

City of Pataskala, Ohio
Finance Department Report to Council
For the Period Ended October 31, 2017



# City of Pataskala, Ohio <br> Finance Department 

# Report to City Council <br> For the Period Ended <br> October 31, 2017 

James M. Nicholson

Finance Director

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TO:
City Council Members Mike Compton, Mayor
B.J. King, City Administrator

FROM: Jamie Nicholson
DATE: $\quad$ November 7, 2017
RE: $\quad$ October 2017 Financial Condition Report

Finance Department
James M. Nicholson Finance Director

Janice A. Smith Finance Manager

The month of October was again very busy, as we started to shift much of our focus on year-end 2017 processes and 2018. During the month, we worked on the following: (1) continued working with our broker to identify potential replacement employee health insurance programs for 2018; (2) began work on the 2018 property, casualty and liability insurance renewal; (3) begin focusing on year-end processing, including development of a final 'clean-up' supplemental appropriation; (4) completed update to the collective bargaining agreement with the USW; (5) incorporated budget adjustments to the 2018 budget and legislation; and (6) prepared materials for and participated in a $2^{\text {nd }}$ budget hearing with Council to review the proposed 2018 budget.

During the month of November, we will again continue to focus much of our effort on year-end 2017. In addition to working on the budget and providing routine payroll and accounting services, we also plan to: (1) continue working with our insurance broker to identify potential replacement employee health insurance programs for 2018, and make selection for December's open enrollment; (2) continue preparations for year-end processing, including any updates to the final 'clean-up' supplemental appropriation; (3) incorporate any Council-requested changes into an amended budget; and (4) conclude collective bargaining efforts with the last remaining unit - the USW - on a replacement 3-year contract, including ratification by the local and Council and calculating/processing all retroactive compensation owed to the employees as a result of the approved contract.

## REVENUE/RECEIPTS

I am pleased to present this report on the financial condition of the city as of October 31, 2017. On a year to-date (YTD) cash basis, the city has collected approximately $\$ 13.44$ million in total revenue from all sources, or $85.12 \%$ of the fullyear budget. This total is somewhat misstated, however, due to: (1) $\$ 1.06$ million in grant revenues not yet received; (2) the timing of the $2^{\text {nd }}$ half property tax receipt; and (3) $\$ 12.7$ thousand in interfund transfers not yet made. Excluding those items would result in a YTD collections rate that is equal to $88.38 \%$ of budget, well above the straight line rate of $83 \%$. The variance is primarily the result of the homestead exemption/rollback


reimbursements which were received from the state in October. Income tax collections for the month of October were $\$ 487.8$ thousand, and were roughly $\$ 76.4$ thousand (18.58\%) higher when compared to October 2016. Total year to-date collections are $\$ 4.68$ million ( $86.6 \%$ of budget) and, when compared to an October 2016 YTD total of $\$ 4.44$ million, are $\$ 236.3$ thousand (5.32\%) higher. The full-year budget is currently projected to be $\$ 5.4$ million, an increase of $\$ 280$ thousand, or $5.46 \%$ over FY 2016 collections. It is important to note that the October 2016 year to-date collections were $86.71 \%$ of full-year 2016 collections, and the 2015 YTD collections were $83.14 \%$ of the full-year collections. After completing nearly $84 \%$ of the budget year, and based upon the current collections rate, it would appear that collections are maintaining a trend that is generally in line with expectations.

The city received its second-half 2016 property tax settlement from Licking County during the month of August. Total property taxes received to-date are $\$ 1.16$ million, and are $\$ 91.2$ thousand (8.55\%) higher than the same period in 2017. The 2017 budget in this line is $\$ 1.15$ million, and is projected to be up by $\$ 84.1$ thousand ( $7.88 \%$ ) from FY 2016. The total also includes $\$ 220.0$ thousand in projected TIF payments in lieu of taxes (PILOT) from the State Route 310 TIF district.

Intergovernmental revenues represent one of the more significant revenue categories for the city. They reflect funding received by the city from the federal, state and county governments. The revenues can come in the form of loans, grants or reimbursements. For 2017, a total of $\$ 2.76$ million

All Funds Revenue - Budget
 is budgeted, with $\$ 1.53$ million of the total expected to come from grants and loans. Through October 31, approximately $\$ 1.55$ million has been collected ( $56.24 \%$ of the category budget). Although this category is running below budget, it is important to note that approximately $\$ 323.1$ thousand in grant/loan proceeds from OPWC have not yet been received, as well as $\$ 738.6$ thousand in in grant funding for the Mink Street phase II and Columbia Road bridge improvements that have not yet been constructed or completed.

Service charge revenues are another major revenue category for the city. As the title would imply, these revenues are received in exchange for providing services to residents, businesses and other customers. For 2017, approximately $\$ 3.85$ million is budgeted for total service charge revenues. Year to-date collections are $\$ 3.53$ million, or $91.6 \%$ of budget. The ten-month total is down by $\$ 131.7$ thousand ( $3.6 \%$ ) when compared to 2016, and is primarily attributable to reduced tap fee collections in 2017. At $\$ 3.55$ million or
92.1\% of the category budget, water and sewer usage fees represent the largest single component of this category. Usage fees collected through October 31 are $\$ 3.26$ million, or $91.8 \%$ of the full-year budget in this line item. Year to-date collections were down by $\$ 143.9$ thousand ( $4.23 \%$ ) when compared to the same ten-month period in 2016. A key driver of the negative variance is reduced utility fees (e.g., water/sewer tap and activity-based fees) in 2017.

## EXPENDITURES/SPENDING

We're now through ten months into 2017 and spending continues to appear to be in-line with expectations. Excluding debt service expenses and interfund transfers in the calculation results in a spending rate equal to $57.4 \%$, significantly lower than the straight-line rate of $83.3 \%$. Including 2016 carryover encumbrances (e.g. purchase orders) as well as FY 2017 issued POs in the total results in a ratio of $79.31 \%$. Many of these 2017 purchase orders encumber full-year spending and large dollar projects, and have the effect of overstating the impact of the encumbrances, while delayed and non-spending on large capital projects reduces the ratio.

## FUND BALANCE/FINANCIAL HEALTH

The chart below plots revenue, expenditures and fund balance since January 2012. The solid color lines represent actual numbers and any dotted lines reflect the current forecast/budget. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the

Monthly Revenue, Expenditure \& Fund Balance - All Funds Millions January, 2012 through December, 2017

fund balance over the time horizon of the chart.

Current projections call for the overall total fund balance to decline significantly each year through 2018 (see chart at the top of the following page), at which time the trend will stabilize but continuing to decline slightly each year thereafter through 2021. This is due to expenditures either exceeding or being roughly equal to revenues in each of those succeeding years. In 2022, however, the total fund balance is projected to increase by $\$ 565.2$ thousand $(9.89 \%)$. This graph has been updated to reflect the revenue and expenditure projections incorporated into the proposed 2018 budget.


The General fund ended the month of October 2017 with an unencumbered balance of $\$ 1.22$ million, and is up by $\$ 134.4$ thousand, or 12.4\% from October 2016. The Street (201) fund unencumbered fund balance increased by $\$ 558.0$ thousand (31.1\%) during the same time period, while the Police (208) fund decreased by $\$ 60.1$ thousand (4.5\%). The 2017 forecast calls for these funds to end the year at approximately the same value as they ended 2016. It will be very important for the city to continue to closely monitor each of the key fund balances to ensure that adequate funding is available to provide the desired level of service to the community in the future. Unless income tax and other revenues increase dramatically in the near future (such as securing a major tenant for the business park/JRS), the ability of the city to be able to fund spending on future capital projects or related debt service may become limited. Maintaining adequate reserves to ensure ongoing operations and the ability to service our debt are just some of the factors that the ratings agencies consider when evaluating the city's overall fiscal health.

I am providing this summary analysis to facilitate a better understanding of the sources of all city revenues, the status of collections to-date and available fund balances. The report will now turn its focus to each of the primary governmental and enterprise funds of the city: 101 - General Fund; 201 - Street Fund; 208 Police Fund; 301 - Capital Improvements; and 601/651 - Water and Sewer Operations funds.

Respectfully submitted,


| BANK/ FI NANCI AL I NSTI TUTI ON BALANCES: |  |  |
| :---: | :---: | :---: |
| Governmental Funds Checking (per stmnt) | \$ | 325,000.00 |
| Outstanding checks |  | $(18,191.03)$ |
| O/S check sweep pending |  | 18,191.03 |
| Error Correction/Deposit in-transit |  | - |
| Total Governmental Funds Checking | \$ | 325,000.00 |
| Governmental Funds Sweep Acct (per stmt) | \$ | 3,345,618.08 |
| Other in-transit |  | - ${ }^{-}$ |
| O/S check sweep pending |  | $(18,191.03)$ |
| Total Governmental Funds Sweep | \$ | 3,327,427.05 |
| Combined Governmental Funds | \$ | 3,652,427.05 |
| Payroll Checking Account (per stmnt) Outstanding checks | \$ | $\begin{aligned} & 70,504.50 \\ & (9,901.79) \end{aligned}$ |
| Deposits in-transit |  | (9,901.79) |
| Error correction in-transit |  | - |
| Total Payroll Checking | \$ | 60,602.71 |
| Utility Funds Checking (per stmt) | \$ | (414.46) |
| Deposits in-transit |  | (414.46) |
| Outstanding checks |  | $(7,161.91)$ |
| O/S check sweep pending |  | 7,697.28 |
| Error Correction/Other |  | (120.91) |
| Total PNB Water-Sewer Checking | \$ | - |
| Utility Funds Sweep Acct (per stmt) | \$ | 2,438,855.32 |
| Deposits in-transit |  | - |
| O/S check sweep pending |  | $(7,697.28)$ |
| Bank error correction/other in-transit |  | - |
| Total PNB Water-Sewer Sweep | \$ | 2,431,158.04 |
| Combined PNB Water-Sewer Account | \$ | 2,431,158.04 |
| Vendor Bond/Security Dep Escrow Account | \$ | 8,614.50 |
| Outstanding checks |  | - |
| Deposits in-transit |  | - |
| Total PNB Fire Escrow Account | \$ | 8,614.50 |
| Fire Escrow Account | \$ | 24,000.00 |
| Outstanding checks |  | - |
| Deposits in-transit |  | - |
| Total PNB Fire Escrow Account | \$ | 24,000.00 |
| Builders Escrow/Construction Account | \$ | 444,645.04 |
| Outstanding checks |  | - |
| Deposits in-transit |  | - |
| Bank error correction/other in-transit |  | - |
| Total PNB Builders/ Construction Escrow | \$ | 444,645.04 |
| Petty Cash Funds | \$ | - |
| Investments (at cost) |  |  |
| PNB CD 6881 | \$ | 4,478.51 |
| STAR Ohio - Governmental |  | 1,015,778.21 |
| STAR Ohio - Utility |  | 507,895.40 |
| Raymond J ames - Governmental |  | 5,299,462.93 |
| Raymond J ames - Utility |  | 2,853,611.66 |
| Total Investments | \$ | 9,681,226.71 |
| Total Statement Cash Balance | \$ | 16,302,674.05 |
| (Not included in total bank balances) |  |  |
| PNB Mayors Court Account | \$ | 12,320.71 |
| Deposits in transit |  | - |
| Outstanding checks/ACH |  | $(12,070.71)$ |
| Bank error/corrections |  | - |
| Total Mayors Court | \$ | 250.00 |
| Statement Balance vs System Cash | \$ | - |

## SYSTEM FUND CASH BALANCES:

Month-End Fund Cash Balances:

| 101 - General Fund | \$ | 1,465,685.23 |
| :---: | :---: | :---: |
| 102 - Unclaimed Funds |  | 908.54 |
| Total General Funds | \$ | 1,466,593.77 |
| 201 - Street Fund | \$ | 3,323,787.46 |
| 202 - State Highway |  | 138,097.11 |
| 203 - Ecological Preservation |  | 1,000.00 |
| 204 - Pataskaka JEDD |  | 1,284.65 |
| 205 - Permissive License Tax |  | 462,890.87 |
| 206 - Recreation Fund |  | 67,488.96 |
| 207 - Park Use |  | 104,662.70 |
| 208 - Police Fund |  | 1,384,073.09 |
| 209-Immobilization |  | 490.00 |
| 210 - Mayor's Court Computer |  | 26,288.60 |
| 211 - Alcohol Enforcement \& Education |  | 5,921.10 |
| 212 - Law Enforcement Trust |  | 8,889.74 |
| 213 - Pataskala Mobile Home Park |  | 4,478.51 |
| 214 - FEMA Grant Fund |  |  |
| 215-CHIP Fund |  |  |
| 216 - Community Development Block Grant |  |  |
| 217 - Safe Routes to School |  | - |
| 218 - Police K-9 |  | 2,537.11 |
| 219 - Sesquicentennial Fund |  | 366.91 |
| 220 - Indigent Drivers Interlock |  | 952.10 |
| 221 - Indigent Drivers Alcohol Treatment |  | - |
| 222 - Law Enforcement Training \& Ed |  | 7,510.00 |
| 223 - Payment In Lieu |  | 79,386.50 |
| Total Special Revenue | \$ | 5,620,105.41 |
| 401 - Debt Service Fund | \$ | 376,239.79 |
| 402 - Street Bond |  | 30,067.19 |
| Total Debt Service | \$ | 406,306.98 |
| 301 - Capital Improvements | \$ | 1,179,283.61 |
| 302 - Bond Improvements |  | 317,106.66 |
| 303 - State Issue II Capital Improvements |  | 242,114.97 |
| 304 - Municipal Building Purchase |  | 6,870.84 |
| 305 - Courter Bridge Improvement |  | 59.08 |
| 306 - SR 310 TIF |  | 333,615.52 |
| 307 - Columbia Road Bridge Improvements |  | 4,880.00 |
| 308 - Capital Facilities |  | 395,209.86 |
| Total Capital Projects | \$ | 2,479,140.54 |
| 501 - Construction Account/Project | \$ | 444,645.04 |
| 502 - Fire Escrow Fund |  | 24,000.00 |
| 503 - Vendor Bond \& Escrow |  | 8,614.50 |
| 999 - Payroll Clearing Fund |  | 60,602.71 |
| Total Escrow/ Agency Funds | \$ | 537,862.25 |
| Total Governmental Funds | \$ | 10,510,008.95 |
| 601 - Water Operations | \$ | 773,310.77 |
| 602 - Water Capital Improvements |  | 1,317,642.18 |
| 603 - Water Bond Improvements |  | 157.07 |
| 604 - Water Debt Service |  | 468,920.09 |
| 605 - Water Treatment Plant \#2 |  | 0.38 |
| 606 - Water Utility State Issue II (OPWC) |  | - |
| 651 - Sewer Operations |  | 1,752,275.30 |
| 652 - Sewer Capital Improvements |  | 1,133,240.05 |
| 653 - Sewer Bond Improvements |  | 378.24 |
| 654- Sewer Debt Service |  | 320,177.71 |
| 655 - The Oaks Assessment |  | 26,563.31 |
| 656 - Sewer Utility State Issue II (OPWC) |  | - |
| Total Enterprise Funds | \$ | 5,792,665.10 |
| Total All Funds | \$ | 16,302,674.05 |

