



City of Pataskala *Legislative Report to Council*

Legislative Report

September 19, 2022 Council Meeting

Unfinished Business

A. Ordinances

➤ ORDINANCE 2022-4428 – 3RD READING - SUPPLEMENTAL APPROPRIATION

We have identified several adjustments to the 2022 budget which require additional appropriations. At this point, there is only one specific area that is being addressed on this legislation which is covered below. **We are anticipating that this legislation will go through all three (3) required readings. We are respectfully requesting that Council hold the 3rd reading of the ordinance at the September 19th Council meeting and approve it. There have been no changes to the legislation since its' 2nd reading.**

- i. *Sections 1 – 4: Income Tax Collection Fees & Refunds* - Income tax collections continue to track better than the original budget estimates. During July, the income tax projections were increased to reflect the improved trend. Unfortunately, one of the consequences resulting from increased collections is that the costs of collections have also risen proportionally. In addition, the value of taxpayer refunds in 2022 have also increased. These sections represent the increases necessary to cover those expenses.
- ii. *Sections 5-9: The Finance Department's Accounting Clerk, Shellie Widdis*, has resigned her position effective September 7th. During the recruitment process, I arranged to have a temporary staffing company, Creative Financial Staffing (CFS), provide the city with a temporary employee to primarily handle the accounts payable process. This approach should allow us to maintain a satisfactory level of service until a replacement clerk can be identified. These costs would need to be paid from the Contractual Services budget category instead of Salary & Related. As a result, we are requesting budget reallocations to enable us to issue a purchase order for the charges. There is no net impact to the budget resulting from these changes.

➤ ORDINANCE 2022-4425 – 2ND READING - AN ORDINANCE TO REZONE PROPERTY LOCATED AT 0 PALMERS LAND AVENUE, PARCEL NUMBER 063-141570-00.000, TOTALING 3.07 +/- ACRES IN THE CITY OF PATASKALA, FROM THE MEDIUM DENSITY RESIDENTIAL (R-20) ZONING CLASSIFICATION TO THE LIGHT MANUFACTURING (M-1) ZONING CLASSIFICATION.

The approximately 3.07-acre property located at the end of Palmers Land Ave (Parcel No. 063-141570-00.000) is currently occupied by two structures. A 728-square foot pole barn, and a larger 1,440-square foot pole barn, both built in 1992. Much of the site is wooded, and the only frontage the property has along the public right-of-way is on Palmers Land Avenue. The Applicant also owns the adjacent 4.27-acre property directly to the north, which is occupied by Meredith Brothers, Inc., a construction components manufacturing facility, with frontage on Klema Drive. The Applicant is requesting approval to rezone the 3.07-acre parcel from R-20 – Medium Density Residential to M-1 – Light Manufacturing. The purpose of the rezoning is to provide for additional material storage for their business located on the lot adjacent to the north (Meredith Brothers, Inc.). The requested rezoning is in line with the recommendations of the Comprehensive Plan and was recommended for approval by the Planning and Zoning Commission on July 6, 2022.

➤ **ORDINANCE 2022-4429 – 2ND READING AN ORDINANCE AUTHORIZING, DIRECTING, AND APPROVING THE EXECUTION OF A COMMUNITY REINVESTMENT AREA AGREEMENT BETWEEN THE CITY OF PATASKALA AND RED ROCK INVESTMENT PARTNERS, LLC**

This CRA is for a development project by Red Rock within the corporate park on land across Etna Parkway from the existing AEP site. It is for two buildings. One building is 400,000-500,000 sq ft with an estimated payroll of \$5.25-\$14 million for 200-400 full time equivalent employees. The other building is 350,000-500,000 sq ft with an estimated payroll of \$5.25-\$12.25 million for 200-350 full time equivalent employees. This CRA is for a 100%, 15 year abatement.

The administration anticipates the need to amend this legislation by substitution at the second reading to include language that establishes an easement that will allow the neighboring properties on Mill and Columbia Road have access to Etna Parkway. The administration intends for this ordinance to go through the normal three readings.

The site plan was reviewed by the development committee on Aug 22. And a recommendation was made by the committee to approve the CRA, pending minor changes to the legislation.

