

PAUL H. BENEDICT

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paulbenedict100@gmail.com

Highly motivated resident of Pataskala seeking the opportunity to give back to the community. Eager to see the big picture and how I can help with the growth and sustainability of this community. I am passionate about seeing youth grow within their activity in sports.

PROFESSIONAL EXPERIENCE

MAY 2018-PRESENT

DIRECTOR OF CAMPS & CLINICS, OHIO STATE UNIVERSITY DEPART. OF ATHLETICS

- Oversee all Sports Camps & Clinics which included roughly 15,000 campers and over 200 camps per year.
- Work directly with all Head Coaches to develop, organize and implement each camp
- Hire, train, and oversee payroll for 30 students staff
- Oversee payments and payouts of camp revenue totaling over 2 million
- Monitors for compliance with NCAA, Big Ten, University, federal, and state policies
- Coordinates camp dates, facilities, housing, meals and transportation
- Oversee processing of camp registrations, payments and deposits, approves and process refunds, maintain records and databases, produces reports
- Serve as the primary contact for University departments and general public
- Develop and implements camp policies and guidelines.
- Manage two full time staff and thirty student interns who worked at all of our Athletic Facilities

AUGUST 2008 – MAY 2018

HEAD COACH MEN & WOMEN'S TRACK & FIELD/CROSS COUNTRY, OHIO DOMINICAN UNIVERSITY

- Spearheaded the establishment of a new Collegiate Track & Field program in 2010
- Responsible for recruitment of student-athletes for six NCAA Division II varsity sports
- Successfully grew roster size from 20 athletes to 80 athletes
- Responsible for the management of scholarship funds
- Demonstrated an ability to work and manage varsity sports within a limited operating budget
- Managed practice and training activities for six varsity sports
- Knowledge/Interest in fundraising
- Managed student-athlete study tables and monitors academic progress and status
- Responsible for completion of administrative work including athlete's physical forms, requests for purchases, and travel plans and reimbursements.
- Cross Country National Qualifier in 2009 (NAIA)
- NAIA Cross Country Coach of the Year 2009
- 11 NCAA Division II Provisional Marks
- Led the cross country teams to its highest conference and regional finishes

- Take pride in working with each student-athlete on an individual level/coach and mentor student-athletes

SEPTEMBER 2006 – NOVEMBER 2008

ACCOUNTS PAYABLE ADMINSTRATRO, PROFESSIONAL PRACTICE MANAGEMENT

- Was responsible for keeping track of numerous accounts in a timely manner
- Prepared General Ledgers and Financial reports
- Was accountable for training new clients on Client Bookkeeping Solutions Software
- Worked with Accounts Receivable

EDUCATION

MAY 2015

MASTERS OF SCIENCE SPORTS MANAGEMENT, OHIO DOMINICAN UNIVERSITY

WINTER 2008

CONTINUING EDUCATION FINANCE & ACCOUNTING FOR NON FINANCIAL MANAGERS, THE OHIO STATE UNIVERSITY

MAY 2005

BACHELOR OF ARTS IN BUSINESS, MUSKINGUM UNIVERSITY

MEMBERSHIP & HONORS

- Cross Country and Track and Field, Muskingum University 2001-2004
- President, Kappa Sigma Fraternity, Muskingum University 2004
- Certified Cross Country and Track Official, OHSAA & NCAA
- Boston Marathon, 2011
- Ironman, Maryland 2021

REFERENCES

TJ Shelton, Athletic Director Case Western Reserve University
614.354.6315 tes123@case.edu

Dr. Jim Strode, PhD, Director of Undergraduate Programs Sport Management, Ohio University
614.565.0243 strode@ohio.edu

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