CITY OF PATASKALA, OHIO
YEAR TO-DATE FUND BALANCE DETAIL AS OF OCTOBER 31, 2017

| Fund Number / Description | December 31, 2016 Total Cash Balance | Year To-Date Revenues | Year To-Date Expenditures | Current Fund Cash Balance | Outstanding Encumbrances | October 31, 2017 Unencumbered Fund Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 101 - General Fund | \$ 1,186,181.01 | \$ 1,408,810.06 | \$ 1,129,305.84 | \$ 1,465,685.23 | \$ 243,941.34 | \$ 1,221,743.89 |
| 102 - Unclaimed Funds | 140.30 | 768.24 | - | 908.54 | - | 908.54 |
| Total General Funds | \$ 1,186,321.31 | \$ 1,409,578.30 | \$ 1,129,305.84 | \$ 1,466,593.77 | \$ 243,941.34 | \$ 1,222,652.43 |
| 201 - Street Fund | \$ 2,182,643.25 | \$ 2,341,482.73 | \$ 1,200,338.52 | \$ 3,323,787.46 | 972,420.59 | \$ 2,351,366.87 |
| 202 - State Highway | 95,204.54 | 50,673.75 | 7,781.18 | 138,097.11 | 25,152.77 | 112,944.34 |
| 203 - Ecological Preservation | 1,000.00 | - | - | 1,000.00 | - | 1,000.00 |
| 204 - Pataskala JEDD | 1,284.65 |  | - - | 1,284.65 | - | 1,284.65 |
| 205 - Permissive License Tax | 523,730.55 | 223,198.63 | 284,038.31 | 462,890.87 | 110,116.11 | 352,774.76 |
| 206 - Recreation Fund | 47,369.00 | 88,361.72 | 68,241.76 | 67,488.96 | 10,382.05 | 57,106.91 |
| 207 - Park Use | 94,322.86 | 19,222.09 | 8,882.25 | 104,662.70 | 3,048.00 | 101,614.70 |
| 208 - Police Fund | 1,091,466.95 | 2,576,302.85 | 2,283,696.71 | 1,384,073.09 | 108,899.72 | 1,275,173.37 |
| 209 - Immobilization | 490.00 | - | - | 490.00 | - | 490.00 |
| 210 - Mayor's Court Computer | 33,878.48 | 6,830.00 | 14,419.88 | 26,288.60 | 5,116.64 | 21,171.96 |
| 211 - Alcohol Enforcement \& Education | 5,921.10 | - | - | 5,921.10 | - | 5,921.10 |
| 212 - Law Enforcement Trust | 8,835.74 | 3,554.00 | 3,500.00 | 8,889.74 | - | 8,889.74 |
| 213 - Pataskala Mobile Home Park | 4,469.79 | 8.72 | - | 4,478.51 | - | 4,478.51 |
| 214 - FEMA Fund | - | - | - |  | - | - |
| 215 - CHIP Fund | - |  | - | - | - | - |
| 216 - Community Development Block Grant |  |  |  |  | - | - |
| 217 - Safe Routes to School | - |  | - | - ${ }^{-}$ | - | - |
| 218 - Police K-9 | 4,061.47 | 1,186.00 | 2,710.36 | 2,537.11 | 566.24 | 1,970.87 |
| 219-Sesquicentennial Fund | 366.91 |  | - | 366.91 | - | 366.91 |
| 220 - Indigent Drivers Interlock | 952.10 | - | - | 952.10 | - | 952.10 |
| 221 - Indigent Drivers Alcohol Treatment | - |  | - | - | - | - |
| 222 - Law Enforcement Training \& Education | 2,010.00 | 5,500.00 | - | 7,510.00 | - | 7,510.00 |
| 223 - Payment In Lieu | - | 79,386.50 | - | 79,386.50 | - | 79,386.50 |
| Total Special Revenue | \$ 4,098,007.39 | \$ 5,395,706.99 | \$ 3,873,608.97 | \$ 5,620,105.41 | \$ 1,235,702.12 | \$ 4,384,403.29 |
| 401 - Debt Service Fund | \$ 193,814.63 | \$ 973,454.16 | \$ 791,029.00 | \$ 376,239.79 | \$ 372,027.84 | \$ 4,211.95 |
| 402 - Street Bond | 30,067.19 | - | - | 30,067.19 | - - | 30,067.19 |
| Total Debt Service | \$ 223,881.82 | \$ 973,454.16 | \$ 791,029.00 | \$ 406,306.98 | \$ 372,027.84 | \$ 34,279.14 |
| 301 - Capital Improvements | \$ 1,166,301.20 | \$ 344,272.01 | \$ 331,289.60 | \$ 1,179,283.61 | \$ 480,559.98 | \$ 698,723.63 |
| 302 - Bond Improvements | 465,921.78 | 4,821.45 | 153,636.57 | 317,106.66 | 301,163.43 | 15,943.23 |
| 303 - State Issue II Capital Improvements | 797,968.73 | 251,861.72 | 807,715.48 | 242,114.97 | 226,102.57 | 16,012.40 |
| 304 - Municipal Building Purchase | 6,870.84 | - | - | 6,870.84 | - | 6,870.84 |
| 305 - Courter Bridge Improvement | 59.08 | 257,284,23 | 122,540-88 | 59.08 | - ${ }^{-}$ | 59.08 |
| 306 - SR 310 TIF | 198,872.17 | 257,284.23 | 122,540.88 | 333,615.52 | 75,551.72 | 258,063.80 |
| 307 - Columbia Road Bridge Improvements | 150,180.00 | 25,000.00 | 170,300.00 | 4,880.00 | - | 4,880.00 |
| 308 - Capital Facilities | 578,231.04 | 91,978.82 | 275,000.00 | 395,209.86 | - | 395,209.86 |
| Total Capital Projects | \$ 3,364,404.84 | \$ 975,218.23 | \$ 1,860,482.53 | \$ 2,479,140.54 | \$ 1,083,377.70 | \$ 1,395,762.84 |
| 501 - Construction Account/Project | \$ 285,850.34 | \$ 266,237.29 | \$ 107,442.59 | \$ 444,645.04 | \$ 231,494.21 | \$ 213,150.83 |
| 502 - Fire Escrow Fund | 24,000.00 | - - | - | 24,000.00 | - - | 24,000.00 |
| 503 - Vendor Bond \& Escrow | - | 9,364.50 | 750.00 | 8,614.50 | 8,464.50 | 150.00 |
| 999 - Payroll Clearing Fund | 59,151.25 | 2,996,939.50 | 2,995,488.04 | 60,602.71 | - | 60,602.71 |
| Total Agency/ Fiduciary Funds | \$ 369,001.59 | \$ 3,272,541.29 | \$ 3,103,680.63 | \$ 537,862.25 | \$ 239,958.71 | \$ 297,903.54 |
| Total Governmental Funds | \$ 9,241,616.95 | \$ 12,026,498.97 | \$ 10,758,106.97 | \$ 10,510,008.95 | \$ 3,175,007.71 | \$ 7,335,001.24 |
| 601 - Water Operations | \$ 608,941.26 | \$ 1,015,585.99 | \$ 851,216.48 | \$ 773,310.77 | \$ 150,764.65 | \$ 622,546.12 |
| 602 - Water Capital Improvements | 1,262,780.66 | 708,192.24 | 653,330.72 | 1,317,642.18 | 33,313.08 | 1,284,329.10 |
| 603 - Water Bond Improvements | 155.48 | 1.59 | - | 157.07 | - | 157.07 |
| 604 - Water Debt Service | 85,131.79 | 604,231.22 | 220,442.92 | 468,920.09 | 378,797.08 | 90,123.01 |
| 605 - Water Treatment Plant \#2 | 0.38 | - | - | 0.38 | - | 0.38 |
| 606 - Water Utility State Issue II (OPWC) | - | - | - | - | - | - |
| 651 - Sewer Operations | 1,447,939.15 | 1,120,660.43 | 816,324.28 | 1,752,275.30 | 224,603.01 | 1,527,672.29 |
| 652 - Sewer Capital Improvements | 1,295,074.95 | 489,194.51 | 651,029.41 | 1,133,240.05 | 5,889.38 | 1,127,350.67 |
| 653 - Sewer Bond Improvements | 374.41 | 3.83 | - | 378.24 | - | 378.24 |
| 654 - Sewer Debt Service | 24,543.07 | 452,903.48 | 157,268.84 | 320,177.71 | 272,363.16 | 47,814.55 |
| 655 - Oaks Assessment | 17,114.94 | 19,986.01 | 10,537.64 | 26,563.31 | 10,133.26 | 16,430.05 |
| 656 - Sewer Utility State Issue II (OPWC) | - | - | - | - | - | - |
| Total Enterprise Funds | \$ 4,742,056.09 | \$ 4,410,759.30 | \$ 3,360,150.29 | \$ 5,792,665.10 | \$ 1,075,863.62 | \$ 4,716,801.48 |
| Total All Funds | \$ 13,983,673.04 | \$ 16,437,258.27 | \$ 14,118,257.26 | \$ 16,302,674.05 | \$ 4,250,871.33 | \$ 12,051,802.72 |

CITY OF PATASKALA, OHIO
FULL-YEAR FUND ACTVITY AND BALANCE PROJ ECTI ONS
AS OF OCTOBER 31, 2017

| Fund Number / Description | $\begin{gathered} \text { December 31, } \\ 2016 \text { Total Cash } \\ \text { Balance } \end{gathered}$ | FY 2017 Estimated Revenues | FY 2017 Budget Expenditures | FY 2016 Carryover Encumbrances | $\underset{\substack{\text { Original Total } \\ \text { Expense Budget }}}{\substack{\text { B } \\ \hline}}$ | Projected Fund Balances per Perm Budget | FY 2017 Supplemental Appropriations | Net Change in Prior Year C/O Encumbrances | $\begin{array}{\|c} \text { Total Expense } \\ \text { Budget as of } \\ \text { October 31, } 2017 \end{array}$ | FY 2017 Est Revenue Adjustments | EOY Projected Fund Balances as of October 31, 2017 | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


 oio io





Tebt Sevici Fund
Total Debt Service

- Capital Improvements
- Bond Improvements
State Issue II Capital Improvements
- Municipal Buiding Purchase
$9-$


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Taxes | \$ | 5,815,899.34 | \$ | 6,530,555.00 | \$ | 714,655.66 | \$ | 6,039,112.00 | \$ | 491,443.00 |
| Income Taxes | \$ | 4,677,940.03 | \$ | 5,402,006.00 | \$ | 724,065.97 | \$ | 5,027,660.00 | \$ | 374,346.00 |
| Property Taxes | \$ | 1,137,959.31 | \$ | 1,128,549.00 | \$ | $(9,410.31)$ | \$ | 1,011,452.00 | \$ | 117,097.00 |
|  | \$ |  | \$ |  | \$ |  | \$ | 35,855.00 | \$ |  |
|  | \$ | , - | \$ | - - | \$ |  | \$ | 16,689.00 | \$ | $(16,689.00)$ |
| Grants \& Loans | \$ | 466,025.72 | \$ | 1,527,720.00 | \$ | 1,061,694.28 | \$ | 1,676,000.00 | \$ | $(148,280.00)$ |
| State-Shared Revenues | \$ | 1,085,165.72 | \$ | 1,230,648.00 | \$ | 145,482.28 | \$ | 1,143,166.00 | \$ | 87,482.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Charges for Service | \$ | 3,526,448.62 | \$ | 3,851,559.00 | \$ | 325,110.38 | \$ | 3,488,440.00 | \$ | 363,119.00 |
| General Government Fees | \$ | 131,555.38 | \$ | 145,950.00 | \$ | 14,394.62 | \$ | 69,000.00 | \$ | 76,950.00 |
| Other Service Charges | \$ | 139,303.62 | \$ | 160,000.00 | \$ | 20,696.38 | \$ | 194,000.00 | \$ | $(34,000.00)$ |
| Utility | \$ | 3,255,589.62 | \$ | 3,545,609.00 | \$ | 290,019.38 | \$ | 3,225,440.00 | \$ | 320,169.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Fines \& Forfeitures | \$ | 125,978.58 | \$ | 166,800.00 | \$ | 40,821.42 | \$ | 193,620.00 | \$ | $(26,820.00)$ |
| Mayor's Court | \$ | 122,179.58 | \$ | 162,800.00 | \$ | 40,620.42 | \$ | 189,620.00 | \$ | $(26,820.00)$ |
| Other Fines \& Forfeitures | \$ | 3,799.00 | \$ | 4,000.00 | \$ | 201.00 | \$ | 4,000.00 | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |
| Special Assessments | \$ | 19,986.01 | \$ | 22,267.00 | \$ | 2,280.99 | \$ | 23,785.00 | \$ | (1,518.00) |
| Special Assessments | \$ | 19,986.01 | \$ | 22,267.00 | \$ | 2,280.99 | \$ | 23,785.00 | \$ | $(1,518.00)$ |
|  |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Revenue | \$ | 768,239.52 | \$ | 815,840.00 | \$ | 47,600.48 | \$ | 5,417,780.00 | \$ | (4,601,940.00) |
| Investment Income | \$ | 148,906.35 | \$ | 137,340.00 | \$ | $(11,566.35)$ | \$ | 49,030.00 | \$ | 88,310.00 |
| Other Miscellaneous Revenue | \$ | 619,333.17 | \$ | 678,500.00 | \$ | 59,166.83 | \$ | 330,500.00 | \$ | 348,000.00 |
| Proceeds from Debt Issuance | \$ | - | \$ | - | \$ | - | \$ | 5,038,250.00 | \$ | $(5,038,250.00)$ |
|  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | 1,632,575.26 | \$ | 1,645,253.84 | \$ | 12,678.58 | \$ | 1,351,641.00 | \$ | 293,612.84 |
| Transfers \& Advances | \$ | 1,632,575.26 | \$ | 1,645,253.84 | \$ | 12,678.58 | \$ | 1,351,641.00 | \$ | 293,612.84 |
|  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 13,440,318.77 | \$ | 15,790,642.84 | \$ | 2,350,324.07 | \$ | 19,350,233.00 | \$ | $(3,559,590.16)$ |

CITY OF PATASKALA, OHIO
2017 EXPENDITURE BUDGET ANALYSIS - All Funds
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | PermanentBudget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Salary \& Related | \$ | 3,712,802.42 | \$ | 128,323.16 | \$ | 4,796,627.80 | \$ | 955,502.22 | \$ | 4,780,171.00 | \$ | 7,956.80 | \$ | 8,500.00 |
| Contractual Services | \$ | 1,472,245.99 | \$ | 1,079,972.50 | \$ | 3,166,273.41 | \$ | 614,054.92 | \$ | 2,118,888.00 | \$ | 720,135.41 | \$ | 327,250.00 |
| General Operating | \$ | 1,361,666.22 | \$ | 519,070.36 | \$ | 2,397,993.39 | \$ | 517,256.81 | \$ | 2,318,217.00 | \$ | 40,251.39 | \$ | 39,525.00 |
| Capital Outlay | \$ | 1,788,636.92 | \$ | 1,490,183.97 | \$ | 5,188,852.87 | \$ | 1,910,031.98 | \$ | 7,637,233.00 | \$ | 1,759,119.87 | \$ | $(4,207,500.00)$ |
| Debt Service | \$ | 1,154,842.41 | \$ | 1,033,321.34 | \$ | 2,188,272.00 | \$ | 108.25 | \$ | 2,514,422.00 | \$ |  | \$ | $(326,150.00)$ |
| Transfers \& Advances | \$ | 1,632,575.26 | \$ | - | \$ | 1,645,254.00 | \$ | 12,678.74 | \$ | 2,138,754.00 | \$ | - | \$ | $(493,500.00)$ |
| Grand Total | \$ | 11,122,769.22 | \$ | 4,250,871.33 | \$ | 19,383,273.47 | \$ | 4,009,632.92 | \$ | 21,507,685.00 | \$ | 2,527,463.47 | \$ | (4,651,875.00) |


| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General Government | \$ | 1,222,056.39 | \$ | 772,613.10 | \$ | 2,509,093.86 | \$ | 514,424.37 | \$ | 1,630,299.00 | \$ | 596,294.86 | \$ | 282,500.00 |
| Salary \& Related | \$ | 414,415.01 | \$ | 36,254.53 | \$ | 579,669.00 | \$ | 128,999.46 | \$ | 579,669.00 | \$ | - | \$ |  |
| Contractual Services | \$ | 749,194.91 | \$ | 708,374.76 | \$ | 1,784,468.18 | \$ | 326,898.51 | \$ | 919,180.00 | \$ | 595,288.18 | \$ | 270,000.00 |
| General Operating | \$ | 58,446.47 | \$ | 27,983.81 | \$ | 144,956.68 | \$ | 58,526.40 | \$ | 131,450.00 | \$ | 1,006.68 | \$ | 12,500.00 |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Executive \& Legislative | \$ | 123,292.60 | \$ | 27,962.49 | \$ | 203,990.23 | \$ | 52,735.14 | \$ | 193,436.00 | \$ | 554.23 | \$ | 10,000.00 |
| Salary \& Related | \$ | 112,492.37 | \$ | 12,282.35 | \$ | 156,636.00 | \$ | 31,861.28 | \$ | 156,636.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 2,429.83 | \$ | - | \$ | 8,500.00 | \$ | 6,070.17 | \$ | 8,500.00 | \$ | - | \$ | - |
| General Operating | \$ | 8,370.40 | \$ | 15,680.14 | \$ | 38,854.23 | \$ | 14,803.69 | \$ | 28,300.00 | \$ | 554.23 | \$ | 10,000.00 |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Court \& Legal | \$ | 311,742.21 | \$ | 124,447.96 | \$ | 516,207.54 | \$ | 80,017.37 | \$ | 458,560.00 | \$ | 40,147.54 | \$ | 17,500.00 |
| Salary \& Related | \$ | 61,814.33 | \$ | 1,279.36 | \$ | 79,710.00 | \$ | 16,616.31 | \$ | 79,710.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 232,463.60 | \$ | 116,843.77 | \$ | 405,749.06 | \$ | 56,441.69 | \$ | 355,150.00 | \$ | 35,599.06 | \$ | 15,000.00 |
| General Operating | \$ | 12,945.80 | \$ | 6,324.83 | \$ | 26,230.00 | \$ | 6,959.37 | \$ | 23,700.00 | \$ | 30.00 | \$ | 2,500.00 |
| Capital Outlay | \$ | 4,518.48 | \$ | - | \$ | 4,518.48 | \$ | - | \$ | - | \$ | 4,518.48 | \$ | - |
| Police | \$ | 1,959,301.02 | \$ | 87,738.72 | \$ | 2,550,109.74 | \$ | 503,070.00 | \$ | 2,536,232.00 | \$ | 13,877.74 | \$ | - |
| Salary \& Related | \$ | 1,700,068.71 | \$ | 29,976.52 | \$ | 2,142,386.00 | \$ | 412,340.77 | \$ | 2,142,386.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 11,564.80 | \$ | 2,331.00 | \$ | 13,993.80 | \$ | 98.00 | \$ | 13,863.00 | \$ | 130.80 | \$ | - |
| General Operating | \$ | 145,522.07 | \$ | 54,385.85 | \$ | 248,229.94 | \$ | 48,322.02 | \$ | 234,483.00 | \$ | 13,746.94 | \$ |  |
| Capital Outlay | \$ | 102,145.44 | \$ | 1,045.35 | \$ | 145,500.00 | \$ | 42,309.21 | \$ | 145,500.00 | \$ | - | \$ | - |
| Public Service | \$ | 2,233,791.60 | \$ | 1,705,791.47 | \$ | 5,745,935.94 | \$ | 1,806,352.87 | \$ | 3,920,237.00 | \$ | 1,784,698.94 | \$ | 41,000.00 |
| Salary \& Related | \$ | 531,561.81 | \$ | 23,608.06 | \$ | 736,704.00 | \$ | 181,534.13 | \$ | 730,704.00 | \$ | - | \$ | 6,000.00 |
| Contractual Services | \$ | 76,531.73 | \$ | 91,431.89 | \$ | 202,928.97 | \$ | 34,965.35 | \$ | 105,000.00 | \$ | 62,928.97 | \$ | 35,000.00 |
| General Operating | \$ | 179,977.56 | \$ | 160,340.77 | \$ | 470,256.72 | \$ | 129,938.39 | \$ | 517,300.00 | \$ | 2,956.72 | \$ | (50,000.00) |
| Capital Outlay | \$ | 1,445,720.50 | \$ | 1,430,410.75 | \$ | 4,336,046.25 | \$ | 1,459,915.00 | \$ | 2,567,233.00 | \$ | 1,718,813.25 | \$ | 50,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance | \$ | 553,122.49 | \$ | 14,639.86 | \$ | 713,950.13 | \$ | 146,187.78 | \$ | 666,804.00 | \$ | 1,646.13 | \$ | 45,500.00 |
| Salary \& Related | \$ | 203,858.59 | \$ | 6,587.81 | \$ | 259,860.13 | \$ | 49,413.73 | \$ | 258,214.00 | \$ | 1,646.13 | \$ | - |
| Contractual Services | \$ | 75,697.88 | \$ | 6,960.30 | \$ | 96,790.00 | \$ | 14,131.82 | \$ | 96,790.00 | \$ | - | \$ | - |
| General Operating | \$ | 273,566.02 | \$ | 1,091.75 | \$ | 352,300.00 | \$ | 77,642.23 | \$ | 306,800.00 | \$ | - | \$ | 45,500.00 |
| Capital Outlay | \$ | - | \$ | - | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Debt Service | \$ | 766,998.91 | \$ | 372,027.84 | \$ | 1,139,135.00 | \$ | 108.25 | \$ | 1,465,285.00 | \$ | - | \$ | $(326,150.00)$ |
| Debt Service | \$ | 766,998.91 | \$ | 372,027.84 | \$ | 1,139,135.00 | \$ | 108.25 | \$ | 1,465,285.00 | \$ | - | \$ | $(326,150.00)$ |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Parks, Lands \& Municipal Facilitie | \$ | 305,101, 39 | \$ | 137,427.85 | \$ | $537,250.83$ | \$ | 94721.59 | \$ | 4,945,454,00 | \$ | 49,296.83 | \$ | (4,457,500.00) |
| Salary \& Related | \$ | 28,038.84 | \$ | - | \$ | 33,649.00 | \$ | 5,610.16 | \$ | 33,649.00 | \$ |  | \$ |  |
| Contractual Services | \$ | 76,307.50 | \$ | 16,912.94 | \$ | 121,428.25 | \$ | 28,207.81 | \$ | 118,905.00 | \$ | 2,523.25 | \$ | - |
| General Operating | \$ | 174,255.05 | \$ | 68,726.77 | \$ | 286,385.44 | \$ | 43,403.62 | \$ | 275,400.00 | \$ | 10,985.44 | \$ | - |
| Capital Outlay | \$ | 26,500.00 | \$ | 51,788.14 | \$ | 95,788.14 | \$ | 17,500.00 | \$ | 4,517,500.00 | \$ | 35,788.14 | \$ | (4,457,500.00) |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Recreational Programming | \$ | 68,241.76 | \$ | 10,382.05 | \$ | 100,424.00 | \$ | 21,800.19 | \$ | 71,649.00 | \$ | - | \$ | 28,775.00 |
| Salary \& Related | \$ | 27,432.33 | \$ | 1,544.71 | \$ | 38,149.00 | \$ | 9,171.96 | \$ | 35,649.00 | \$ | - | \$ | 2,500.00 |
| Contractual Services | \$ | 17,192.05 | \$ | 3,084.48 | \$ | 29,250.00 | \$ | 8,973.47 | \$ | 22,000.00 | \$ |  | \$ | 7,250.00 |
| General Operating | \$ | 23,617.38 | \$ | 5,752.86 | \$ | 33,025.00 | \$ | 3,654.76 | \$ | 14,000.00 | \$ | - | \$ | 19,025.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Water Utility | \$ | 922,276.98 | \$ | 510,209.99 | \$ | 1,937,852.46 | \$ | 505,365.49 | \$ | 1,928,368.00 | \$ | 9,484.46 | \$ | - |
| Salary \& Related | \$ | 297,174.02 | \$ | 4,781.76 | \$ | 383,324.00 | \$ | 81,368.22 | \$ | 383,324.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 77,365.14 | \$ | 33,166.34 | \$ | 135,280.34 | \$ | 24,748.86 | \$ | 127,500.00 | \$ | 7,780.34 | \$ | - |
| General Operating | \$ | 317,173.09 | \$ | 90,118.10 | \$ | 444,008.12 | \$ | 36,716.93 | \$ | 442,304.00 | \$ | 1,704.12 | \$ | - |
| Capital Outlay | \$ | 10,121.81 | \$ | 3,346.71 | \$ | 376,000.00 | \$ | 362,531.48 | \$ | 376,000.00 | \$ | - | \$ | - |
| Debt Service | \$ | 220,442.92 | \$ | 378,797.08 | \$ | 599,240.00 | \$ | - | \$ | 599,240.00 | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sewer Utility | \$ | 1,024,268.61 | \$ | 487,630.00 | \$ | 1,784,069.74 | \$ | 272,171.13 | \$ | 1,552,607.00 | \$ | 31,462.74 | \$ | 200,000.00 |
| Salary \& Related | \$ | 335,946.41 | \$ | 12,008.06 | \$ | 386,540.67 | \$ | 38,586.20 | \$ | 380,230.00 | \$ | 6,310.67 | \$ | - |
| Contractual Services | \$ | 153,498.55 | \$ | 100,867.02 | \$ | 367,884.81 | \$ | 113,519.24 | \$ | 352,000.00 | \$ | 15,884.81 | \$ | - |
| General Operating | \$ | 167,792.38 | \$ | 88,665.48 | \$ | 353,747.26 | \$ | 97,289.40 | \$ | 344,480.00 | \$ | 9,267.26 | \$ | - |
| Capital Outlay | \$ | 199,630.69 | \$ | 3,593.02 | \$ | 226,000.00 | \$ | 22,776.29 | \$ | 26,000.00 | \$ | - | \$ | 200,000.00 |
| Debt Service | \$ | 167,400.58 | \$ | 282,496.42 | \$ | 449,897.00 | \$ | - | \$ | 449,897.00 | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | 1,632,575.26 | \$ | - | \$ | 1,645,254.00 | \$ | 12,678.74 | \$ | 2,138,754.00 | \$ | - | \$ | $(493,500.00)$ |
| Transfers \& Advances | \$ | 1,632,575.26 | \$ | - | \$ | 1,645,254.00 | \$ | 12,678.74 | \$ | 2,138,754.00 | \$ | - | \$ | $(493,500.00)$ |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 11,122,769.22 | \$ | 4,250,871.33 | \$ | 19,383,273.47 | \$ | 4,009,632.92 | \$ | 21,507,685.00 | \$ | 2,527,463.47 | \$ | (4,651,875.00) |

