



## CITY OF PATASKALA

### COUNCIL MEETING

April 4, 2016

The Council of the City of Pataskala met in regular session on April 4, 2016 at 7:00 PM in City Hall, located at 621 W. Broad Street. The pledge of allegiance was given and an invocation was provided. Roll Call: Fox, Hayes, Barstow, Lee, Walther, and Carter-present. Hickin was absent. Mayor Michael W. Compton presiding and Brian M. Zets, Law Director was present.

#### Citizens Comments

Dana Ruble, Jen Noble, Jeremy McIntire, Jeff Murdock, and Harold Martin addressed City Council. These comments are available by audio recording through the Office of the Clerk of Council in accordance with the City's record retention schedule.

#### Introduction, discussion and approval of Consent Agenda matters

Fox made a motion to approve the Consent Agenda. Seconded by Lee. Roll Call: Fox, Hayes, Barstow, Lee, Walther, and Carter-yes. Mayor Compton declared the Consent Agenda passed.

The Consent Agenda included the Administrator's Report, Department Reports, and the minutes from the March 21, 2016 Council Public Hearing and Council Meeting.

#### Unfinished Business

Fox made a motion to have the third reading of Ordinance 2016-4254. Seconded by Carter. The Clerk read the following:

**ORDINANCE 2016-4254 Third Reading** An ordinance to amend the Employee Handbook & Policy Manual for public employees of the City of Pataskala.

Fox made a motion to amend Ordinance 2016-4254 Section 14.03 **Interfund Transfers and Advances** section (b) first sentence to read "In the event that a temporary movement of funds is required to cover/fund an expenditure which has previously been approved by Council through the passage of a supplemental appropriation ordinance the Finance Director under the guidance of the City Administrator is authorized to make such temporary advances." Seconded by Barstow. Discussion was regarding the reasons for the amendment. Roll Call: Barstow, Lee,

Walther, Carter, Fox, and Hayes-yes. Mayor Compton declared the motion to amend passed.

Barstow made a motion to amend Ordinance 2016-4254 Section 6.08 (c) vii, first paragraph **Passenger Restrictions** to read "Persons other than City employees may be passengers in City-owned vehicles in the following circumstances, and with the knowledge of the City Administrator/Department Head or Chief of Police responsible for such vehicles provided that:" Seconded by Walther. Discussion was regarding the current policy. Roll Call: Lee, Walther, Carter, Fox, Hayes, and Barstow-yes. Mayor Compton declared the motion to amend passed.

Fox made a motion to adopt Ordinance 2016-4254 as amended. Seconded by Barstow. Roll Call: Walther, Carter, Fox, Hayes, Barstow, and Lee-yes. Mayor Compton declared the motion passed.

Fox made a motion to have the third reading of Ordinance 2016-4255. Seconded by Carter. The Clerk read the following:

**ORDINANCE 2016-4255 Third Reading** An ordinance authorizing the issuance of not to exceed \$500,000 of bond anticipation notes for the purpose of paying part of the costs of designing a new police facility, and matters related to such notes.

Barstow made a motion to adopt Ordinance 2016-4255. Seconded by Carter. Roll Call: Carter, Fox, Hayes, Barstow, Lee, and Walther-yes. Mayor Compton declared the motion passed.

Carter made a motion to have the second reading of Ordinance 2016-4259. Seconded by Hayes. The Clerk read the following:

**ORDINANCE 2016-4259 Second Reading** An ordinance to make supplemental appropriations for current expenses and other expenditures during the fiscal year ending December 31, 2016.

Fox made a motion to amend Ordinance 2016-4259 by substitution. Seconded by Barstow. Discussion was regarding the changes. Roll Call: Hayes, Barstow, Lee, Walther, Carter, and Fox-yes. Mayor Compton declared the motion to amend passed.

Fox made a motion to dispense with the readings of Ordinance 2015-4259 on three separate dates as provided for in section 4.04 of the Charter of the City of Pataskala. Seconded by Barstow. Roll Call: Barstow, Lee, Walther, Carter, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Carter made a motion to adopt Ordinance 2016-4259. Seconded by Barstow. Roll Call: Lee, Walther, Carter, Fox, Hates, and Barstow-yes. Mayor Compton declared the motion passed.

