



City of Pataskala Finance Department

James M. Nicholson, Finance Director

Finance Director's Report to Council

Current Projects & Issues

- **October 2022** – Due to the time demands associated with the creation of the operating budget document, the financial results through September 30th have not yet been compiled and summarized in the monthly Financial Condition Report. I plan to work on that report once the budget books have been produced and distributed to Council. As we have not yet received the 2nd-half October settlement from RITA, I'm unable to provide an update on October's income tax collections at this time
- **2023 Budget** – Several revisions needing to be made to the proposed budget (as presented at the budget workshop) were made. These modifications were identified in my legislative report. The resulting budget was used to draft the appropriation ordinance. In addition, the annual income tax allocation legislation has been prepared. Both pieces of legislation are being presented to Council at the October 17th Council meeting. I continue to work on creating the formal, comprehensive budget document and plan to have it to Council shortly.
- **Accounting Clerk Replacement** – The PBR met to review the Accounting Clerk position applications on September 29th and approved eight (8) applications for inclusion on the eligibility list. Due to the time constraints associated with the creation of the budget book and attending the Ohio GFOA conference, interviews were scheduled for the week of October 17.
- **Payroll/Human Resources System Replacement** – We've completed the transition to the new payroll and time/attendance services. Overall, the payroll process was successfully converted. As would be expected with any major system implementation, there were some 'clean up' issues that we're currently working on. The next step is the full implementation of the time/attendance and HR systems. We continue to have biweekly calls with the implementation team to address any outstanding issues
- **2023 Health & Life Insurance Renewal**: Open enrollment (OE) for the 2023 health insurance program will be held during the month of November. However, since there are no changes to the program and the rates only increased by 2%, we'll simply distribute the OE materials to employees and assist them in making any changes that they wish to make in lieu of holding in-person all-employee meetings.
- **Collective Bargaining** – We met with the FOP on October 12th to initiate negotiations for a 2023-2025 collective bargaining agreement. We will be meeting with the USW on November 4th to kick-off their negotiations. In preparation for these negotiations, we met as a negotiating team to discuss strategy, etc. prior to meeting with the FOP for an initial negotiating session.
- **Ohio GFOA Conference** – I attended the annual Ohio GFOA fall conference from October 5-7 which was held in Columbus at the Hilton Easton. It was a good conference and I presented a session entitled 'Budget 101' as well as participating in 2 panel discussion sessions..