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## General Fund (101)

Revenue - On a year to-date-year basis, the general fund has been credited with total revenue of approximately $\$ 1.41$ million, which represents $92.74 \%$ of budget. When compared to a straight-line rate of $83.33 \%$, it is clear that general fund revenues through October $31^{\text {st }}$ are significantly over budget. The positive variance, however, is the result of receipt timing of the $2^{\text {nd }}$ half property tax settlement which occurred in August. Adjusting for the timing of the property tax receipts results in a collection rate equal to $83.08 \%$ of budget, and much more in line with expectations.

## YTD General Fund Revenue by Source



General Fund Revenue - Budget


The largest revenue source for the general fund is property taxes, which accounts for $60 \%$ of the 2017 general fund revenue budget. The 2017 budget for this category is projected to be $\$ 911.1$ thousand, and would be up by $\$ 55.3$ thousand ( $6.47 \%$ ) when compared to 2016 full-year collections. To-date, the general fund has received $\$ 880.7$ thousand in property tax revenues from the Licking County Treasurer ( $96.93 \%$ of budget). This total is up by $\$ 27.4$ thousand ( $3.21 \%$ ) from the same ten-month period in 2016.

Service charge revenues represent the second largest revenue category for the general fund. These revenues are received in exchange for providing services to residents, businesses and other customers including building licenses/permits, and other miscellaneous permits. The 2017 budget in this category is $\$ 229.4$ thousand ( $15.1 \%$ of budget). Through October 31, the city has received $\$ 189.6$ thousand ( $82.68 \%$ of budget), and is down by $\$ 25.7$ thousand ( $11.93 \%$ ) from FY 2016 due to reduced receipts for zoning permits and variance fees in 2017.

Intergovernmental revenue is the next major general fund revenue source. It reflects funding received by the city from the federal, state and county governments. The revenues can come in the form of loans, grants or reimbursements. For 2017, it is projected to account for approximately $\$ 189.4$ thousand ( $12.47 \%$ of total fund budget). This category consists of the following revenue items: local government distributions, property tax rollback/homestead exemption reimbursements from the state; electric utility income tax reimbursement; and cigarette/liquor taxes and fees. On a year to-date basis, the fund has received \$184.3 thousand in this category ( $97.28 \%$ of budget), and is up by $\$ 9.6$ thousand ( $5.52 \%$ ) when compared to the same ten-month period in 2016.

Fines and forfeitures revenue represents the other major revenue category for the general fund. The 2017
budget in this category is $\$ 155.3$ thousand ( $10.22 \%$ of budget), and consists of fines and forfeitures generated by the operation of the city's Mayor's Court, as well as other state-generated fines. Through October 31, the city has received $\$ 114.4$ thousand in this category, which represents $73.67 \%$ of budget. Compared to the same ten-month period in 2016, the total is down by $\$ 514$, or $0.45 \%$.

Expenditures - The general fund has a total appropriated expenditure budget for 2017 of approximately $\$ 1.68$ million. Total spending through October 31 is $\$ 1.13$ million, and is equal to $67.1 \%$ of the budget. Including encumbrances (e.g., purchase orders) of $\$ 243.9$ thousand (but excluding transfers) in the total results in a total ratio equal to $80.84 \%$ of budget. Most of the encumbered balances represent full-year purchase orders which tend to overstate the impact. Compared to the same ten-month period in 2016 (and excluding transfers), the total is up by $\$ 39.5$ thousand (3.86\%).


## YTD General Fund Spending

(excludes encumbrances)


Salaries, wages and other employee-related costs represent the largest expense category, with a 2017 budget of $\$ 693.3$ thousand, or $41.2 \%$ of the general fund budget. Spending through October 31 was $\$ 521.9$ thousand, or $75.28 \%$ of budget. The slightly favorable variance ( $\$ 55.8$ thousand below budget) was primarily the result of an open position (Human Resources Officer).

Contractual services is another major expense category in the General fund. The 2017 budget in this category is $\$ 501.4$ thousand ( $29.79 \%$ of budget) and provides for non-employee personal services, such as legal, audit and engineering services. Spending through October 31 is $\$ 328.9$ thousand ( $65.6 \%$ of budget). Including encumbrances (e.g. purchase orders) of $\$ 105.5$ thousand in the total, $86.6 \%$ has been either spent or committed to be spent. It is important to note that much of the spending in this category does not tend to follow a linear path; rather, it is typically disbursed in large 'chunks' to the vendors and consultants when the services are provided. We monitor this category closely to ensure that spending remains within budget.

General operating expenditures is another significant expense category in the general fund. It combines a number of other basic types of expenditures including supplies, equipment, utilities and other miscellaneous expenses. It has a 2017 budget of $\$ 410.9$ thousand, or $24.42 \%$ of the fund's budget. Year to-date 2017 spending in this category is $\$ 211.9$ thousand, and is equal to $51.58 \%$ of budget. Including encumbrances in the calculation, the total spent or committed is $\$ 306.0$ thousand, or $74.46 \%$ of budget. Spending in this category is down by $\$ 15.5$ thousand (6.8\%) from the same ten-month period in 2016.

The approved 2017 budget in the general fund includes $\$ 66,500$ interfund transfers to: (1) $\$ 10.0$ thousand the Recreation (206) fund to provide additional funding for recreational programming; and (2) \$56.5 thousand to the Debt Service (401) fund to ensure sufficient resources to make year-end debt service payments. This is a change from FY 2016, which had no interfund transfers from the general fund. The transfers were made during the months of February and October.

Fund Balance - The general fund is the primary operating account for the city from which expenses, other than those associated with the Street, Police and Debt Service functions, are paid. Fund balance represents the accumulation of prior period revenues minus expenses. The fund balance can be used in future periods to stabilize fluctuations in revenues, or during periods of greater than typical spending. Evaluating the fund balance (and the corresponding revenues and expenses) is a valuable exercise, in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?).


The chart above plots revenue, expenditures and fund balance on a monthly basis since January 2012. The solid color lines represent historical numbers, and the dotted lines represent projections for the rest of the year. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the fund balance over the time horizon of the chart. With the exception of March and August 2018, it also is projected to generally decline. The major spikes in revenue (typically March \& August) represent the receipt of the semi-annual property tax settlements. The expense spikes in January and March 2014 were the result of: (1) transfer of \$242.4 thousand to debt service for a loan payment on the municipal building note; and (2) annual payments to the Grow Licking County CIC and MORPC. The expense spike in December 2012 was primarily the result of the annual note payment on the municipal building debt. The March 2013 spike reflects the refunding of the 2012 notes,

and the April 2015 spike reflects a $\$ 200$ thousand interfund transfer to the Capital Improvements fund.
As you can see from the chart at the top of the previous page, 2014 and 2016 were very positive years for the general fund balance, even though the fund had been generally declining over the prior several years. This improvement was due to both reduced spending and increased revenues received during the year. Of note, spending in 2015 was approximately equal to revenue, resulting in a stabilizing fund balance. Unfortunately, the fund is unable to maintain this positive trend after 2016 with the exception of 2022. The current forecast calls for deficit spending in each later year through 2022, resulting in a declining fund balance in all future years, and then the fund balance increases by $\$ 131.2$ thousand $(56.9 \%)$ in 2022. The annual revenue and expenditure totals for each year have been updated to reflect the amounts in the 2018 budget document.

|  |  | YTD 2017 | 2017 Budget | $\begin{gathered} \text { YTD } \\ \text { Uncollected } \\ \text { Balance } \end{gathered}$ | $\begin{gathered} \% \\ \text { Collected } \end{gathered}$ | YTD 2016 | 2016 Budget | $\begin{gathered} \text { YTD } \\ \text { Uncollected } \\ \text { Balance } \end{gathered}$ | $\stackrel{\%}{\text { Collected }}$ | YTD 2017 <br> H/ (L) YTD 2016 | \% H/(L) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Fund Balance |  | \$ 1,186,181 | \$ 1,186,181 |  |  | \$ 927,181 | \$ 927,181 |  |  |  |  |
| Revenue |  |  |  |  |  |  |  |  |  |  |  |
| Taxes | Property Taxes | \$ 880,675 | \$ 908,562 | \$ 27,887 | 96.93\% | \$ 853,298 | \$ 845,977 | \$ (7,321) | 100.87\% | 27,377 | 3.21\% |
|  | Income Taxes |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
|  | Taxes | \$ 880,675 | \$ 908,562 | \$ 27,887 | 96.93\% | \$ 853,298 | \$ 845,977 | \$ (7,321) | 100.87\% | \$ 27,377 | 3.21\% |
| Intergovernmental | State-Shared Revenues | \$ 184,269 | \$ 189,428 | 5,159 | 97.28\% | \$ 174,631 | 183,376 | 8,745 | 95.23\% | 9,638 | 5.52\% |
|  | Grants \& Loans | - | - |  | 0.00\% | - | . | - | 0.00\% |  | 0.00\% |
|  | Other Intergovernmental | - |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
| Total Intergovernmental |  | \$ 184,269 | \$ 189,428 | \$ 5,159 | 97.28\% | \$ 174,631 | \$ 183,376 | \$ 8,745 | 95.23\% | \$ 9,638 | 5.52\% |
| Charges for Service | General Government Fees | \$ 50,325 | \$ 69,350 | 19,025 | 72.57\% | 73,689 | \$ 88,250 | \$ 14,561 | 83.50\% | \$ $(23,364)$ | -31.71\% |
|  | Utility Charges |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
|  | Other Service Charges | 139,304 | 160,000 | 20,696 | 87.06\% | 141,624 | 194,000 | 52,376 | 73.00\% | $(2,320)$ | -1.64\% |
| Total Charges for Service |  | \$ 189,628 | \$ 229,350 | \$ 39,722 | 82.68\% | \$ 215,312 | \$ 282,250 | \$ 66,938 | 76.28\% | \$ (25,684) | -11.93\% |
| Fines \& Forfeitures | Mayor's Court | \$ 114,414 | \$ 154,800 | 40,386 | 73.91\% | 114,927 | \$ 154,120 | \$ 39,193 | 74.57\% | (514) | -0.45\% |
|  | Other Fines \& Forfeitures |  | 500 | 500 | 0.00\% |  | 500 | 500 | 0.00\% |  | 0.00\% |
| Total Fines, Licenses \& Permits |  | \$ 114,414 | \$ 155,300 | \$ 40,886 | 73.67\% | \$ 114,927 | \$ 154,620 | \$ 39,693 | 74.33\% | \$ (514) | -0.45\% |
| Special Assessments | Special Assessments | - | 2,500 | 2,500 | 0.00\% | 2,440 | 4,500 | 2,060 | 54.22\% | $(2,440)$ | -100.00\% |
| Total Special Assessments |  | \$ | \$ 2,500 | \$ 2,500 | 0.00\% | \$ 2,440 | \$ 4,500 | \$ 2,060 | 54.22\% | \$ $(2,440)$ | -100.00\% |
| Other Sources | Investment Income | \$ 15,390 | \$ 15,000 | (390) | 102.60\% | 10,980 | \$ 11,500 | 520 | 95.47\% | 4,410 | 40.16\% |
|  | Proceeds from Debt Issuance |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
|  | Other Miscellaneous Income | 24,435 | 19,000 | $(5,435)$ | 128.60\% | 9,992 | 13,500 | 3,508 | 74.02\% | 14,442 | 144.53\% |
| Total Other Sources |  | \$ 39,824 | \$ 34,000 | \$ (5,824) | 117.13\% | \$ 20,972 | \$ 25,000 | \$ 4,028 | 83.89\% | \$ 18,852 | 89.89\% |
| Interfund Transfers | Transfers \& Advances In | \$ | \$ | \$ | 0.00\% | \$ - | \$ | \$ - | 0.00\% |  | 0.00\% |
|  | Total Transfers | \$ |  |  | 0.00\% | \$ | \$ |  | 0.00\% | \$ | 0.00\% |
| Grand Total Revenue |  | \$ 1,408,810 | \$ 1,519,140 | \$ 110,330 | $\underline{\underline{92.74 \%}}$ | \$ 1,381,580 | \$ 1,495,723 | \$ 114,143 | 92.37\% | \$ 27,230 | 1.97\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Elim impact of Interfund transfers/advances |  | \$ | \$ . | \$ . | 0.00\% | \$ . | \$ . | \$ . | 0.00\% | \$ . | 0.00\% |
|  |  | - | - | - | 0.00\% | $\square$ |  | - | 0.00\% | - | 0.00\% |
| Total Adjustments to Revenue |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Adjusted Grand Total Revenue |  | \$ 1,408,810 | \$ 1,519,140 | \$ 110,330 | 92.74\% | \$ 1,381,580 | \$ 1,495,723 | \$ 114,143 | 92.37\% | \$ 27,230 | 1.97\% |
| EXPENDITURE \& ENCUMBRANCES |  | YTD 2017 | 2017 Budget | YTD Unspent Balance | \% Unspent | Total Encumbered | Unenc \& Avail Balance | \% Available | YTD 2016 | $\begin{gathered} \hline \text { YTD } 2017 \\ \text { H/ (L) YTD } \\ 2016 \\ \hline \end{gathered}$ | \% H/(L) |
| Salary \& Related |  | \$ 521,946 | \$ 693,302 | \$ 171,356 | 24.72\% | \$ 38,658 | \$ 132,697 | 19.14\% | 486,402 | 35,544 | 7.31\% |
| Contractual Services |  | 328,920 | 501,393 | 172,474 | 34.40\% | 105,454 | 67,020 | 13.37\% | 303,017 | 25,903 | 8.55\% |
| General Operating |  | 211,940 | 410,934 | 198,994 | 48.42\% | 94,041 | 104,953 | 25.54\% | 227,400 | $(15,460)$ | -6.80\% |
| Capital Outlay |  | - | 10,788 | 10,788 | -100.00\% | 5,788 | 5,000 | 46.35\% | 6,475 | $(6,475)$ | -100.00\% |
| Debt Service |  | - | - | . | 0.00\% | . | . | 0.00\% | . | - | 0.00\% |
| Transfers \& Advances |  | 66,500 | 66,500 | - | 0.00\% | - | - | 0.00\% | - | 66,500 | 100.00\% |
| Grand Total Expenditures |  | \$ 1,129,306 | \$ 1,682,917 | \$ 553,611 | 32.90\% | \$ 243,941 | \$ 309,670 | 18.40\% | \$ 1,023,294 | \$ 106,012 | 10.36\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Interfund transfers \& advances |  | \$ (66,500) | \$ (66,500) | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ | $(66,500)$ | 100.00\% |
| Total Adjustments |  | \$ (66,500) | \$ (66,500) | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ | \$ (66,500) | 100.00\% |
| Adjusted Grand Total Expenditures |  | \$ 1,062,806 | \$ 1,616,417 | \$ 553,611 | 34.25\% | \$ 243,941 | \$ 309,670 | 19.16\% | \$ 1,023,294 | \$ 39,512 | 3.86\% |
| Ending Fund Balance | (based on non-adjusted expenditures) | \$ 1,465,685 | $\frac{\$ 1,022,404}{60.75 \%}$ |  |  | \$ 1,221,744 |  |  | \$ 1,285,468 | \$ 180,218 | 14.02\% |


