

Applicant _____ Date of event _____ Application # _____

Date Application received _____ (Must be at least 30 days prior to event)



OUTDOOR PUBLIC ENTERTAINMENT EVENTS PERMIT APPLICATION

CITY OF PATASKALA, DEPARTMENT OF THE CITY ADMINISTRATOR
PURSUANT TO CODIFIED ORDINANCE § 729 as amended June 8, 2009

General Outdoor Public Entertainment Events Permit Requirements:

1. Applicant must be at least eighteen (18) years of age to obtain an Outdoor Public Activities Permit.
2. Applicant must furnish to the City Administrator proper identification. Proper forms of identification include:
 - a) State of Ohio Driver's License;
 - b) State of Ohio Driver's Permit;
 - c) State of Ohio Identification Card;
 - d) Driver's License, Driver's Permit or Identification Card issued by another state;
 - e) Any other photo identification card bearing the Applicant's full name, birth and/or social security number.
3. Fees and Bonds:
 - a) Application Fee: \$25.00 non-refundable;
 - b) Performance Bond for \$2,500.00 to guarantee performance of conditions stipulated on Outdoor Public Entertainment Event Permit.
4. Names and social security numbers of all ride and game operators if working for a for-profit amusement company that is hired for the event. Police Department will do background checks.

PLEASE PRINT LEGIBLY OR TYPE THE FOLLOWING: (attach additional pages if necessary to fully describe your event)

1. Applicant's Name (Sponsor of Public Activity): _____
2. Proceed Benefit with Agency/Program: _____
3. Applicant's Agent (Contact Name): _____
4. Applicant's Address: _____
5. Applicant's Phone Number: (Home) _____ (Business) _____
(Cell) _____ (Email) _____

6. Provide Name(s) and cell numbers of individual(s) who will be available on proposed location for the activity during all hours of activity. Attach an extra sheet with schedules if necessary

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7. Name of contact information, and role of operator of the event or all activities of the event if more than one _____
 8. Proposed date(s) of outdoor public activity: _____
 9. Proposed hours and duration of outdoor public activity: _____
 10. Proposed location (address) of outdoor public activity: _____
 11. Property owner(s) signature granting permission for activity (or, attach copy of Use Permit from City Parks & Recreation Board if applicable): _____
 12. Attach a sketch plan of the proposed location(s) of all rides, booths, and other events, showing the dimensions of the site and where any utilities, such as water and electricity will be accessed.
 13. Brief Description of outdoor public activity: _____
 14. Has this event or this Sponsor been the subject of any previous complaints, citations, and/or actions taken relative to any required performance bond? If so, please describe

 15. Will law enforcement or other safety forces be needed? _____ If so, to what extent

 16. Provide contact information and details of arrangement for each such office:

 17. Description of noise, sound, or sound equipment connected with outdoor public activity (music, etc.)

 18. Approximate hours of noise, sound, use of sound equipment: _____
 19. Approximate maximum decibels of sound (or maximum distance sound emanates from outdoor public activity): _____
 20. Approximate number of people expected to attend outdoor public activity (daily, and maximum at any one time) Per day: _____ maximum at any one time: _____
 21. Will the event utilize any onsite signage? Yes: _____ No: _____
 22. Will the event utilize any offsite signage? Yes: _____ No: _____
 23. Has a temporary sign permit been applied for: Yes: _____ No: _____

IN WITNESS WHEREOF, I HEREBY DECLARE THAT THE INFORMATION ABOVE IS TRUE, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Date: _____

Signature of Applicant: _____

Printed Name and Title: _____

FOR INTERNAL USE ONLY

Fees Received:

_____ \$25.00 Non-Refundable Application Fee
_____ Performance Bond of \$2,500 -- *Bond Number:* _____

**Administrator may waive Bond Requirements for community and non-profit groups in good standing.*

City Administrator Recommendation:

_____ APPROVE
_____ APPROVE WITH CONDITIONS (conditions attached on a separate sheet)
_____ DENIED

Conditions to Approval:

If Conditions are attached to approval, copy of Conditions must be provided to Applicant.

Date: _____

City Administrators Signature: _____

Applicant's Signature in acknowledgement of Conditions: _____

**A COPY OF THIS PERMIT MUST BE FILED WITH THE CITY OF PATASKALA
POLICE DEPARTMENT AND THE SOUTHWEST LICKING FIRE DISTRICT.**