## Reports

Mayor Compton announced that the late Bill Wright and Mitch Lynd have been accepted into the Licking County Agriculture Hall of Fame. Mayor Compton also reported he will be discussing the April 16<sup>th</sup> Camp Out with the Parks and Recreation Advisory Board. Mayor Compton gave a CIC update and an update on Economic Development 101. He also provided Council with the latest magazine from Licking County.

Melissa Carter, Council President recommended mandatory Record Retention Training for all Directors and pertinent personnel. Carter also noted the Charter Review needs to be on the next agenda. Carter also noted the need to schedule a Workshop or Special Meeting to review Council Rules of Order and the Open Meetings Law and Record Retention.

B.J. King, City Administrator reviewed the legislation before Council this evening and announced the survey is on the Web Site and Facebook.

Fox expressed concerns regarding Resolution 2016-037 and asked if the Karr family had been contacted and if there were any restrictions on the property. Fox wanted a guarantee it would remain a viable park.

Mr. King recommended turning this resolution down until we have more information.

Walther expressed concerns if we were building a police station to fit the area.

Barstow indicated the plan is for us not to have to go out and purchase property and if it is not going to fit without infringing on the park we might have to rethink the whole thing.

Brian Zets explained the legislation is only to go out and seek qualifications.

Lee asked what was the time line from the time you begin the RFQs to when we would be talking about the design? Mr. King explained it will be a couple of months before we would be ready to come to Council about a design. Lee hesitated to hold up the process when we can get this resolved in less than two months.

Fox asked the Law Director to look into the matter and determine if there are any restrictions and noted that as long as those questions are unanswered he was not comfortable with moving forward on Resolution 2016-036.

Resolution 2016-036 isn't costing any money other than advertising.

Mayor Compton discussed the footprint and noted a very small portion of the park would be affected if any.

Alan Haines, Director of Public Services gave an update on the Main Street project. Walther asked if there were any concerns with the remaining items. Mr. Haines indicated there was not and that it should drain very well.

Barstow complimented Mr. Haines for his quick responses to the public.

Scott Fulton, Planning Director reviewed his report.

Carter thanked Mr. Fulton for his efforts on the Summit Town property.

Chief Brooks reported the defensive tactics training was completed and that fire arms qualifications were coming up.

Carter offered kudos to the Chief for the school lock down drill conducted today.

#### Committee Chair Reports:

HR Committee: Carter gave an update on the meeting held and the progress that the committee was making. Carter reported the reviews are nearly completed and asked for Council's direction in regards to compiling the data.

Fox noted that had been done by the Law Director in the past.

Carter asked the Law Director who should keep the records of the review. Mr. Zets indicated it would be Council Clerk. Mr. Zets indicated they would be public record and would be retained in accordance with the record retention schedule.

Carter also reported the committee recommended proceeding with a part-time HR position.

Development Committee: Carter provided an overview of the Development Committee Meeting that was held this evening. Carter reported the committee recommended creating a new position "City Planner" and noted the packet on Council's desks.

Building and Grounds Committee: Lee gave an update on the project the school is working on with regards to the repurposing of the Old Town Hall. Lee also explained the Building and Grounds Committee was also considering a survey on the repurposing of Old Town Hall. He reported on the committee's desire for a policy for the naming of buildings, facilities, and streets. Lee also discussed establishing a plan for Veterans' Green.

#### New Business

Fox made a motion to have the first reading of Ordinance 2016-4258. Seconded by Hayes. The Clerk read the following:

**ORDINANCE 2016- 4258** First Reading An ordinance to revise section 549.08 of the Codified Ordinances of the City of Pataskala, Licking County, Ohio.

Fox noted that this is for the discharge and non-discharge map update.

Carter made a motion to have the first reading of Ordinance 2016-4260. Seconded by Lee. The Clerk read the following:

**ORDINANCE 2016-4260** First Reading An ordinance to create, and establish compensation for, a new position of employment (Human Resources Manager) within the City of Pataskala.