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 101 - General Fund | \$ | 1,408,810.06 | \$ | 1,519,140.00 | \$ | 110,329.94 | \$ | 1,478,973.00 | \$ | 40,167.00 |
| Taxes | \$ | 880,675.08 | \$ | 908,562.00 | \$ | 27,886.92 | \$ | 843,977.00 | \$ | 64,585.00 |
| Property Taxes | \$ | 880,675.08 | \$ | 908,562.00 | \$ | 27,886.92 | \$ | 843,977.00 | \$ | 64,585.00 |
| Intergovernmental | \$ | 184,269.13 | \$ | 189,428.00 | \$ | 5,158.87 | \$ | 178,376.00 | \$ | 11,052.00 |
| Grants \& Loans | \$ | - | \$ | - | \$ | - | \$ | - | \$ |  |
| State-Shared Revenues | \$ | 184,269.13 | \$ | 189,428.00 | \$ | 5,158.87 | \$ | 178,376.00 | \$ | 11,052.00 |
| Charges for Service | \$ | 189,628.17 | \$ | 229,350.00 | \$ | 39,721.83 | \$ | 255,500.00 | \$ | $(26,150.00)$ |
| General Government Fees | \$ | 50,324.55 | \$ | 69,350.00 | \$ | 19,025.45 | \$ | 61,500.00 | \$ | 7,850.00 |
| Other Service Charges | \$ | 139,303.62 | \$ | 160,000.00 | \$ | 20,696.38 | \$ | 194,000.00 | \$ | $(34,000.00)$ |
| Fines \& Forfeitures | \$ | 114,413.58 | \$ | 155,300.00 | \$ | 40,886.42 | \$ | 177,120.00 | \$ | $(21,820.00)$ |
| Mayor's Court | \$ | 114,413.58 | \$ | 154,800.00 | \$ | 40,386.42 | \$ | 176,620.00 | \$ | $(21,820.00)$ |
| Other Fines \& Forfeitures | \$ | - | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 | \$ | - |
| Special Assessments | \$ | - | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 4,500.00 | \$ | $(2,000.00)$ |
| Special Assessments | \$ | - | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 4,500.00 | \$ | $(2,000.00)$ |
| Miscellaneous Revenue | \$ | 39,824.10 | \$ | 34,000.00 | \$ | $(5,824.10)$ | \$ | 19,500.00 | \$ | 14,500.00 |
| Investment Income | \$ | 15,389.51 | \$ | 15,000.00 | \$ | (389.51) | \$ | 6,500.00 | \$ | 8,500.00 |
| Other Miscellaneous Revenue | \$ | 24,434.59 | \$ | 19,000.00 | \$ | $(5,434.59)$ | \$ | 13,000.00 | \$ | 6,000.00 |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Grand Total | \$ | 1,408,810.06 | \$ | 1,519,140.00 | \$ | 110,329.94 | \$ | 1,478,973.00 | \$ | 40,167.00 |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 101 - General Fund | \$ | 1,129,305.84 | \$ | 243,941.34 | \$ | 1,682,917.20 | \$ | 309,670.02 | \$ | 1,565,861.00 | \$ | 50,556.20 | \$ | 66,500.00 |
| General Government | \$ | 480,822.98 | \$ | 70,520.79 | \$ | 692,646.05 | \$ | 141,302.28 | \$ | 674,181.00 | \$ | 18,465.05 | \$ | - |
| Salary \& Related | \$ | 293,913.77 | \$ | 22,945.19 | \$ | 387,931.00 | \$ | 71,072.04 | \$ | 387,931.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 130,436.57 | \$ | 28,456.29 | \$ | 183,758.37 | \$ | 24,865.51 | \$ | 166,300.00 | \$ | 17,458.37 | \$ | - |
| General Operating | \$ | 56,472.64 | \$ | 19,119.31 | \$ | 120,956.68 | \$ | 45,364.73 | \$ | 119,950.00 | \$ | 1,006.68 | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Court \& Legal | \$ | 182,097.93 | \$ | 67,774.22 | \$ | 291,407.56 | \$ | 41,535.41 | \$ | 278,560.00 | \$ | 12,847.56 | \$ | - |
| Salary \& Related | \$ | 61,814.33 | \$ | 1,279.36 | \$ | 79,710.00 | \$ | 16,616.31 | \$ | 79,710.00 | \$ | - | \$ |  |
| Contractual Services | \$ | 117,239.20 | \$ | 62,286.67 | \$ | 197,967.56 | \$ | 18,441.69 | \$ | 185,150.00 | \$ | 12,817.56 | \$ | - |
| General Operating | \$ | 3,044.40 | \$ | 4,208.19 | \$ | 13,730.00 | \$ | 6,477.41 | \$ | 13,700.00 | \$ | 30.00 | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Executive \& Legislative | \$ | 123,292.60 | \$ | 27,962.49 | \$ | 203,990.23 | \$ | 52,735.14 | \$ | 193,436.00 | \$ | 554.23 | \$ | 10,000.00 |
| Salary \& Related | \$ | 112,492.37 | \$ | 12,282.35 | \$ | 156,636.00 | \$ | 31,861.28 | \$ | 156,636.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 2,429.83 | \$ | - | \$ | 8,500.00 | \$ | 6,070.17 | \$ | 8,500.00 | \$ | - | \$ | - |
| General Operating | \$ | 8,370.40 | \$ | 15,680.14 | \$ | 38,854.23 | \$ | 14,803.69 | \$ | 28,300.00 | \$ | 554.23 | \$ | 10,000.00 |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance | \$ | 55,467.04 | \$ | 4,800.74 | \$ | 81,316.13 | \$ | 21,048.35 | \$ | 79,670.00 | \$ | 1,646.13 | \$ | (0.00) |
| Salary \& Related | \$ | 25,687.10 | \$ | 2,151.34 | \$ | 35,376.13 | \$ | 7,537.69 | \$ | 33,730.00 | \$ | 1,646.13 | \$ | - |
| Contractual Services | \$ | 26,215.57 | \$ | 1,557.65 | \$ | 28,840.00 | \$ | 1,066.78 | \$ | 28,840.00 | \$ | - | \$ | (0.00) |
| General Operating | \$ | 3,564.37 | \$ | 1,091.75 | \$ | 12,100.00 | \$ | 7,443.88 | \$ | 12,100.00 | \$ | - | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Parks, Lands \& Municipal Facili | \$ | 221,125.29 | \$ | 72,883.10 | \$ | 347,057.23 | \$ | 53,048.84 | \$ | 330,014.00 | \$ | 17,043.23 | \$ | - |
| Salary \& Related | \$ | 28,038.84 | \$ | - | \$ | 33,649.00 | \$ | 5,610.16 | \$ | 33,649.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 52,598.50 | \$ | 13,152.94 | \$ | 82,327.25 | \$ | 16,575.81 | \$ | 80,765.00 | \$ | 1,562.25 | \$ | - |
| General Operating | \$ | 140,487.95 | \$ | 53,942.02 | \$ | 225,292.84 | \$ | 30,862.87 | \$ | 215,600.00 | \$ | 9,692.84 | \$ | - |
| Capital Outlay | \$ | - | \$ | 5,788.14 | \$ | 5,788.14 | \$ | - | \$ | - | \$ | 5,788.14 | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | 66,500.00 | \$ | - | \$ | 66,500.00 | \$ | - | \$ | 10,000.00 | \$ | - | \$ | 56,500.00 |
| Transfers \& Advances | \$ | 66,500.00 | \$ | - | \$ | 66,500.00 | \$ | - | \$ | 10,000.00 | \$ | - | \$ | 56,500.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 1,129,305.84 | \$ | 243,941.34 | \$ | 1,682,917.20 | \$ | 309,670.02 | \$ | 1,565,861.00 | \$ | 50,556.20 | \$ | 66,500.00 |

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## Street Fund (201)

Revenue - The Street Fund has a 2017 revenue budget of approximately $\$ 2.71$ million. The fund's primary revenue sources are income taxes and intergovernmental revenues. On a year to-date basis, the Street fund has been credited with total revenue of approximately $\$ 2.34$ million, which reflects $86.5 \%$ of the fullyear budget. Total revenue to-date is up by $\$ 92.9$ thousand (4.13\%) from the same ten-month period in 2016.

YTD Street Fund Revenue by Source


## Street Fund Revenue - Budget



Income tax collections in October were $\$ 173.9$ thousand, and were $\$ 27.3$ thousand ( $18.58 \%$ ) higher than the same period in 2016. On a year to-date basis, the fund has received $\$ 1.67$ million, which represents $86.6 \%$ of the 2017 budget. For 2016, collections for the ten-month period were $86.71 \%$ of full-year collections, and the 2015 ratio was $83.66 \%$. After completing nearly $84 \%$ of the budget year, and based upon the current collections rate, it would appear that collections are maintaining a trend that is generally in line with expectations. This is an important trend to monitor, however, as income taxes are the primary revenue source for this fund. The green and light blue bars in the chart to the right reflect the revenue that would have been allocated to the fund had the percentage not been modified in 2015 and 2016. The allocation rate for

Income Tax Collections - Street Fund
 2017 to the fund was unchanged from FY 2016. In 2015, however, the fund would have received a higher year to-date distribution when calculating the amount 'as-if' the fund was receiving the current allocation percentage in that year. Collections in 2017 would have been \$208.0 thousand (14.25\%) higher than that in 2015.

Intergovernmental revenues in the Street fund are budgeted at $\$ 715.0$ thousand, and represent $26.4 \%$ of the fund's revenue budget. They reflect funding received by the city from the federal, state and county governments. This category is comprised of state-shared (e.g., permissive) taxes, and grants/loans from other governmental agencies. On a year to-date basis, the city has received $\$ 614.7$ thousand in this category ( $85.97 \%$ of budget), and is up by $\$ 18.7$ thousand ( $3.14 \%$ ) from the same ten-month period in 2016.

The other category, Other Sources, is budgeted at $\$ 67.5$ thousand, and represents only $2.49 \%$ of the total fund revenue budget. To date, the city has received $\$ 59.1$ thousand ( $87.6 \%$ of budget), and is down by $\$ 10.1$ thousand ( $14.6 \%$ ) from the same ten-month period in 2016. The primary cause of the decline was the one-time receipt of $\$ 22.3$ thousand in March 2016 from GovDeals for the sale of Public Service department equipment and vehicles, which is partially offset by improved investment income (up \$11.1 thousand, or 50\%).

Expenditures - The Street fund has a total appropriated expenditure budget for 2017 of approximately $\$ 2.71$ million. Total spending through October 31 was $\$ 1.2$ million, and is equal to $44.2 \%$ of budget. The driver of the lower than anticipated spending rate is the significant amount of capital outlay unspent todate. Including encumbrances of $\$ 972.4$ thousand in the total (but excluding transfers) results in total fund spending equal to $79.6 \%$ of budget. Compared to year to-date 2016 (and excluding transfers), the total is down by $\$ 1.17$ million (50.4\%), and is due primarily to decreased spending in the Capital Outlay and General Operating categories.

## Street Fund Budget by Category



YTD Street Fund Spending
(excludes encumbrances)


Salaries, wages and other employee-related costs is the largest expense category in the Street Fund with a 2017 budget of $\$ 860.3$ thousand, or $31.69 \%$ of the fund's budget. Spending through October 31 was $\$ 621.2$ thousand, or $72.2 \%$ of budget. Spending in this category is down by $\$ 1.9$ thousand ( $0.31 \%$ ) from the level in 2016.

Spending on capital projects and equipment represents the next major expense category in the Street fund. The 2017 budget in this category is $\$ 903.3$ thousand ( $33.3 \%$ of budget) and provides funding for street and roadway infrastructure maintenance and related equipment. Year to-date spending in this category is $\$ 44.1$
thousand, or $4.9 \%$ of budget. Including encumbrances (e.g., purchase orders) in the total, results in a spending commitment equal to $85.2 \%$ of the full-year 2016 budget.

General operating expenditures is another significant expense category in the Street fund. It combines a number of other basic types of expenditures including supplies, equipment, utilities and other miscellaneous expenses. It has a 2017 budget of $\$ 468.4$ thousand, or $17.3 \%$ of the fund's budget. Spending through October 31 was $\$ 248.4$ thousand, or $53.0 \%$ of budget. Including encumbrances in the calculation, total spending is $\$ 329.5$ thousand, or $70.4 \%$ of the budget. Spending in this category is down by $\$ 121.8$ thousand (32.9\%) when compared to the same ten-month period in 2016.

The approved initial 2017 budget in the Street fund did not include any interfund transfers, nor were any interfund transfers approved or executed during 2016. In May, Council approved a transfer of $\$ 25,000$ to the Columbia Road Bridge Improvements Project fund to pay the local share of expenses associated with the design and construction of the project.

Fund Balance - The Street fund is the primary operating account for the city from which expenses associated with the maintenance of the city's streets, roads and rights-of-way are paid. Fund balance represents the accumulation of prior period revenues minus expenses. The fund balance can be used in future periods to stabilize fluctuations in revenues, or periods of greater than typical spending. Evaluating the fund balance, revenues, and expenses is a valuable exercise, in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?).


The chart above plots revenue, expenditures and fund balance monthly since January 2012. The solid color lines represent actual numbers, and the dotted lines represent future projections. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the fund balance over time. The revenue spikes in both May 2013 and 2014 are the result of higher quarterly income tax collections. Other than that item, revenues and spending have been fairly closely matched. Since October 2013, revenues have generally equaled or exceeded expenses, with the exception of largedollar progress payments on capital improvement projects.

As you can see from the chart at the top of the following page, the balance of the Street fund increased from 2012 - 2016, and it is projected to be somewhat stable through 2017. This chart has been updated with the proposed 2018 budget data through 2022. Current projections call for the fund balance to decrease
dramatically in 2018 due to increased capital spending. After 2019, however, the fund balance continues to decline through 2021, although at a much more controlled rate. The fund balance increases in 2022 by $\$ 460.0$ thousand (51.4\%) due to reduced planned spending.

Revenue, Expenditure \& Fund Balance - Street Fund
Millions 2012-2022


|  |  | YTD 2017 | 2017 Budget | YTD Uncollected Balance | $\stackrel{\%}{\text { Collected }}$ | YTD 2016 | 2016 Budget | YTD Uncollected Balance | $\stackrel{\%}{\text { Collected }}$ | YTD 2017 <br> H/(L) YTD 2016 | \% H/(L) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Fund Balan |  | \$ 2,182,643 | \$ 2,182,643 |  |  | \$ 2,136,325 | \$ 2,136,325 |  |  |  |  |
| Revenue |  |  |  |  |  |  |  |  |  |  |  |
| Taxes | Property Taxes | \$ | \$ | \$ . | 0.00\% | \$ | \$ | \$ . | 0.00\% | \$ - | 0.00\% |
|  | Income Taxes | 1,667,686 | 1,925,815 | 258,129 | 86.60\% | 1,583,433 | 1,866,136 | 282,703 | 84.85\% | 84,252 | 5.32\% |
| Total Taxes |  | \$ 1,667,686 | \$ 1,925,815 | \$ 258,129 | 86.60\% | \$ 1,583,433 | \$ 1,866,136 | \$ 282,703 | 84.85\% | \$ 84,252 | 5.32\% |
| Intergovernmental | State-Shared Revenues | \$ 614,667 | \$ 715,000 | \$ 100,333 | 85.97\% | \$ 595,964 | \$ 721,350 | \$ 125,386 | 82.62\% | \$ 18,703 | 3.14\% |
|  | Grants \& Loans | - | - | - | 0.00\% | - | - |  | 0.00\% | - | 0.00\% |
|  | Other Intergovernmental |  |  | $\checkmark$ | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
| Total Intergovernmental |  | \$ 614,667 | \$ 715,000 | \$ 100,333 | 85.97\% | \$ 595,964 | \$ 721,350 | \$ 125,386 | 82.62\% | \$ 18,703 | 3.14\% |
| Charges for Service | General Government Fees | \$ | \$ . | \$ | 0.00\% | \$ | \$ | \$ . | 0.00\% | \$ - | 0.00\% |
|  | Utility Charges | - | - | - | 0.00\% |  |  |  | 0.00\% | - | 0.00\% |
|  | Other Service Charges | - | - | - | 0.00\% | - | - | - | 0.00\% | . | 0.00\% |
| Total Charges for Service |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Fines \& Forfeitures | Mayor's Court Other Fines \& Forfeitures | \$ | \$ | \$ | $\begin{aligned} & 0.00 \% \\ & \underline{0.00 \%} \end{aligned}$ | \$ | \$ | \$ | $\begin{aligned} & 0.00 \% \\ & \underline{0.00 \%} \end{aligned}$ | \$ - | $\begin{aligned} & 0.00 \% \\ & 0.00 \% \\ & \hline \end{aligned}$ |
| Total Fines, Licenses \& Permits |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Special Assessments Special Assessment |  | - | - | - | 0.00\% | - | - |  | 0.00\% | - | 0.00\% |
| Total Special Assessments |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Other Sources | Investment Income | \$ 33,498 | 32,500 | (998) | 103.07\% | \$ 22,353 | \$ 22,500 | 147 | 99.35\% | 11,145 | 49.86\% |
|  | Unused | - | - | - | 0.00\% |  | - |  | 0.00\% | - | 0.00\% |
|  | Proceeds from Debt Issuance | - | - | - | 0.00\% | - | - | - | 0.00\% | - | 0.00\% |
|  | Unused | - | - | - | 0.00\% | - | - | - | 0.00\% | - | 0.00\% |
|  | Other Miscellaneous Income | 25,632 | 35,000 | 9,368 | 73.23\% | 46,844 | 61,000 | 14,156 | 76.79\% | $(21,211)$ | -45.28\% |
| Total Other Sources |  | \$ 59,130 | \$ 67,500 | \$ 8,370 | 87.60\% | \$ 69,197 | \$ 83,500 | \$ 14,303 | 82.87\% | \$ $(10,067)$ | -14.55\% |
| Interfund Transfers | Transfers \& Advances In | \$ | \$ | \$ | 0.00\% | 9 | \$ 9 | + | 100.00\% | \$ (9) | -100.00\% |
| Total Transfers |  | \$ | \$ | \$ | 0.00\% | \$ 9 | \$ 9 | \$ | 100.00\% | \$ (9) | $\underline{-100.00 \%}$ |
| Grand Total Revenue |  | \$ 2,341,483 | \$ 2,708,315 | \$ 366,832 | 86.46\% | \$ 2,248,603 | \$ 2,670,995 | \$ 422,392 | 84.19\% | \$ 92,880 | 4.13\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Elim impact of Interfund transfers/advances |  | \$ | \$ | \$ | $\begin{aligned} & 0.00 \% \\ & 0.00 \% \end{aligned}$ | \$ $\quad(9)$ | (9) | \$ | $\begin{aligned} & 0.00 \% \\ & \mathbf{0 . 0 0 \%} \\ & \hline \end{aligned}$ | \$ $9$ | $\begin{gathered} -100.00 \% \\ \underline{0.00 \%} \end{gathered}$ |
| Total Adjustments to Revenue |  | \$ | \$ | \$ | 0.00\% | \$ (9) | \$ (9) | \$ | 0.00\% | \$ 9 | -100.00\% |
| Adjusted Grand Total RevenueEXPENDITURE \& ENCUMBRANCES |  | \$ 2,341,483 | \$ 2,708,315 | \$ 366,832 | 86.46\% | \$ 2,248,594 | \$ 2,670,986 | \$ 422,392 | 84.19\% | \$ 92,889 | $\underline{\underline{4.13} \%}$ |
|  |  | YTD 2017 | 2017 Budget | YTD Unspent Balance | \% Unspent | Total Encumbered | Unenc \& Avail Balance | \% Available | YTD 2016 | $\begin{gathered} \text { YTD } 2017 \\ \text { H/ (L) YTD } \\ 2016 \\ \hline \end{gathered}$ | \% H/ (L) |
| Salary \& Related |  | \$ 621,248 | \$ 860,270 | \$ 239,022 | 27.78\% | \$ 29,260 | \$ 209,761 | 24.38\% | \$ 623,151 | \$ (1,903) | -0.31\% |
| Contractual Services |  | 261,570 | 457,875 | 196,305 | 42.87\% | 136,355 | 59,950 | 13.09\% | 262,691 | $(1,121)$ | -0.43\% |
| General Operating |  | 248,386 | 468,369 | 219,982 | 46.97\% | 81,155 | 138,827 | 29.64\% | 370,204 | $(121,818)$ | -32.91\% |
| Capital Outlay |  | 44,134 | 903,330 | 859,196 | 95.11\% | 725,650 | 133,545 | 14.78\% | 1,064,155 | $(1,020,021)$ | -95.85\% |
| Debt Service |  | - | - | - | 0.00\% | - | - | 0.00\% | - | - | 0.00\% |
| Transfers \& Advance |  | 25,000 | 25,000 | - | 0.00\% | . | . | 0.00\% | - | 25,000 | 100.00\% |
| Grand T | Expenditures | \$ 1,200,339 | \$ 2,714,843 | \$ 1,514,505 | 55.79\% | \$ 972,421 | \$ 542,084 | 19.97\% | \$ 2,320,201 | \$ (1,119,862) | -48.27\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Interfund transfers | dvances | $(25,000)$ | $(25,000)$ | - | 0.00\% | - | - | 0.00\% |  | $(25,000)$ | 100.00\% |
| Total Adjustments |  | \$ (50,000) | \$ (50,000) | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ | \$ (50,000) | 100.00\% |
| Adjusted Grand Total Expenditures |  | \$ 1,150,339 | \$ 2,664,843 | \$ 1,514,505 | 56.83\% | \$ 972,421 | \$ 542,084 | 20.34\% | \$ 2,320,201 | \$ (1,169,862) | -50.42\% |
| Ending Fund Balance | (based on non-adjusted expenditures) | \$ 3,323,787 | $\xlongequal[80.16 \%]{\$ 2,176,115}$ |  |  | \$ 2,351,367 |  |  | \$ 2,064,727 | \$ 1,259,060 | 60.98\% |


