified the River Forest and Oak Meadow Drive areas as being the most important areas to repair.

The Utility Director has identified a sewer lining concept as being the most economical and least disruptive option to accomplish this task. Sewer lining will not require excavations (unless a section of the existing pipe has collapsed) as the liner is inserted in the existing pipe from manhole to manhole.

The cost of this project is expected to exceed the \$50,000 competitive bid threshold. This resolution will authorize the Utility Department to advertise, receive and review bids for the 2022 Sewer Lining Project as allowed under section 8.02 of the City Charter.

Approval of Resolution 2022-064 is recommended.