Motion to amend by substitution: The new CRA version in the legislative report has been amended to remove the signatures of the Licking Heights Board of Education. The site sits solely within the Southwest Licking School boundary. **Note the Administration and Red Rock are still finalizing language associated with the easement. We will need to amend this by substitution at the third reading once we settle on a final version.**

B. Resolutions



New Business

A. Ordinances



Consent Agenda

3. Motions



4. Resolution

➤ **RESOLUTION 2022-081 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH STRAND ASSOCIATES, INC. FOR DESIGN SERVICES RELATED TO THE CREEK ROAD LIFT STATION UPGRADE PROJECT**

The Creek Road Lift Station (CRLS) is the main lift station transferring wastewater to the Water Reclamation Facility for treatment. It is the lift station that most of the undeveloped land in the Pataskala Utility Department service territory will flow to. It is also the overflow point in our existing collection system during wet weather events. After identifying the need to upgrade this system, the Utility Department followed the Request for Qualifications (RFQ) process to select a design firm.

Strand Associates, Inc. conducted a preliminary design study to determine what would provide the greatest increase in capacity at the CRLS. Following that preliminary design study, it was determined that separating the force mains from CRLS and the Eastside Lift Station, while also upsizing the CRLS force main would provide a nearly 25% increase in capacity.

Strand Associates, Inc. has presented a design proposal in an amount not to exceed \$77,000. The design will include the upsizing of the CRLS force main, separation of the two lift station force mains, replacement of the pump rail system at CRLS, EPA permitting preparation, Army Corp of Engineer permitting preparation, and bidding services.

The funds for the design services are available in the 2022 Budget. They will come from the American Rescue Act Plan (ARPA) funds that the City of Pataskala received.

This concept was presented to the Utility Committee on Sept 8. The Utility Committee recommended approval of this proposal, with the stipulation that a schedule be provided for the 30%, 60%, and 90% completion milestones. That schedule has been included in the proposal.

Approval of Resolution 2022-081 is recommended.

➤ **RESOLUTION 2022-082- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH GLAUS, PYLE, SCHOMER, BURNS & DEHAVEN, INC. (GPD GROUP) TO PERFORM ENGINEERING DESIGN AND BIDDING SERVICES FOR THE 2023 STREET IMPROVEMENTS PROGRAM.**

Approval of this resolution will authorize GPD Group for design and bidding services for the 2023 Street Improvements Program. Engineering Design and Bidding Services for the annual Street Improvements program is identified in the 2022 budget as Public Service Department project number SVC-16-022.

The purpose of this project is to design roadway improvements as needed throughout the City. The PSD is currently working with the Street Committee to finalize the streets that will be improved, but it is anticipated that two of the roads that were included in the 2022 project as alternates will be moved to base bid for 2023. Those roads are Columbia Road, south of Broad St., and Woodside Dr.

The proposed value for design and bidding services for this project is \$37,980. The total value for construction of this project, as identified in the proposed 2023 budget as project SVC-19-003, is \$800,000. The base bid will include improvements that are designed to fit within this budget. The design will also include alternate bids for work to be completed, if bids are low enough, and/or to be funded from savings in the 2023 budget, if available and desirable to Council.

Approval for bidding, then construction will be sought after the design is complete. Approval of Resolution 2022-082 is recommended.

➤ **RESOLUTION 2022-083 – A RESOLUTION CONSENTING TO THE 2023 ODOT MUNICIPAL BRIDGE INSPECTION PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ALL CONTRACTS TO COMPLETE THE SAME**

This Resolution is to authorize participation in the 2023 ODOT Municipal Bridge Inspection Program. Through this program, all bridges within the City are inspected and rated for load capacities and restrictions. The inspections and reports are completed by a bridge engineering consultant that is selected by ODOT, and the program is 100% funded and managed by ODOT.

By consenting to participation in the program, the City agrees to comply with, implement, and fund, any recommended weight limit postings, critical action plans, or closures as determined by the findings of the inspections. These types of recommendations are given in the best interest of the public, and are only given when driven by necessity.

Approval of Resolution 2022-083 is recommended.