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 201 - Street Fund | \$ | 2,341,482.73 | \$ | 2,708,315.00 | \$ | 366,832.27 | \$ | 2,494,640.00 | \$ | 213,675.00 |
| Taxes | \$ | 1,667,685.62 | \$ | 1,925,815.00 | \$ | 258,129.38 | \$ | 1,792,131.00 | \$ | 133,684.00 |
| Income Taxes | \$ | 1,667,685.62 | \$ | 1,925,815.00 | \$ | 258,129.38 | \$ | 1,792,131.00 | \$ | 133,684.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Intergovernmental | \$ | 614,667.31 | \$ | 715,000.00 | \$ | 100,332.69 | \$ | 675,000.00 | \$ | 40,000.00 |
| Grants \& Loans | \$ | - | \$ | - - | \$ | - | \$ | - | \$ | - |
| State-Shared Revenues | \$ | 614,667.31 | \$ | 715,000.00 | \$ | 100,332.69 | \$ | 675,000.00 | \$ | 40,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Revenue | \$ | 59,129.80 | \$ | 67,500.00 | \$ | 8,370.20 | \$ | 27,500.00 | \$ | 40,000.00 |
| Investment Income | \$ | 33,497.69 | \$ | 32,500.00 | \$ | (997.69) | \$ | 7,500.00 | \$ | 25,000.00 |
| Other Miscellaneous Revenue | \$ | 25,632.11 | \$ | 35,000.00 | \$ | 9,367.89 | \$ | 20,000.00 | \$ | 15,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | 9.00 | \$ | (9.00) |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | 9.00 | \$ | (9.00) |
|  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 2,341,482.73 | \$ | 2,708,315.00 | \$ | 366,832.27 | \$ | 2,494,640.00 | \$ | 213,675.00 |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 201 - Street Fund | \$ | 1,200,338.52 | \$ | 972,420.59 | \$ | 2,714,843.34 | \$ | 542,084.23 | \$ | 2,540,417.00 | \$ | 71,926.34 | \$ | 102,500.00 |
| General Government | \$ | 199,944.82 | \$ | 92,372.63 | \$ | 356,953.22 | \$ | 64,635.77 | \$ | 340,896.00 | \$ | 16,057.22 | \$ | - |
| Salary \& Related | \$ | 40,176.41 | \$ | 4,427.26 | \$ | 61,396.00 | \$ | 16,792.33 | \$ | 61,396.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 158,544.58 | \$ | 87,845.37 | \$ | 293,057.22 | \$ | 46,667.27 | \$ | 277,000.00 | \$ | 16,057.22 | \$ | - |
| General Operating | \$ | 1,223.83 | \$ | 100.00 | \$ | 2,500.00 | \$ | 1,176.17 | \$ | 2,500.00 | \$ | - | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Court \& Legal | \$ | 27,867.57 | \$ | 14,262.68 | \$ | 42,130.25 | \$ | - | \$ | 30,000.00 | \$ | 7,130.25 | \$ | 5,000.00 |
| Salary \& Related | \$ | - | \$ |  | \$ |  | \$ |  | \$ | - | \$ | - | \$ |  |
| Contractual Services | \$ | 27,867.57 | \$ | 14,262.68 | \$ | 42,130.25 | \$ | - | \$ | 30,000.00 | \$ | 7,130.25 | \$ | 5,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance | \$ | 155,407.30 | \$ | 2,128.91 | \$ | 198,210.00 | \$ | 40,673.79 | \$ | 181,710.00 | \$ | - | \$ | 16,500.00 |
| Salary \& Related | \$ | 49,510.26 | \$ | 1,224.90 | \$ | 62,170.00 | \$ | 11,434.84 | \$ | 62,170.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 9,641.42 | \$ | 904.01 | \$ | 13,840.00 | \$ | 3,294.57 | \$ | 13,840.00 | \$ | - | \$ | - |
| General Operating | \$ | 96,255.62 | \$ | - | \$ | 122,200.00 | \$ | 25,944.38 | \$ | 105,700.00 | \$ | - | \$ | 16,500.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Parks, Lands \& Municipal Facili | \$ | 11,096.97 | \$ | 9,580.57 | \$ | 30,677.54 | \$ | 10,000.00 | \$ | 30,000.00 | \$ | 677.54 | \$ | - |
| Contractual Services | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| General Operating | \$ | 11,096.97 | \$ | 9,580.57 | \$ | 30,677.54 | \$ | 10,000.00 | \$ | 30,000.00 | \$ | 677.54 | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Public Service | \$ | 781,021.86 | \$ | 854,075.80 | \$ | 2,061,872.33 | \$ | 426,774.67 | \$ | 1,957,811.00 | \$ | 48,061.33 | \$ | 56,000.00 |
| Salary \& Related | \$ | 531,561.81 | \$ | 23,608.06 | \$ | 736,704.00 | \$ | 181,534.13 | \$ | 730,704.00 | \$ | - | \$ | 6,000.00 |
| Contractual Services | \$ | 65,516.19 | \$ | 33,342.85 | \$ | 108,847.63 | \$ | 9,988.59 | \$ | 95,000.00 | \$ | 13,847.63 | \$ | - |
| General Operating | \$ | 139,809.81 | \$ | 71,474.57 | \$ | 312,991.15 | \$ | 101,706.77 | \$ | 310,800.00 | \$ | 2,191.15 | \$ | - |
| Capital Outlay | \$ | 44,134.05 | \$ | 725,650.32 | \$ | 903,329.55 | \$ | 133,545.18 | \$ | 821,307.00 | \$ | 32,022.55 | \$ | 50,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | 25,000.00 | \$ | - | \$ | 25,000.00 | \$ | - | \$ | - | \$ | - | \$ | 25,000.00 |
| Transfers \& Advances | \$ | 25,000.00 | \$ | - | \$ | 25,000.00 | \$ | - | \$ | - | \$ | - | \$ | 25,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 1,200,338.52 | \$ | 972,420.59 | \$ | 2,714,843.34 | \$ | 542,084.23 | \$ | 2,540,417.00 | \$ | 71,926.34 | \$ | 102,500.00 |

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## Police Fund (208)

Revenue - The fund's primary revenue sources are income taxes and other sources, and it has a 2017 total revenue budget of $\$ 2.96$ million. On a year to-date basis, the Police Fund has been credited with total revenue of approximately $\$ 2.58$ million, which represents $87.1 \%$ of budget. Total revenue to-date is $\$ 124.0$ thousand (5.06\%) higher than that collected during the same ten-month period in 2016. The primary reason for the increase was the result of increased income tax collections in 2017, partially offset by one-time revenues received in 2016 (non-recurring in 2017).


Income tax collections in October were $\$ 258.6$ thousand, and were $\$ 40.5$ thousand ( $18.58 \%$ ) higher than the same period in 2016. On a year to-date basis, income tax revenues credited to the fund were $\$ 2.48$ million, and represent $86.6 \%$ of the 2017 budget. In comparison, last year's collections through October 2016 were $\$ 2.35$ million, and were equal to $86.71 \%$ of the full-year collections. For 2015, the rate was equal to $83.66 \%$. The 2017 allocation rate remained unchanged from the 2016 rate of $53 \%$, but up from the 2015 rate of $41.5 \%$. Adjusting for the change in allocations rates (see green and light blue bars in chart to the right) reflect the revenue that would have been allocated to the fund had the percentage not been modified in 2015. Assuming

Income Tax Collections - Police Fund
 that the current allocation was applied to prior years, year to-date collections in 2017 would have been $\$ 328.8$ thousand (15.29\%) higher than that in 2015. The green/light blue bars in the chart at the bottom of
the previous page have been restated to reflect the revenue that would have been allocated to the fund in 2015 had the percentage been the same in all years.

The other significant revenue category, Other Sources, is budgeted at $\$ 73.5$ thousand, and represents only $2.49 \%$ of the total fund revenue budget. To date, the city has received $\$ 77.0$ thousand ( $104.7 \%$ of budget), and is down by $\$ 7.1$ thousand ( $8.45 \%$ ) from the same ten-month period in 2016.

Expenditures - The Police fund has a total appropriated expenditure budget for 2017 of approximately $\$ 2.96$ million. Total spending through October is approximately $\$ 2.28$ million, and is equal to $77.24 \%$ of budget. Excluding interfund transfers of $\$ 17.4$ thousand, total spending is equal to $77.1 \%$ of budget. Including encumbrances (e.g., purchase orders) of $\$ 108.9$ thousand in the total results in total spending equal to $80.8 \%$ of budget. Compared to the same ten-month period in 2016 (and excluding transfers), the total is up by $\$ 61.4$ thousand (2.78\%).

Police Fund Budget by Category


YTD Police Fund Spending
(excludes encumbrances)


Salaries, wages and other employee-related costs represent the largest expense category with a 2017 budget of $\$ 2.21$ million, or $74.78 \%$ of the fund's budget. Spending through October 31 was $\$ 1.75$ million or $79.1 \%$ of budget. Overall spending in this category is up by $\$ 67.1$ thousand ( $3.99 \%$ ) from the level in 2016, and is due to increased wages and insurance costs.

General operating expenditures is the next major expense category in the Police fund. It combines a number of other basic types of expenditures including supplies, equipment, utilities and other miscellaneous expenses. It has a 2017 budget of $\$ 443.2$ thousand, or $14.99 \%$ of the total fund expenditure budget. Year to-date spending in this category is $\$ 296.7$ thousand, or $66.9 \%$ of budget, and is up by $\$ 25.1$ thousand (9.24\%) from the same ten-month period in 2016.

Spending on capital equipment is another significant expense category in the Police fund. The 2017 budget in this category is $\$ 145.5$ thousand ( $4.92 \%$ of budget) and provides funding for the acquisition of Police cruisers, law enforcement-related equipment and other capital improvements. Year to-date spending in this category is $\$ 102.1$ thousand ( $70.2 \%$ of budget), and is down by $\$ 60.6$ thousand ( $37.24 \%$ ) from the same ten-month period in 2016. The decline is due to the number and timing of replacement cruiser and radio purchases in 2017 than those in 2016.

The approved 2017 budget in the Police fund includes an interfund transfer of $\$ 17.4$ thousand. The purpose of the transfer is to provide funding to the Debt Service (401) fund to meet the department's financial obligations on the LGIF loan for the construction of the MARCS tower. This approved transfer was made during the month of February.

Fund Balance - The Police fund is the primary operating account for the city from which expenses associated with the operation of the city's Police department are paid. Fund balance represents the accumulation of prior period revenues minus expenses. The fund balance can be used in future periods to stabilize fluctuations in revenues or periods of greater than typical spending. Evaluating the fund balance, revenues, and expenses is a valuable exercise, in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?).


The chart above plots monthly revenue, expenditures and fund balance since January 2012. The solid color lines represent actual numbers, and the dotted lines represent projections for the rest of the year. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the fund balance over the time horizon of the chart.

As you can see from the chart above, the balance in the Police fund has been fluctuating up and down since January 2012. The fund has experienced periods of growth from May 2013 through November 2013, April 2014 through July 2014, and the period since April 2015. During these periods of time, the fund was increasing due to revenues exceeding spending. The positive variance in May 2013 was the result of better than anticipated income tax collections, and the November 2013 variance was the result of transferring $\$ 180,000$ from the Bond Improvement fund for the replacement of the slate roof on the Police station. We experienced another spike during September 2014 from

Millions
Revenue, Expenditure \& Fund Balance - Police Fund

the receipt of approximately $\$ 175$ thousand due to the LGIF loan reimbursement of expenses incurred in the construction of the MARCS radio communications tower. Other than the exception of those items, expenditures have regularly exceeded revenues. The growth in spending in 2013 was primarily the result of: (1) the addition three new Police officers in 2013; and (2) the construction improvements to the facility. The spike in April 2014 spending was for the construction on the MARCS tower, and the spike in December 2016 spending was the interfund transfer of $\$ 400,000$ to the Capital Facilities fund.

Current projections call for the balance to decline through 2018, and then remain mostly stable (although slightly declining) through 2022 (see chart at bottom of previous page). This chart has been updated with the proposed 2018 budget data through 2021.