Discussion was regarding the procedure to establish a new position.

Carter made a motion to adopt **RESOLUTION 2016-036**, a resolution authorizing and directing the City Administrator to announce the availability for professional design services for the construction of a police station), evaluate the qualifications of interested design firms, and negotiate a contract with the most highly qualified firm for the design services. Seconded by Hayes. Roll Call: Carter-yes, Fox-no, Hayes-yes, Barstow-no, Lee-yes, and Walther-yes. Mayor Compton declared the motion passed.

Carter made a motion to adopt **RESOLUTION 2016-037**, a resolution to confirm the location for the construction of a new police station behind the Pataskala City Administration Building. Seconded by Hayes. Fox made a motion to table. Seconded by Barstow. Roll Call: Hayes, Barstow, Lee, Walther, Carter, and Fox-yes. Mayor Compton declared the motion to table passed.

Fox made a motion to adopt **RESOLUTION 2016-038**, a resolution creating and establishing a board to administer claims of the Volunteer Peace Officers' Dependents Fund (VPODF). Seconded by Carter. Discussion was regarding the requirements for this resolution. Roll Call: Barstow, Lee, Walther, Carter, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Carter made a **Motion** to approve the Agricultural Districts as submitted by Park National Bank Succ. Corp. &Kessler Co. Tr. Damon Howarth, Columbus Metro Equities, V.C. Perni, and the Ohio State University Foundation. Seconded by Fox. Roll Call: Lee, Walther, Carter, Fox, Hayes, Barstow-yes. Mayor Compton declared the motion passed.

Carter made a motion the Development Committee's recommends that Council directs the administration to prepare and submit for Council's consideration legislation to create a City Planner position. Seconded by Walther. Roll Call: Walther-yes, Carter-yes, Fox-no, Hayes-yes, Barstow-no, and Lee-yes. Mayor Compton declared the motion passed.

Lee made a motion to authorize the Eagle Scout Project presented by Jeremy McIntire this evening. Seconded by Carter. Roll Call: Walther, Carter, Fox, Hayes, Barstow, and Lee-yes. Mayor Compton declared the motion passed.

Fox made a motion to direct the City Administrator and Law Director to determine the viability of using the Karr Park site for a future Police Station. Seconded by Barstow. Roll Call: Carter, Fox, Hayes, Barstow, Lee, and Walther-yes. Mayor Compton declared the motion passed.

Carter made a motion to appoint Council member Fox and Councilmember Barstow to the Volunteer Peace Officers' Dependents Fund Board. Seconded by Lee. Roll Call: Fox-abstained, Hayes-yes, Barstow-yes, Lee-yes, Walther-yes, and Carter-yes. Mayor Compton declared the motion passed.

#### Additional Citizens Comments

There were no additional comments.

Fox asked for a moment of silence for Tom and Martha Tykodi. He also announced that Turkey Season is getting ready to start.

Barstow announced that Mr. Brush is looking pretty good after having open heart surgery and he also announced that Mrs. Sagar is recovering at home.

Carter expressed her appreciation to all those who worked on the Easter Egg Hunt that was held at Foundation Park.

Mayor Compton also mentioned Tom and Martha Tykodi loss and noted all they do for the City. Mayor Compton encouraged all to adopt a street and noted Earth Week was coming up as well as the City Clean Up.

Lee congratulated Officer George and Officer Wiles for their promotions.

Walther announced there would be a Street Committee Meeting held on April 18<sup>th</sup> at 6:00 PM and that he looks forward to working with Alan Haines and thanked him for his efforts.

Hayes announced the Story Walk was coming up and congratulated Jeremy McIntire for presenting his Eagle Scout project this evening.

Hayes made a motion to adjourn. Seconded by Carter. Roll Call: Hayes, Barstow, Lee, Walther, Carter, and Fox-yes. Mayor Compton declared the motion passed.

Meeting Adjourned.

Minutes approved April 18, 2016

ATTEST:

  
Kathy M. Hoskinson, Clerk of Council

  
Melissa Carter, Council President