



City of Pataskala *Legislative Report to Council*

Legislative Report

August 15, 2022 Council Meeting

Unfinished Business

A. Ordinances

➤ **ORDINANCE 2022-4426 – 2nd READING - AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK & POLICY MANUAL FOR PUBLIC EMPLOYEES OF THE CITY OF PATASKALA**

When Clemans-Nelson was first brought on as our Human Resources consultant, one of the first major items the Administration tasked that firm with was a thorough review of the Employee Handbook & Policy Manual. The last major amendment to the Employee Handbook & Policy Manual took place on September 21, 2020, with the adoption of Ordinance 2020-4372. Prior additions/changes to the handbook were done in more of a reactive way (to solve a newly identified problem like Covid-19). As a result, the handbook needed some housekeeping in the areas of “best HR practices” and modernization. The adoption of the handbook codifies the City’s employment practices and supplements areas where our collective bargaining agreements are silent. Exhibit A is the handbook itself and Exhibit B is a listing of the changes made in this edition.

**The amendment by substitution is too insert the effective date (October 1st, 2022) of the handbook.

➤ **ORDINANCE 2022-4427 – 2ND READING - ONEOHIO OPIOID SETTLEMENT**

The city has been recently notified that it can expect to receive approximately \$30,000 in funds from the opioid settlement (“OneOhio”) between the State of Ohio and the pharmaceutical companies. The funds are required by the Auditor of State to be placed in a separate fund and are restricted as to purpose. To create the new fund, Council authorization is required and is the purpose of this ordinance. **We anticipate that this legislation will go through the required 3 readings. We are respectfully requesting that Council hold the 2nd reading of this legislation at the August 15th Council meeting.**

B. Resolutions

New Business

A. Ordinances

➤ **ORDINANCE 2022-4428 – 1ST READING - SUPPLEMENTAL APPROPRIATION**

We have identified several adjustments to the 2022 budget which require additional appropriations. At this point, there is only one specific area that is being addressed on this legislation which is covered below. **We are anticipating that this legislation will go through all three (3) required readings. We are respectfully requesting that Council hold the 1st reading of the ordinance at the August 15th Council meeting.**

- i. *Sections 1 – 4: Income Tax Collection Fees & Refunds* - Income tax collections continue to track better than the original budget estimates. During July, the income tax projections were increased to reflect the improved trend. Unfortunately, one of the consequences resulting from increased collections is that the costs of collections have also risen proportionally. In addition, the value of taxpayer refunds in 2022 have also increased. These sections represent the increases necessary to cover those expenses.

Consent Agenda

3. Motions

4. Resolution

- #### ➤ **Resolution 2022-076: Accepting the Rates and Amounts** – ORC §5705.34 requires the city to accept the property tax rates and amounts as determined by the Licking County budget commission. This resolution would provide such formal acceptance and ensure the city's compliance with the code.