|  |  | YTD 2017 | 2017 Budget | YTD <br> Uncollected Balance | $\begin{gathered} \% \\ \text { Collected } \end{gathered}$ | YTD 2016 | 2016 Budget |  | $\stackrel{\%}{\text { Collected }}$ | YTD 2017 <br> H/ (L) YTD 2016 | \% H/(L) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Fund Balanc |  | \$ 1,091,467 | \$ 1,091,467 |  |  | \$ 1,278,598 | \$ 1,278,598 |  |  |  |  |
| Revenue |  |  |  |  |  |  |  |  |  |  |  |
| Taxes | Property Taxes | \$ | \$ | \$ | 0.00\% | \$ - | \$ - | \$ - | 0.00\% | \$ - | 0.00\% |
|  | Income Taxes | 2,479,308 | 2,863,063 | 383,755 | 86.60\% | 2,354,052 | 2,773,095 | 419,043 | 84.89\% | 125,256 | 5.32\% |
| Total Taxes |  | \$ 2,479,308 | \$ 2,863,063 | \$ 383,755 | 86.60\% | \$ 2,354,052 | \$ 2,773,095 | \$ 419,043 | 84.89\% | \$ 125,256 | 5.32\% |
| Intergovernmental | State-Shared Revenues | \$ 10,764 | 11,500 | \$ 737 | 93.60\% | 8,747 | 6,500 | $(2,247)$ | 134.56\% | \$ 2,017 | 23.06\% |
|  | Grants \& Loans | - | - | - | 0.00\% | - | - |  | 0.00\% | - | 0.00\% |
|  | Other Intergovernmental |  | - | - | 0.00\% | - | 16,689 | 16,689 | 0.00\% |  | 0.00\% |
| Total I Intergovernmental |  | \$ 10,764 | \$ 11,500 | \$ 737 | 93.60\% | \$ 8,747 | \$ 23,189 | \$ 14,442 | 37.72\% | \$ 2,017 | 23.06\% |
| Charges for Service | General Government Fees | \$ 9,029 | \$ 9,100 | \$ 71 | 99.22\% | \$ 5,007 | \$ 6,600 | 1,593 | 75.87\% | 4,022 | 80.32\% |
|  | Utility Charges | - | - | - | 0.00\% | - | - |  | 0.00\% |  | 0.00\% |
|  | Other Service Charges | $\square$ | - | - | 0.00\% | - | - | $\cdots$ | 0.00\% | - | 0.00\% |
| Total Charges for Service |  | \$ 9,029 | \$ 9,100 | \$ 71 | 99.22\% | \$ 5,007 | \$ 6,600 | \$ 1,593 | 75.87\% | \$ 4,022 | 80.32\% |
| Fines \& Forfeitures | Mayor's Court Other Fines \& Forfeitures | 245 | \$ 500 | \$ 255 | $\begin{gathered} 0.00 \% \\ 49.00 \% \\ \hline \end{gathered}$ | 385 | 500 | 115 | $\begin{array}{r} 0.00 \% \\ 77.00 \% \\ \hline \end{array}$ | (140) | $\begin{gathered} 0.00 \% \\ -36.36 \% \\ \hline \end{gathered}$ |
| Total Fines, Licenses \& Permits |  | \$ 245 | \$ 500 | \$ 255 | 49.00\% | \$ 385 | \$ 500 | \$ 115 | 77.00\% | \$ (140) | -36.36\% |
| Special Assessments | Special Assessments |  | - | - | 0.00\% | - |  |  | 0.00\% |  | 0.00\% |
| Total Special Assessments |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Other Sources | Investment Income | \$ 13,998 | \$ 12,500 | $(1,498)$ | 111.99\% | 15,114 | 12,500 | $(2,614)$ | 120.91\% | $(1,116)$ | -7.38\% |
|  | Unused |  | - | - | 0.00\% | - | - |  | 0.00\% | - | 0.00\% |
|  | Proceeds from Debt Issuance |  |  |  | 0.00\% | - | - |  | 0.00\% |  | 0.00\% |
|  | Unused |  | - | - | 0.00\% | - | - | - | 0.00\% | - | 0.00\% |
|  | Other Miscellaneous Income | 62,959 | 61,000 | $(1,959)$ | 103.21\% | 68,950 | 66,500 | $(2,450)$ | 103.68\% | $(5,991)$ | -8.69\% |
| Total Other Sources |  | \$ 76,957 | \$ 73,500 | \$ $(3,457)$ | 104.70\% | \$ 84,063 | \$ 79,000 | \$ $(5,063)$ | 106.41\% | \$ $(7,106)$ | -8.45\% |
| Interfund Transfers | Transfers \& Advances In | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ - | 0.00\% | \$ | 0.00\% |
| Total Transfers |  | \$ | \$ |  | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Grand Total Revenue |  | \$ 2,576,303 | \$ 2,957,663 | \$ 381,360 | 87.11\% | \$ 2,452,254 | \$ 2,882,384 | \$ 430,130 | 85.08\% | \$ 124,048 | 5.06\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Elim impact of Interfund transfers/advances |  | \$ | \$ | \$ | 0.00\% | \$ . | \$ - | \$ - | 0.00\% | \$ - | 0.00\% |
|  |  |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
| Total Adjustments to Revenue |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Adjusted Grand Total Revenue |  | \$ 2,576,303 | \$ 2,957,663 | \$ 381,360 | 87.11\% | \$ 2,452,254 | \$ 2,882,384 | \$ 430,130 | 85.08\% | \$ 124,048 | 5.06\% |
| EXPENDITURE \& ENCUMBRANCES |  | YTD 2017 | 2017 Budget | YTD Unspent Balance | \% Unspent | Total Encumbered | Unenc \& Avail Balance | \% Available | YTD 2016 | $\begin{gathered} \text { YTD } 2017 \\ \text { H/(L) YTD } \\ 2016 \\ \hline \end{gathered}$ | \% H/(L) |
| Salary \& Related |  | \$ 1,749,051 | \$ 2,211,106 | \$ 462,055 | 20.90\% | \$ 31,229 | \$ 430,826 | 19.48\% | 1,681,956 | \$ 67,095 | 3.99\% |
| Contractual Services |  | 118,370 | 139,365 | 20,994 | 15.06\% | 17,550 | 3,445 | 2.47\% | 88,600 | 29,770 | 33.60\% |
| General Operating |  | 296,700 | 443,245 | 146,545 | 33.06\% | 59,076 | 87,469 | 19.73\% | 271,603 | 25,097 | 9.24\% |
| Capital Outlay |  | 102,145 | 145,500 | 43,355 | 29.80\% | 1,045 | 42,309 | 29.08\% | 162,751 | $(60,605)$ | -37.24\% |
| Debt Service |  | - | - | - | 0.00\% | - | - | 0.00\% | - | - | 0.00\% |
| Transfers \& Advances |  | 17,429 | 17,429 | - | 0.00\% | . | . | 0.00\% | 17,429 | . | 0.00\% |
| Grand Total Expenditures |  | \$ 2,283,697 | \$ 2,956,645 | \$ 672,948 | 22.76\% | \$ 108,900 | \$ 564,048 | 19.08\% | \$ 2,222,340 | \$ 61,357 | 2.76\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Interfund transfers | dvances | \$ (17,429) | \$ (17,429) | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ (17,429) | \$ | 0.00\% |
| Total Adjustments |  | \$ (17,429) | \$ (17,429) | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ (17,429) | \$ | 0.00\% |
| Adjusted Grand Total Expenditures |  | \$ 2,266,268 | \$ 2,939,216 | \$ 672,948 | 22.90\% | \$ 108,900 | \$ 564,048 | 19.19\% | \$ 2,204,911 | \$ 61,357 | 2.78\% |
| Ending Fund Balance | (based on non-adjusted expenditures) | \$ 1,384,073 | $\frac{\$ 1,092,485}{36.95 \%}$ |  |  | \$ 1,275,173 |  |  | \$ 1,508,512 | \$ (124,439) | -8.25\% |


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 208 - Police Fund | \$ | 2,576,302.85 | \$ | 2,957,663.00 | \$ | 381,360.15 | \$ | 2,741,484.00 | \$ | 216,179.00 |
| Taxes | \$ | 2,479,308.21 | \$ | 2,863,063.00 | \$ | 383,754.79 | \$ | 2,664,295.00 | \$ | 198,768.00 |
| Income Taxes | \$ | 2,479,308.21 | \$ | 2,863,063.00 | \$ | 383,754.79 | \$ | 2,664,295.00 | \$ | 198,768.00 |
| Intergovernmental | \$ | 10,763.50 | \$ | 11,500.00 | \$ | 736.50 | \$ | 21,189.00 | \$ | (9,689.00) |
| Grants \& Loans | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Other Intergovernmental | \$ | - | \$ | - | \$ | - | \$ | 16,689.00 | \$ | $(16,689.00)$ |
| State-Shared Revenues | \$ | 10,763.50 | \$ | 11,500.00 | \$ | 736.50 | \$ | 4,500.00 | \$ | 7,000.00 |
| Charges for Service | \$ | 9,029.10 | \$ | 9,100.00 | \$ | 70.90 | \$ | 7,500.00 | \$ | 1,600.00 |
| General Government Fees | \$ | 9,029.10 | \$ | 9,100.00 | \$ | 70.90 | \$ | 7,500.00 | \$ | 1,600.00 |
| Other Service Charges | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Fines \& Forfeitures | \$ | 245.00 | \$ | 500.00 | \$ | 255.00 | \$ | 1,000.00 | \$ | (500.00) |
| Other Fines \& Forfeitures | \$ | 245.00 | \$ | 500.00 | \$ | 255.00 | \$ | 1,000.00 | \$ | (500.00) |
| Miscellaneous Revenue | \$ | 76,957.04 | \$ | 73,500.00 | \$ | $(3,457.04)$ | \$ | 47,500.00 | \$ | 26,000.00 |
| Investment Income | \$ | 13,998.15 | \$ | 12,500.00 | \$ | $(1,498.15)$ | \$ | 7,500.00 | \$ | 5,000.00 |
| Other Miscellaneous Revenue | \$ | 62,958.89 | \$ | 61,000.00 | \$ | $(1,958.89)$ | \$ | 40,000.00 | \$ | 21,000.00 |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Grand Total | \$ | 2,576,302.85 | \$ | 2,957,663.00 | \$ | 381,360.15 | \$ | 2,741,484.00 | \$ | 216,179.00 |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | PermanentBudget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 208 - Police Fund | \$ | 2,283,696.71 | \$ | 108,899.72 | \$ | 2,956,644.55 | \$ | 564,048.12 | \$ | 2,907,761.00 | \$ | 20,383.55 | \$ | 28,500.00 |
| General Government | \$ | 58,869.03 | \$ | 5,537.00 | \$ | 75,050.00 | \$ | 10,643.97 | \$ | 75,050.00 | \$ | - | \$ | - |
| Salary \& Related | \$ | - | \$ | - | \$ | 7,550.00 | \$ | 7,550.00 | \$ | 7,550.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 58,869.03 | \$ | 5,437.00 | \$ | 65,000.00 | \$ | 693.97 | \$ | 65,000.00 | \$ | - | \$ | - |
| General Operating | \$ | - | \$ | 100.00 | \$ | 2,500.00 | \$ | 2,400.00 | \$ | 2,500.00 | \$ | - | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Court \& Legal | \$ | 33,890.75 | \$ | 7,500.00 | \$ | 41,390.75 | \$ | - | \$ | 30,000.00 | \$ | 6,390.75 | \$ | 5,000.00 |
| Salary \& Related | \$ | - | \$ |  | \$ |  | \$ |  | \$ | - | \$ | - | \$ | - |
| Contractual Services | \$ | 33,890.75 | \$ | 7,500.00 | \$ | 41,390.75 | \$ | - | \$ | 30,000.00 | \$ | 6,390.75 | \$ | 5,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance | \$ | 202,333.39 | \$ | 2,774.06 | \$ | 255,110.00 | \$ | 50,002.55 | \$ | 231,610.00 | \$ | - | \$ | 23,500.00 |
| Salary \& Related | \$ | 49,482.71 | \$ | 1,252.45 | \$ | 62,170.00 | \$ | 11,434.84 | \$ | 62,170.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 9,749.79 | \$ | 1,521.61 | \$ | 13,840.00 | \$ | 2,568.60 | \$ | 13,840.00 | \$ | - | \$ | - |
| General Operating | \$ | 143,100.89 | \$ | - | \$ | 179,100.00 | \$ | 35,999.11 | \$ | 155,600.00 | \$ | - | \$ | 23,500.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Parks, Lands \& Municipal Facili | \$ | 18,083.88 | \$ | 5,916.18 | \$ | 26,555.06 | \$ | 2,555.00 | \$ | 26,440.00 | \$ | 115.06 | \$ | - |
| Contractual Services | \$ | 4,296.00 | \$ | 760.00 | \$ | 5,140.00 | \$ | 84.00 | \$ | 5,140.00 | \$ | - | \$ | - |
| General Operating | \$ | 13,787.88 | \$ | 5,156.18 | \$ | 21,415.06 | \$ | 2,471.00 | \$ | 21,300.00 | \$ | 115.06 | \$ | - |
| Capital Outlay | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Police | \$ | 1,953,090.66 | \$ | 87,172.48 | \$ | 2,541,109.74 | \$ | 500,846.60 | \$ | 2,527,232.00 | \$ | 13,877.74 | \$ | - |
| Salary \& Related | \$ | 1,699,568.71 | \$ | 29,976.52 | \$ | 2,141,386.00 | \$ | 411,840.77 | \$ | 2,141,386.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 11,564.80 | \$ | 2,331.00 | \$ | 13,993.80 | \$ | 98.00 | \$ | 13,863.00 | \$ | 130.80 | \$ | - |
| General Operating | \$ | 139,811.71 | \$ | 53,819.61 | \$ | 240,229.94 | \$ | 46,598.62 | \$ | 226,483.00 | \$ | 13,746.94 | \$ | - |
| Capital Outlay | \$ | 102,145.44 | \$ | 1,045.35 | \$ | 145,500.00 | \$ | 42,309.21 | \$ | 145,500.00 | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | 17,429.00 | \$ | - | \$ | 17,429.00 | \$ | - | \$ | 17,429.00 | \$ | - | \$ | - |
| Transfers \& Advances | \$ | 17,429.00 | \$ | - | \$ | 17,429.00 | \$ | - | \$ | 17,429.00 | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 2,283,696.71 | \$ | 108,899.72 | \$ | 2,956,644.55 | \$ | 564,048.12 | \$ | 2,907,761.00 | \$ | 20,383.55 | \$ | 28,500.00 |

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## Capital Improvements Fund (301)

Revenue - The Capital Improvements Fund has a 2017 revenue budget of approximately $\$ 604.7$ thousand. The fund's primary revenue sources are income taxes and intergovernmental revenues. On a year to-date basis, the Capital Improvements fund has been credited with total revenue of approximately $\$ 344.3$ thousand, which represents $56.93 \%$ of budget. Excluding the impact of $\$ 452.0$ thousand in grant/loan revenue from the equation results in a collection rate of $85.22 \%$ of budget. The adjusted ten-month total is slightly better than budget, and the variance is due to a higher income tax collections in 2017. The fund receives a $2.45 \%$ allocation of income tax revenues in 2017, which was increased from the $2.15 \%$ it received in 2016.

## YTD Capital Improvements Fund Revenue by Source



## Capital Improvements Fund Revenue Budget



For 2017, income taxes are the primary external revenue source for the Capital Improvements fund. Income tax collections in October were \$12.0 thousand. On a year to-date basis, income tax revenues credited to the fund were $\$ 114.6$ thousand, and represent $86.6 \%$ of budget. It is important to note that the allocation to the fund was $7.0 \%$ in 2014, eliminated entirely in 2015, and increased to $2.15 \%$ in 2016. For 2017, the income tax allocation rate to the Capital
 Improvements fund is $2.45 \%$ of collections. Adjusting for the change in allocations rates (see green bar in chart to the right) reflect the revenue that would have been allocated to the fund had the percentage not been modified in 2014. Assuming that the current allocation was applied to prior years, YTD collections in 2017 would have been $\$ 5.8$ thousand ( $5.32 \%$ ) higher than that in 2016. The green bar in the chart above has been restated to
reflect the revenue that would have been allocated to the fund in 2016 had the percentage been the same in both years (2017 \& 2016).

Expenditures - The Capital Improvements fund has a total appropriated expenditure budget for 2017 of approximately $\$ 1.31$ million. Total spending through October 31 was $\$ 331.3$ thousand, and is equal to $25.31 \%$ of the budget. Including encumbrances (e.g., purchase orders) of $\$ 480.6$ thousand in the total results in total spending equal to $62 \%$ of budget. Compared to the same ten-month period in 2016 (and excluding transfers), the total is down by $\$ 765.5$ thousand ( $69.8 \%$ ) and is due primarily to reduced spending in the Capital Outlay and Contractual Services.

## Capital Fund Budget by Category



## YTD Capital Fund Spending

(excludes encumbrances)


As would be expected, spending on capital projects and equipment is the major expense category in the Capital Improvements fund. The 2017 budget in this category is $\$ 1.27$ million, ( $97.04 \%$ of budget), and provides funding for the construction of a number of infrastructure improvements. Spending through October 31 was $\$ 300.7$ thousand, and represents $23.7 \%$ of the category's budget. The primary planned expenditures in this category were the result of carryover encumbrances on Mink Street Phase II and Main Street/State Route 310 projects. The list of projects includes the following: (*asterisk indicates projects funded by prior-year carryover encumbrances)

| Project Name | 2017 <br> Budget |  | Spent and/or <br> Encumbered |  | Unspent or <br> Uncommitted |  |  |
| :--- | ---: | ---: | ---: | :---: | :---: | :---: | :---: |
| SR-310 Improvements Project* | $\$ 10,475$ | $\$ 10,475$ | 0 |  |  |  |  |
| Mink Street Improvements - Phase II ROW Acquisition* | 698,196 | 698,196 | 0 |  |  |  |  |
| Mink Street Improvements - Phase II Construction | 489,130 | 0 | 489,130 |  |  |  |  |
| Taylor Road/Cleveland Avenue Trail* | 56,500 | 56,500 | 0 |  |  |  |  |
| Police station rebidding project | 16,000 | 16,000 |  |  |  |  |  |
| GRAND TOTAL |  |  |  |  | $\$ 1,270,301$ | $\$ 781,171$ | $\$ 489,130$ |

Contractual services is another major expense category in the general fund. The 2017 budget in this category is $\$ 30.1$ thousand ( $2.3 \%$ of budget) and provides for non-employee personal services, principally engineering and construction inspection services, as well as income tax collection fees. Spending through October 31 was $\$ 24.0$ thousand ( $79.7 \%$ of budget). It is important to note that much of the spending in this category does not tend to follow a linear path; rather, it is typically disbursed in large 'chunks' to the vendors
and consultants when the services are provided. We monitor this category closely throughout the year to ensure that spending remains within the approved budget. The projects planned in this category for 2017 included:

| Project Name | $\begin{gathered} 2017 \\ \text { Budget } \end{gathered}$ | Spent and/or Encumbered | Unspent or Uncommitted |
| :---: | :---: | :---: | :---: |
| City Hall public area improvements | \$12,500 | \$6,952 | \$5,548 |
| Council Chambers facility improvements* | 461 | 461 | 0 |
| Columbia Road bridge engineering* | 4,650 | 4,650 | 0 |
| Foundation Park drive gates | 12,500 | 12,000 | 500 |
| GRAND TOTAL | \$30,111 | \$24,063 | \$6,048 |

General Operating is the other remaining expense category in the Capital Improvements fund. The 2017 budget in this category is $\$ 8.7$ thousand ( $0.66 \%$ of budget) and provides for other non-capital operating expenditures incurred by the fund. Spending through October 31 was $\$ 6.6$ thousand, and represents $76.0 \%$ of the category's budget. Currently, the only spending planned for in this category in 2017 is for the payment of income tax collection fees and taxpayer refunds to RITA.

| Project Name | 2017 <br> Budget | Spent and/or <br> Encumbered | Unspent or <br> Uncommitted |
| :---: | :---: | :---: | :---: |
| Income tax collection fees and taxpayer refunds | $\$ 8,700$ | $\$ 6,615$ | $\$ 2,085$ |
| GRAND TOTAL | $\$ 8,700$ | $\$ 6,615$ | $\$ 2,085$ |

Fund Balance - The Capital Improvements fund is the primary capital fund account for the city from which expenses associated with the construction of infrastructure improvements are paid. Fund balance represents the accumulation of prior period revenues minus expenses, and can be used in future periods to stabilize fluctuations in revenues or periods of greater than typical spending. Evaluating the fund balance, revenues, and expenses is a valuable exercise, in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?). The fund ended 2016 with an unencumbered balance of $\$ 426.7$ thousand, which was down by $\$ 944.0$ thousand (68.87\%) from FY 2015, and was equal to $16.88 \%$ of FY 2016 spending. In comparison, the 2017 budget projects a year-end unencumbered fund balance of $\$ 461.9$ thousand, which would reflect an increase of $\$ 35.2$ thousand ( $8.25 \%$ ), from year-end 2016 and would equate to a reserve ratio equal to $35.28 \%$ of FY 2017 expenditures.

