



CITY OF PATASKALA, OHIO

POSITION DESCRIPTION

POSITION TITLE:	Concession Stand Worker
PAY RATE:	\$10.50
POSITION TERM:	Seasonal (non-permanent)
DEPARTMENT:	Parks and Recreation Department
POSITION REPORTS TO:	Parks and Recreation Manager
NUMBER OF OPENINGS:	Six (6)
FLSA STATUS:	Non-Exempt
CIVIL SERVICE STATUS:	Unclassified

JOB DESCRIPTION:

Basic Functions

The Concession Stand Worker is responsible to provide customer service. Prepares and serves a variety of menu items. Sells items, collects payment, and provide correct change to the guests. All Concession Stand Workers report directly to the Concession Stand Manager.

Essential Functions

Duties include, but are not limited to, the following:

- Perform swimming rescues and first aid CPR, as needed.
- Take orders for food, beverages and prepare microwaveable food items such as sandwiches and hotdogs using appropriate quantities of ingredients.
- Follow proper sanitation guidelines during food preparation and packing activities.
- Participate in the set-up of concession stand/admission area, arrange inventory of supplies, and communicate shortages of deficiencies to facility manager.
- Assist in conducting program evaluations
- Assist with participant registration and inquiries
- Maintain a safe environment in the pool and surrounding areas and ensure safety of pool patrons.
- Attend staff meetings and trainings.
- Leads energizing, fun, safe, and educational classes, as directed by the supervisor.

HOURS: Total of 300 hours over a two-month time period- Additional hours are possible

- Be available AM, Afternoon. PM
- Work special events, community events, and pool parties
- Be available during weekends and holidays
- Concession Stand Operations: 4-8 hour shifts each day: Concession stand operation

Safety

- Follows established safety procedures
- Reports unsafe conditions to supervisor
- Assists with department housekeeping

Other Duties

- Other related duties as required or assigned by the on-duty Pool Manager/Swim Lesson Coordinator

MINIMUM REQUIREMENTS FOR ENTRY TO POSITION

- Must be 15 years old by Memorial Day of each pool season
- Pass basic money handling math test

TRAINING AND EXPERIENCE

- Attend regular in-services and meetings both online and in person
- Ability to investigate and resolve citizen complaints and inquiries.
- Ability to establish and maintain effective working relationships with employees and the public.

All applications will be reviewed and considered for qualifications. The City of Pataskala reserves the right to determine if an applicant meets the essential qualifications of the position.

Posted:

The City of Pataskala is an equal opportunity employer