



# CITY OF PATASKALA PLANNING & ZONING DEPARTMENT

621 West Broad Street, Suite 2A  
Pataskala, Ohio 43062

## PORCH PERMIT APPLICATION

(Pataskala Codified Ordinances Section 1221.09)

Property Information	
Address:	
Parcel Number:	
Zoning:	Acres:

Staff Use
Application Number:
Fee:
Filing Date:
Receipt Number:
<input type="checkbox"/> Auditor Notified

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Site Plan
<input type="checkbox"/> Rendering

Porch Information
Describe the Project (Materials, dimensions, location, colors, etc.)

Documents to Submit
<b>Porch Permit Application:</b> Submit 1 copy of the Porch Permit Application.
<b>Fee:</b> Application fee of \$50. <sup>00</sup>
<b>Site Plan:</b> Submit one (1) copy of a site plan showing the following:
<ul style="list-style-type: none"> <li>• Location of all existing buildings and structures</li> <li>• Porch location, dimensions, and materials</li> <li>• Porch distance to property lines</li> <li>• Property lines, easements and right-of-way</li> </ul>
<b>Rendering:</b> Submit one (1) color copy of a rendering depicting what the porch will look like.

<b>Important Information</b>	
<b>Applicability:</b> A porch permit is required for all porches. Porches are permitted in all zoning districts.	
<b>Porch Regulations:</b> All porches must shall the following regulations: <ul style="list-style-type: none"> <li>• Shall meet all required setbacks of the zoning district.</li> <li>• The porch floor shall not be higher than the highest floor of the principal structure on the lot.</li> <li>• Porches shall have an appearance that is compatible with the principal structure on the lot.</li> <li>• Porches shall not infringe on sanitary or water systems or be located in a recorded easement.</li> <li>• Porches shall not be used for commercial activity on a residentially zoned property without a home occupation permit.</li> <li>• Porches shall not adversely affect neighboring properties.</li> <li>• All materials shall be approved materials recognized by the Ohio Building Code.</li> <li>• Porches shall remain in good repair at all times.</li> <li>• It is the property owner’s responsibility to determine property lines and certify the porch meets the appropriate setbacks at the time of construction.</li> </ul>	
<b>Home Owners Association:</b> <ul style="list-style-type: none"> <li>• It is important to check with the neighborhood Home Owners Association, if applicable, for any porch requirements they may have.</li> <li>• Porches may require approval from the Home Owners Association prior to construction.</li> </ul>	
<b>Inspections:</b> <ul style="list-style-type: none"> <li>• The Pataskala Planning and Zoning Department will inspect the porch upon completion to ensure that it complies with the approved permit.</li> <li>• To schedule an inspection please call the Zoning Inspector at 740-927-3885.</li> </ul>	
<b>Building Permit:</b> <ul style="list-style-type: none"> <li>• Porches require a building permit from the Licking County Building Code Department.</li> <li>• Please contact the Licking County Building Code Department at 740-349-6671 for additional information.</li> </ul>	

<b>Signatures</b>	
I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge and understand the requirements for a porch. Also, I authorize City of Pataskala staff to inspect the property as necessary as it pertains to this application.	
Applicant:	Date:
Owner:	Date:

<b>Zoning Inspector</b>		
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		
Zoning Inspector:	Approval Date:	Expiration Date:
Conditions: <i>The porch shall meet all requirements of Section 1221.09 of the Pataskala Code</i>		