CITY OF PATASKALA, OHIO
OCTOBER 2017 YTD ANALYSIS - Capital I mprovements Fund (301)

|  |  | YTD 2017 | 2017 Budget | $\begin{gathered} \text { YTD } \\ \text { Uncollected } \\ \text { Balance } \end{gathered}$ | $\stackrel{\%}{\text { Collected }}$ | YTD 2016 | 2016 Budget | $\begin{gathered} \text { YTD } \\ \text { Uncollected } \\ \text { Balance } \end{gathered}$ | $\stackrel{\%}{\text { Collected }}$ | $\begin{aligned} & \text { YTD } 2017 \\ & \text { H/(L) YTD } \\ & 2016 \end{aligned}$ | \% H/ (L) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Fund Balance |  | \$ 1,166,301 | \$ 1,166,301 |  |  | \$ 1,874,189 | \$ 1,874,189 |  |  |  |  |
| Revenue |  |  |  |  |  |  |  |  |  |  |  |
| Taxes | Property Taxes | \$ | \$ | \$ - | 0.00\% | \$ - | \$ | \$ | 0.00\% | \$ | 0.00\% |
|  | Income Taxes | 114,610 | 132,349 | 17,739 | 86.60\% | 95,495 | 124,274 | 28,779 | 76.84\% | 19,115 | 20.02\% |
| Total Taxes |  | \$ 114,610 | \$ 132,349 | \$ 17,739 | 86.60\% | \$ 95,495 | \$ 124,274 | \$ 28,779 | 76.84\% | \$ 19,115 | 20.02\% |
| Intergovernmental | State-Shared Revenues | \$ 483 | \$ 500 | \$ 17 | 96.53\% | 355 | \$ 500 | 145 | 70.96\% | \$ 128 | 36.02\% |
|  | Grants \& Loans | 214,164 | 452,000 | 237,836 | 47.38\% | 309,783 | 2,678,894 | 2,369,111 | 11.56\% | $(95,619)$ | -30.87\% |
|  | Other Intergovernmental |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
| Total I Intergovernmental |  | \$ 214,647 | \$ 452,500 | \$ 237,853 | 47.44\% | \$ 310,138 | \$ 2,679,394 | \$ 2,369,256 | 11.57\% | \$ $(95,492)$ | -30.79\% |
| Charges for Service | General Government Fees | \$ | \$ - | \$ - | 0.00\% | \$ | \$ . | \$ . | 0.00\% | \$ | 0.00\% |
|  | Utility Charges |  |  |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
|  | Other Service Charges |  | - | $\cdots$ | 0.00\% |  |  | $\cdots$ | 0.00\% | - | 0.00\% |
| Total Charges for Service |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Fines \& Forfeitures | Mayor's Court Other Fines \& Forfeitures | \$ | \$ | \$ | $\begin{aligned} & 0.00 \% \\ & 0.00 \% \end{aligned}$ | \$ | \$ - | \$ | $\begin{aligned} & 0.00 \% \\ & 0.00 \% \end{aligned}$ | \$ - | $\begin{aligned} & 0.00 \% \\ & \underline{0.00 \%} \end{aligned}$ |
| Total Fines, Licenses \& Permits |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Special Assessments | Special Assessments | - | - |  | 0.00\% |  |  |  | 0.00\% |  | 0.00\% |
| Total Special Assessments |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Other Sources | Investment Income | \$ 14,540 | \$ 19,830 | 5,290 | 73.32\% | \$ 16,818 | \$ 19,350 | \$ 2,532 | 86.92\% | \$ $(2,279)$ | -13.55\% |
|  | Unused | - | - | - | 0.00\% |  |  |  | 0.00\% | - | 0.00\% |
|  | Proceeds from Debt Issuance | - | - | - | 0.00\% | - | - | - | 0.00\% | - | 0.00\% |
|  | Unused | - | - | - | 0.00\% | $\cdot$ | - | $\cdot$ | 0.00\% | - | 0.00\% |
|  | Other Miscellaneous Income | 476 | - | (476) | 100.00\% | 8 | $\checkmark$ | (8) | 100.00\% | 468 | 5569.40\% |
| Total Other Sources |  | \$ 15,016 | \$ 19,830 | \$ 4,814 | 75.72\% | \$ 16,827 | \$ 19,350 | \$ 2,523 | 86.96\% | \$ (1,811) | -10.76\% |
| Interfund Transfers | Transfers \& Advances In | \$ | \$ |  | 0.00\% |  |  | \$ | 0.00\% | \$ | 0.00\% |
| Total Transfers |  | \$ | \$ |  | 0.00\% |  | \$ | \$ | 0.00\% | \$ - | 0.00\% |
| Grand Total Revenue |  | \$ 344,272 | \$ 604,679 | \$ 260,407 | 56.93\% | \$ 422,460 | \$ 2,823,018 | \$ 2,400,558 | 14.96\% | \$ (78,188) | -18.51\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Elim impact of Interfund transfers/advances |  | \$ | \$ | \$ | 0.00\% | \$ - |  | \$ - | 0.00\% | \$ | 0.00\% |
|  |  |  | $\square$ |  | 0.00\% |  | - |  | 0.00\% | $\square$ | 0.00\% |
| Total Adjustments to Revenue |  | \$ |  | \$ | 0.00\% |  | \$ | \$ | 0.00\% | \$ | 0.00\% |
| Adjusted Grand Total Revenue |  | \$ 344,272 | \$ 604,679 | \$ 260,407 | 56.93\% | \$ 422,460 | \$ 2,823,018 | \$ 2,400,558 | 14.96\% | \$ (78,188) | -18.51\% |
| EXPENDITURE \& ENCUMBRANCES |  | YTD 2017 | 2017 Budget | YTD Unspent Balance | \% Unspent | Total Encumbered | Unenc \& Avail Balance | \% Available | YTD 2016 | $\begin{gathered} \hline \text { YTD } 2017 \\ \text { H/ (L) YTD } \\ 2016 \\ \hline \end{gathered}$ | \% H/(L) |
| Salary \& Related |  | \$ | \$ | \$ | 0.00\% | \$ - | \$ | 0.00\% |  | \$ | 0.00\% |
| Contractual Services |  | 23,991 | 30,111 | 6,120 | 20.32\% | 72 | 6,048 | 20.09\% | 53,358 | $(29,367)$ | -55.04\% |
| General Operating |  | 6,615 | 8,700 | 2,085 | 23.96\% | - | 2,085 | 23.96\% | 4,677 | 1,938 | 41.43\% |
| Capital Outlay |  | 300,683 | 1,270,302 | 969,618 | 76.33\% | 480,488 | 489,130 | 38.51\% | 1,038,747 | $(738,064)$ | -71.05\% |
| Debt Service |  | - | - | - | 0.00\% | - | - | 0.00\% | - | . | 0.00\% |
| Transfers \& Advances |  | - | - | . | 0.00\% | - | . | 0.00\% |  | . | 0.00\% |
| Grand Total Expenditures |  | \$ 331,290 | \$ 1,309,113 | \$ 977,823 | 74.69\% | \$ 480,560 | \$ 497,263 | 37.98\% | \$ 1,096,783 | \$ (765,494) | -69.79\% |
| Adjustments: |  |  |  |  |  |  |  |  |  |  |  |
| - Interfund transfers \& advances |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | 0.00\% | S | \$ | 0.00\% |
| Total Adjustments |  | \$ | \$ | \$ | 0.00\% | \$ | \$ | 0.00\% | \$ | \$ | 0.00\% |
| Adjusted Grand Total Expenditures |  | \$ 331,290 | \$ 1,309,113 | \$ 977,823 | 74.69\% | \$ 480,560 | \$ 497,263 | 37.98\% | \$ 1,096,783 | \$ (765,494) | -69.79\% |
| Ending Fund Balance | (based on non-adjusted expenditures) | \$ 1,179,284 | $\begin{aligned} & \$ \quad 461,868 \\ & \hline 35.28 \% \end{aligned}$ |  |  | \$ 698,724 |  |  | \$ 1,199,866 | \$ $(20,582)$ | -1.72\% |


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 301 - Capital Improvements | \$ | 344,272.01 | \$ | 604,679.00 | \$ | 260,406.99 | \$ | 663,824.00 | \$ | $(59,145.00)$ |
| Taxes | \$ | 114,609.52 | \$ | 132,349.00 | \$ | 17,739.48 | \$ | 108,274.00 | \$ | 24,075.00 |
| Income Taxes | \$ | 114,609.52 | \$ | 132,349.00 | \$ | 17,739.48 | \$ | 108,274.00 | \$ | 24,075.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Intergovernmental | \$ | 214,646.64 | \$ | 452,500.00 | \$ | 237,853.36 | \$ | 550,500.00 | \$ | $(98,000.00)$ |
| Grants \& Loans | \$ | 214,164.00 | \$ | 452,000.00 | \$ | 237,836.00 | \$ | 550,000.00 | \$ | $(98,000.00)$ |
| State-Shared Revenues | \$ | 482.64 | \$ | 500.00 | \$ | 17.36 | \$ | 500.00 | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Revenue | \$ | 15,015.85 | \$ | 19,830.00 | \$ | 4,814.15 | \$ | 5,050.00 | \$ | 14,780.00 |
| Investment Income | \$ | 14,539.62 | \$ | 19,830.00 | \$ | 5,290.38 | \$ | 5,050.00 | \$ | 14,780.00 |
| Other Miscellaneous Revenue | \$ | 476.23 | \$ | - | \$ | (476.23) | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 344,272.01 | \$ | 604,679.00 | \$ | 260,406.99 | \$ | 663,824.00 | \$ | (59,145.00) |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 301 - Capital Improvements | \$ | 331,289.60 | \$ | 480,559.98 | \$ | 1,309,112.53 | \$ | 497,262.95 | \$ | 527,430.00 | \$ | 737,682.53 | \$ | 44,000.00 |
| General Government | \$ | 4,578.20 | \$ | 71.80 | \$ | 4,650.00 | \$ | - | \$ | - | \$ | 4,650.00 | \$ | - |
| Contractual Services | \$ | 4,578.20 | \$ | 71.80 | \$ | 4,650.00 | \$ | - | \$ | - | \$ | 4,650.00 | \$ | - |
| Finance | \$ | 6,615.05 | \$ | - | \$ | 8,700.00 | \$ | 2,084.95 | \$ | 7,200.00 | \$ | - | \$ | 1,500.00 |
| General Operating | \$ | 6,615.05 | \$ | - | \$ | 8,700.00 | \$ | 2,084.95 | \$ | 7,200.00 | \$ | - | \$ | 1,500.00 |
| Parks, Lands \& Municipal Facili | \$ | 45,913.00 | \$ | 46,000.00 | \$ | 97,961.00 | \$ | 6,048.00 | \$ | 25,000.00 | \$ | 30,461.00 | \$ | 42,500.00 |
| Contractual Services | \$ | 19,413.00 | \$ | - | \$ | 25,461.00 | \$ | 6,048.00 | \$ | 25,000.00 | \$ | 461.00 | \$ | - |
| General Operating | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Capital Outlay | \$ | 26,500.00 | \$ | 46,000.00 | \$ | 72,500.00 | \$ | - | \$ | - | \$ | 30,000.00 | \$ | 42,500.00 |
| Public Service | \$ | 274,183.35 | \$ | 434,488.18 | \$ | 1,197,801.53 | \$ | 489,130.00 | \$ | 495,230.00 | \$ | 702,571.53 | \$ | - |
| Capital Outlay | \$ | 274,183.35 | \$ | 434,488.18 | \$ | 1,197,801.53 | \$ | 489,130.00 | \$ | 495,230.00 | \$ | 702,571.53 | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Grand Total | \$ | 331,289.60 | \$ | 480,559.98 | \$ | 1,309,112.53 | \$ | 497,262.95 | \$ | 527,430.00 | \$ | 737,682.53 | \$ | 44,000.00 |

## Water Operations Fund (601)

Revenue - The Water Operations fund's primary revenue sources are charges for service and other sources, and it has a 2017 revenue budget of approximately $\$ 1.18$ million. On a year to-date basis, the fund has been credited with total revenue of approximately $\$ 1.02$ million, which represents $85.9 \%$ of budget. The total revenue amount is down by $\$ 0.8$ thousand ( $0.08 \%$ ) when compared against the same ten-month period in 2016.


Charges for service represent the primary revenue category in this fund, and are generated by water customer billings. Year to-date revenues credited to the fund are $\$ 987.9$ thousand, or $85.4 \%$ of budget. In comparison, collections for the same ten-month period in 2016 were $\$ 1.01$ million and were equal to $83.9 \%$ of full-year collections, and the rate was $83.05 \%$ in 2015. The 2017 year to-date collections represents a decrease of $\$ 19.8$ thousand (1.96\%) in 2017 over the 2016 collections.

The other category, Other Sources has a 2017 budget of $\$ 25.8$ thousand. These revenues vary widely in nature, and are relatively insignificant to the total. To date, the city has received $\$ 27.7$ thousand, and the revenues account for investment income, as well as any other miscellaneous non-usage related fees and charges.

Expenditures - The Water Operations fund has a total appropriated expenditure budget for 2017 of approximately $\$ 1.21$ million. Total spending through October 31 was approximately $\$ 851.2$ thousand, or $70.1 \%$ of budget. Including encumbrances (e.g., purchase orders) of $\$ 150.8$ thousand in the total results in
total committed spending equal to $82.5 \%$ of budget. Year to-date spending is down by $\$ 98.8$ thousand (10.4\%) from the same ten-month period in 2016, the variance being driven by reduced levels of 2017 spending in the Salary \& Related and Contractual Services categories.

## Water Fund Budget by Category



YTD Water Fund Spending
(excludes encumbrances)

For 2017, salaries, wages and other employee-related costs is the primary major expense category in the Water Operations fund with a 2017 budget of $\$ 494.8$ thousand, or $40.73 \%$ of the total fund budget. Spending through October 31 was $\$ 376.9$ thousand, and is equal to $76.18 \%$ of budget. Compared to the same ten-month period in 2016 , spending is down by $\$ 44.8$ thousand or $10.61 \%$. The primary driver of this variance is the allocation of the wage and benefit expenses of the water utility superintendent to both the water and sewer operations in 2017.

General operating expenses represent the other major expense category. It combines a number of other basic types of expenditures including operating supplies, equipment, utilities and other miscellaneous expenses. It has a 2017 budget of $\$ 448.0$ thousand, or $36.9 \%$ of the fund budget. Spending through October 31 was $\$ 317.2$ thousand, or $70.8 \%$ of budget. Including encumbrances of $\$ 90.2$ thousand in the calculation results in a total spending commitment of $\$ 407.4$ thousand, or $90.93 \%$ of budget. Spending in this category is down by $\$ 2.3$ thousand $(0.71 \%)$ when compared to the same ten-month period in 2016.

The approved 2017 budget in the Water Operations fund did not include any interfund transfers, nor were there any interfund transfers in 2016. Previous transfers were made to provide funding to the Water Debt Service (604) fund to meet the department's financial obligations on the system's portion of the outstanding utility-related debt. The Water Capital Improvements (602) fund is now able to provide such funding.

Fund Balance - The Water Operations fund is the primary operating account for the city from which expenses associated with the operation of the city's water treatment and distribution operations are paid. Fund balance represents the accumulation of prior period revenues minus expenses. The fund balance can be used in future periods to stabilize fluctuations in revenues, or during periods of greater than typical spending. Evaluating the fund balance (and the corresponding revenues and expenses) is a valuable exercise in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?).


The chart above plots revenue, expenditures and fund balance since January 2012. The solid color lines represent actual numbers, and the dotted lines represent projections for the rest of the year. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the fund balance over the time horizon of the chart.

The fund ended 2016 with an unencumbered fund balance of $\$ 540.7$ thousand, which is $\$ 70.6$ thousand (15\%) higher than year-end 2015, and is equal to $47.7 \%$ of FY 2016 spending. In contrast, the FY 2017 budget projects a year-end fund balance of $\$ 576.8$ thousand, which would equate to a reserve ratio equal to $47.49 \%$ of expenditures. The fund ended 2015 with an unencumbered fund balance of $\$ 470.2$ thousand, a decline of $\$ 186.9$ thousand ( $28.44 \%$ ) from year-end 2014 . This balance reflected an actual reserve ratio of $38.33 \%$, which is also above the target ratio range of 10-25\%.

As you can see from the above chart, the balance in the Water Utility fund has been fluctuating between $\$ 261$ thousand and $\$ 730$ thousand. The trend line illustrates that the overall trend, however, is that the fund balance is a gradual, slight increase in fund balance over the 5 year period. The September 2012, March 2013, March 2014 and April 2015 spikes in spending are the result of transfers to the water debt service (604) fund. With the exception of those anomalies, revenues have generally been in excess of expenditures. It is these transfers that have caused the trend line to be slightly negatively sloped.


During 2016, the year-end balance in the fund increased to approximately $\$ 586$ thousand. From 2017 through 2022 however, the fund balance is expected to stabilize between $\$ 200-350$ thousand each year (see above right chart). This chart has been updated with the proposed 2018 budget data through 2022.


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 601 - Water Operations | \$ | 1,015,585.99 | \$ | 1,182,559.00 | \$ | 166,973.01 | \$ | 1,173,290.00 | \$ | 9,269.00 |
| Charges for Service | \$ | 987,884.37 | \$ | 1,156,719.00 | \$ | 168,834.63 | \$ | 1,161,250.00 | \$ | $(4,531.00)$ |
| Utility | \$ | 987,884.37 | \$ | 1,156,719.00 | \$ | 168,834.63 | \$ | 1,161,250.00 | \$ | $(4,531.00)$ |
|  |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Revenue | \$ | 27,701.62 | \$ | 25,840.00 | \$ | $(1,861.62)$ | \$ | 12,040.00 | \$ | 13,800.00 |
| Investment Income | \$ | 6,837.34 | \$ | 4,590.00 | \$ | $(2,247.34)$ | \$ | 3,540.00 | \$ | 1,050.00 |
| Other Miscellaneous Revenue | \$ | 20,864.28 | \$ | 21,250.00 | \$ | 385.72 | \$ | 8,500.00 | \$ | 12,750.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 1,015,585.99 | \$ | 1,182,559.00 | \$ | 166,973.01 | \$ | 1,173,290.00 | \$ | 9,269.00 |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 601 - Water Operations | \$ | 851,216.48 | \$ | 150,764.65 | \$ | 1,214,696.91 | \$ | 212,715.78 | \$ | 1,204,526.00 | \$ | 10,170.91 | \$ | - |
| General Government | \$ | 81,995.30 | \$ | 7,956.53 | \$ | 148,646.00 | \$ | 58,694.17 | \$ | 148,646.00 | \$ | - | \$ | - |
| Salary \& Related | \$ | 40,162.03 | \$ | 4,441.04 | \$ | 61,396.00 | \$ | 16,792.93 | \$ | 61,396.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 41,833.27 | \$ | 3,415.49 | \$ | 83,250.00 | \$ | 38,001.24 | \$ | 83,250.00 | \$ | - | \$ | - |
| General Operating | \$ | - | \$ | 100.00 | \$ | 4,000.00 | \$ | 3,900.00 | \$ | 4,000.00 | \$ | - | \$ | - |
| Court \& Legal | \$ | 26,733.04 | \$ | 14,897.21 | \$ | 59,630.25 | \$ | 18,000.00 | \$ | 55,000.00 | \$ | 4,630.25 | \$ | - |
| Salary \& Related | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Contractual Services | \$ | 26,733.04 | \$ | 14,897.21 | \$ | 59,630.25 | \$ | 18,000.00 | \$ | 55,000.00 | \$ | 4,630.25 | \$ | - |
| Finance | \$ | 52,794.80 | \$ | 2,501.08 | \$ | 66,752.00 | \$ | 11,456.12 | \$ | 66,752.00 | \$ | - | \$ | - |
| Salary \& Related | \$ | 39,607.75 | \$ | 979.56 | \$ | 50,072.00 | \$ | 9,484.69 | \$ | 50,072.00 | \$ | - | - | - |
| Contractual Services | \$ | 13,187.05 | \$ | 1,521.52 | \$ | 16,680.00 | \$ | 1,971.43 | \$ | 16,680.00 | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Water Utility | \$ | 689,693.34 | \$ | 125,409.83 | \$ | 939,668.66 | \$ | 124,565.49 | \$ | 934,128.00 | \$ | 5,540.66 | \$ | - |
| Salary \& Related | \$ | 297,174.02 | \$ | 4,781.76 | \$ | 383,324.00 | \$ | 81,368.22 | \$ | 383,324.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 71,877.71 | \$ | 30,509.97 | \$ | 106,336.54 | \$ | 3,948.86 | \$ | 102,500.00 | \$ | 3,836.54 | \$ | - |
| General Operating | \$ | 317,173.09 | \$ | 90,118.10 | \$ | 444,008.12 | \$ | 36,716.93 | \$ | 442,304.00 | \$ | 1,704.12 | \$ | - |
| Capital Outlay | \$ | 3,468.52 | \$ | - | \$ | 6,000.00 | \$ | 2,531.48 | \$ | 6,000.00 | \$ | - | \$ | - |
| Grand Total | \$ | 851,216.48 | \$ | 150,764.65 | \$ | 1,214,696.91 | \$ | 212,715.78 | \$ | 1,204,526.00 | \$ | 10,170.91 | \$ | - |

## Sewer Operations Fund (651)

Revenue - The Sewer Operations fund's primary revenue sources are charges for service and other sources, and the fund has a 2017 revenue budget of approximately $\$ 1.23$ million. On a year to-date basis, the fund has been credited with total revenue of approximately $\$ 1.12$ million, which represents $90.88 \%$ of budget. The total is down by $\$ 28.7$ thousand ( $2.5 \%$ ) from the same ten-month period in 2016.

## YTD Sewer Fund Revenue by Source



Sewer Fund Revenue - Budget


Charges for service represent the primary revenue category in this fund. Year to-date revenues credited to the fund are approximately $\$ 1.092$ million, or $90.44 \%$ of budget. In comparison, collections for the same ten-month period in 2016 were $\$ 1.094$ million, a decrease of $\$ 1.4$ thousand ( $0.13 \%$ ) in 2017 over 2016 collections.


The other revenue category, Other Sources, has a 2017 budget of \$24.6 thousand. These revenues can vary widely and are not material to the total. To date, the city has received $\$ 27.7$ thousand, which is \$27.3 thousand (49.7\%) lower than FY 2016. The revenues account for investment income, as well as any other miscellaneous non-usage related fees and charges.

Expenditures - The Sewer Operations fund has a total appropriated expenditure budget for 2017 of approximately $\$ 1.35$ million. Total spending through October 31 was approximately $\$ 816.3$ thousand, or $60.55 \%$ of budget. Including encumbrances (e.g., purchase orders) of $\$ 224.6$ thousand in the total results in total committed spending equal to $77.21 \%$ of budget.

Sewer Fund Budget by Category


## YTD Sewer Fund Spending

(excludes encumbrances)


For 2017, the largest expense budget category for the Sewer fund is salaries, wages and other employeerelated costs is with a budget of $\$ 498.0$ thousand, or $36.94 \%$ of the total fund budget. Spending through October 31 was $\$ 415.7$ thousand, or $83.5 \%$ of budget. Compared to the same ten-month period in 2016, spending is down by $\$ 22.2$ thousand, or $5.06 \%$. The primary driver of the decrease is the savings associated with the vacant sewer superintendent position, partially offset by a portion of the water superintendent's wages and benefits being allocated to the sewer fund.

The next major expense category in the Sewer fund is Contractual services. The 2017 budget in this category is $\$ 488.9$ thousand ( $36.26 \%$ of budget) and provides for non-employee personal services. Spending through October 31 is $\$ 229.4$ thousand ( $46.93 \%$ of budget). Including encumbrances (e.g. purchase orders) in the total, results in $71.14 \%$ of the budget has been either spent or committed to be spent. It is important to note that much of the spending in this category does not tend to follow a linear path; rather, it is typically disbursed in large 'chunks' to the vendors and consultants when the services are provided. We regularly monitor this category closely to ensure that spending remains within the approved budget.

General operating expenditures represent another major expense category. It combines a number of other basic types of expenditures including operating supplies, equipment, utilities and other miscellaneous expenses. It has a 2017 budget of $\$ 355.2$ thousand, or $26.35 \%$ of the fund budget. Spending through October 31 was $\$ 167.8$ thousand, or $47.23 \%$ of budget. Including encumbrances (e.g., purchase orders) of $\$ 88.8$ thousand in the total results in a spending ratio of $72.22 \%$ of budget. Compared to the same tenmonth period in 2016, spending in this category is down by $\$ 1.3$ thousand, or $0.77 \%$.

The approved 2017 budget in the Sewer Operations fund did not include any interfund transfers, nor were there any interfund transfers in 2016. Previous transfers were made to provide funding to the Sewer Debt Service (654) fund to meet the department's financial obligations on the system's portion of the outstanding utility-related debt. The Sewer Capital Improvements (652) fund is now able to provide such funding.

Fund Balance - The Sewer Operations fund is the primary operating account for the city from which expenses associated with the operation of the city's waste water treatment operations are paid. Fund balance represents the accumulation of prior period revenues minus expenses. The fund balance can be
used in future periods to stabilize fluctuations in revenues, or during periods of greater than typical spending. Evaluating the fund balance (and the corresponding revenues and expenses) is a valuable exercise in that it provides insight as to trend (increasing or decreasing) and capacity (will the fund have adequate resources to pay future expenses?).


The chart above plots revenue, expenditures and fund balance since January 2012. The solid color lines represent actual numbers, and the dotted lines represent projections for the rest of the year. A trend line has also been added to the chart to smooth out the periodic ups and downs, and provide a smoothed trend of the fund balance over the time horizon of the chart.

The fund ended FY 2016 with an unencumbered fund balance of $\$ 1.33$ million, which is $\$ 253.1$ thousand (23.4\%) higher than year-end 2015, and was equal to $108.5 \%$ of FY 2016 spending. In contrast, the 2017 budget projects a year-end fund balance of $\$ 1.33$ million, which would equate to a reserve ratio equal to $98.86 \%$ of expenditures, which is significantly above the general target ratio range of $25-35 \%$.

As you can see from the chart above, the balance in the Sewer Operations fund has been relatively stable over the past 5 year period illustrated in the chart. The trend line illustrates that the overall trend, however, has been a gradual increase in fund balance through 2014. The January 2012 spike reflected transfers of $\$ 277$ thousand to the Sewer Capital Improvement (652) fund and $\$ 308.2$ thousand to the Sewer Debt Service (654) fund. With the exception of those anomalies, revenues have tracked fairly closely to revenues, though spending has
 revenue. It is these transfers that have primarily caused the trend line to be negatively sloped.

Based upon current estimates of revenues and expenditures, the current projections call for the balance to increase in 2016, but decline every year after over the following five years (see chart at the
bottom of the previous page), with expenditures generally exceeding revenues. The deficit becomes more critical in later years (2020-2022). This chart has been updated with the proposed 2018 budget data through 2022.


| Row Labels | Year To-Date |  | Budget |  | Uncollected Balance |  | Permanent Budget |  | Revenue Adjustments |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 651 - Sewer Operations | \$ | 1,120,660.43 | \$ | 1,233,060.00 | \$ | 112,399.57 | \$ | 1,206,460.00 | \$ | 26,600.00 |
| Charges for Service | \$ | 1,092,945.95 | \$ | 1,208,500.00 | \$ | 115,554.05 | \$ | 1,196,380.00 | \$ | 12,120.00 |
| Utility | \$ | 1,092,945.95 | \$ | 1,208,500.00 | \$ | 115,554.05 | \$ | 1,196,380.00 | \$ | 12,120.00 |
| Miscellaneous Revenue | \$ | 27,714.48 | \$ | 24,560.00 | \$ | $(3,154.48)$ | \$ | 10,080.00 | \$ | 14,480.00 |
| Investment Income | \$ | 16,139.44 | \$ | 13,060.00 | \$ | $(3,079.44)$ | \$ | 5,080.00 | \$ | 7,980.00 |
| Other Miscellaneous Revenue | \$ | 11,575.04 | \$ | 11,500.00 | \$ | (75.04) | \$ | 5,000.00 | \$ | 6,500.00 |
|  |  |  |  |  |  |  |  |  |  |  |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
|  |  |  |  |  |  |  |  |  |  |  |
| Grand Total | \$ | 1,120,660.43 | \$ | 1,233,060.00 | \$ | 112,399.57 | \$ | 1,206,460.00 | \$ | 26,600.00 |

CITY OF PATASKALA, OHIO
2017 BUDGET COMPOSITION ANALYSIS - Functional by Fund
THROUGH OCTOBER 31, 2017

| Row Labels | Year To-Date |  | Total Encumbrances |  | Total Budget |  | Unencumbered Bal |  | Permanent Budget |  | Prior Year Enc |  | Total Budget Adjs |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 651 - Sewer Operations | \$ | 816,324.28 | \$ | 224,603.01 | \$ | 1,348,167.20 | \$ | 307,239.91 | \$ | 1,316,018.00 | \$ | 32,149.20 | \$ | - |
| General Government | \$ | 78,422.58 | \$ | 7,956.53 | \$ | 140,146.00 | \$ | 53,766.89 | \$ | 140,146.00 | \$ | - | \$ | - |
| Salary \& Related | \$ | 40,162.80 | \$ | 4,441.04 | \$ | 61,396.00 | \$ | 16,792.16 | \$ | 61,396.00 | \$ | - | \$ | - |
| Contractual Services | \$ | 38,259.78 | \$ | 3,415.49 | \$ | 76,250.00 | \$ | 34,574.73 | \$ | 76,250.00 | \$ | - | \$ | - |
| General Operating | \$ | - | \$ | 100.00 | \$ | 2,500.00 | \$ | 2,400.00 | \$ | 2,500.00 | \$ | - | \$ | - |
| Court \& Legal | \$ | 26,733.04 | \$ | 14,897.21 | \$ | 59,630.25 | \$ | 18,000.00 | \$ | 55,000.00 | \$ | 4,630.25 | \$ | - |
| Salary \& Related | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Contractual Services | \$ | 26,733.04 | \$ | 14,897.21 | \$ | 59,630.25 | \$ | 18,000.00 | \$ | 55,000.00 | \$ | 4,630.25 | \$ | - |
| Finance | \$ | 52,205.04 | \$ | 2,435.07 | \$ | 64,162.00 | \$ | 9,521.89 | \$ | 64,162.00 | \$ | - | \$ | - |
| Salary \& Related | \$ | 39,570.77 | \$ | 979.56 | \$ | 50,072.00 | \$ | 9,521.67 | \$ | 50,072.00 | \$ | - | - | - |
| Contractual Services | \$ | 12,634.27 | \$ | 1,455.51 | \$ | 14,090.00 | \$ | 0.22 | \$ | 14,090.00 | \$ | - | \$ | - |
| Sewer Utility | \$ | 658,963.62 | \$ | 199,314.20 | \$ | 1,084,228.95 | \$ | 225,951.13 | \$ | 1,056,710.00 | \$ | 27,518.95 | \$ | - |
| Salary \& Related | \$ | 335,946.41 | \$ | 12,008.06 | \$ | 386,540.67 | \$ | 38,586.20 | \$ | 380,230.00 | \$ | 6,310.67 | \$ | - |
| Contractual Services | \$ | 151,806.12 | \$ | 98,615.66 | \$ | 338,941.02 | \$ | 88,519.24 | \$ | 327,000.00 | \$ | 11,941.02 | \$ | - |
| General Operating | \$ | 167,792.38 | \$ | 88,665.48 | \$ | 352,747.26 | \$ | 96,289.40 | \$ | 343,480.00 | \$ | 9,267.26 | \$ | - |
| Capital Outlay | \$ | 3,418.71 | \$ | 25.00 | \$ | 6,000.00 | \$ | 2,556.29 | \$ | 6,000.00 | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Transfers \& Advances | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| Grand Total | \$ | 816,324.28 | \$ | 224,603.01 | \$ | 1,348,167.20 | \$ | 307,239.91 | \$ | 1,316,018.00 | \$ | 32,149.20 | \$ | - |

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CI TY OF PATASKALA, OHI O SUMMARY OF I NVESTMENTS AS OF OCTOBER 31, 2017

| Investment Type | Market Value | Cost | Unrealized <br> Gain/ (Loss) |
| :---: | :---: | :---: | :---: |
| Current <br> Yield |  |  |  |

## Certificates of Deposit

| Bank CD | \$ | 5,920,235.78 | \$ | 5,947,990.00 | \$ | $(27,754.22)$ | 2.044\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Non-Bank CD |  | 492,214.80 |  | 490,000.00 |  | 2,214.80 | 1.975\% |
| Total Certificates of Deposit | \$ | ,412,450.58 | \$ | 6,437,990.00 | \$ | $(25,539.42)$ | 2.039\% |

## U.S. Government

| Treasury Bill |  | - |  | - |  | - | 0.000\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Treasury Note |  |  |  |  |  |  | 0.000\% |
| Total US Government | \$ | - | \$ | - | \$ | - | 0.000\% |

## Government Sponsored Enterprise (GSE) Securities

| FNMA | $\$$ | - | $\$$ | - | $\$$ | - | $0.000 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| GNMA |  | - | - | - | $0.000 \%$ |  |  |
| FHLMC |  | $427,112.50$ | $433,581.52$ |  | $(6,469.02)$ | $0.000 \%$ |  |
| FHLB |  | $654,383.60$ |  | $658,323.02$ |  | $(3,939.42)$ | $0.000 \%$ |
| FFCB |  |  | $603,807.30$ |  | $608,907.50$ |  | $(5,100.20)$ |
|  |  | $\mathbf{1 , 6 8 5 , 3 0 3 . 4 0}$ | $\mathbf{\$}$ | $\mathbf{1 , 7 0 0 , 8 1 2 . 0 4}$ | $\mathbf{\$}$ | $\mathbf{( 1 5 , 5 0 8 . 6 4 )}$ | $\mathbf{0 . 0 0 0 \%}$ |

## Other I nvestments:

| Park National Bank Sweep | \$ | 5,784,473.40 | \$ | 5,784,473.40 | \$ |  | 0.890\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| STAR Ohio |  | 1,523,673.61 |  | 1,523,673.61 |  |  | 1.200\% |
| Raymond James Money Market |  | 14,272.55 |  | 14,272.55 |  |  | 0.410\% |
| Total Other | \$ | 7,322,419.56 | \$ | 7,322,419.56 | \$ | - | 0.954\% |
| Total I nvestment Portfolio | \$ | 15,420,173.54 | \$ | 15,461,221.60 | \$ | (41,048.06) | 1.301\% |

## I nvestments by I nstitution:

STAR Ohio
Park National Bank
Raymond James
Total I nvestment Portfolio

| $\$$ | $1,523,673.61$ | $\$$ | $1,523,673.61$ | $\$$ | - |
| :--- | ---: | :--- | ---: | :--- | :---: |
|  | $5,784,473.40$ |  | $5,784,473.40$ |  | - |
|  | $8,112,026.53$ |  | $8,153,074.59$ |  | $(41,048.06)$ |
| $\mathbf{\$ 1 5 , 4 2 0 , 1 7 3 . 5 4}$ | $\mathbf{\$ 1 5 , 4 6 1 , 2 2 1 . 6 0}$ | $\mathbf{\$}$ | $\mathbf{( 4 1 , 0 4 8 . 0 6 )}$ |  |  |

## CITY OF PATASKALA, OHIO INVESTMENT PORTFOLIO ANALYSIS

## Investment Maturity Composition



Weighted Avg Yield by Maturity
(includes cash \& STAR Ohio)




4

## Investment Objectives

Primary: Capital Preservation with a low risk tolerance and a time horizon less than 5 years. Secondary: Income with a low risk tolerance and a time horizon less than 5 years.

Activity

| $\mathbf{9}$ |  | This Statement | Year to Date |  |
| :--- | :--- | ---: | :--- | ---: |
| Béginning Balance | $\$$ | $8,112,439.37$ | $\$$ | $7,087,615.70$ |
| Deposits | $\$$ | 0.00 | $\$$ | $947,878.59$ |
| Income | $\$$ | $8,809.21$ | $\$$ | $108,816.49$ |
| Withdrawals | $\$$ | 0.00 | $\$$ | 0.00 |
| Expenses | $\$$ | 0.00 | $\$$ | 0.00 |
| Change in Value | $\$$ | $(9,222.05)$ | $\$$ | $(32,284.25)$ |
| Ending Balance | $\$$ | $8,112,026.53$ | $\$$ | $8,112,026.53$ |
| Purchases | $\$$ | 0.00 | $\$$ | $(2,712,359.41)$ |
| Sales/Redemptions | $\$$ | 0.00 | $\$$ | $1,666,718.48$ |
| Dollar-Weighted Performance | See Understanding Your Statement for important |  |  |  |
|  |  | information about these calculations. |  |  |

[^0]Cash \& Cash Alternatives
RAYMOND JAMES ${ }^{\circledR}$
Cash \& Cash Alternatives Total
Fixed Income *
Maturity Analysis

|  | Current Percentage |  |
| :---: | :---: | :---: |
| Maturity | Period Value Allocation |  |

Oto<1 yr \$ 983,437.35 12.14\% 1 to <3 yrs \$ $\quad 2,936,307.94$ 3 to $<7$ yrs \$ 4,178,008.69 0.00 D 14 to $>$ yrs \$ 0.00
$\left.\begin{array}{rrrr}\text { Quantity } & \text { Price } & \text { Value } & \begin{array}{r}\text { Estimated } \\ \text { Income Yield }\end{array} \\ \hline 14,272.550 & \$ 1.000 & \$ 14,272.55 & 0.41 \% \\ \text { Mannual Income }\end{array}\right\}$

Fixed Income (continued) *

Fixed Income (continued) * Your Portfolio (continued)
City of Pataskala Account No. 28852868

$\$ 204,692.500^{\mathrm{A}}$
$\$(3,165.20)$

$\$ 204,692.50$
$\$(3,165.20)$
$\$ 228,889.02$
$\$(3,303.82)$
$\$ 1,700,812.04$
$\$(15,508.64)$
$\left(\hbar 9^{\circ} 809^{\prime} 91\right) \$$

(3133EGXU4)
Debt Classifica
Ratings Inform

## Government Sponsored Enterprise Securities (GSE) (continued)

| $\substack{\text { Anctual } \\ \text { Ancome }}$ |
| :---: |


| рәц!̣冋๐จ $\forall$ әґе | әш0วu jenuu甘 | ənle^1ed |
| :---: | :---: | :---: |

Par Value
\$315,000.00
Fixed Income (continued) *

## Certificates of Deposit (CDs)

Adiusted Cost/
Ginin or (Loss)
$\$ 150,000.00^{A}$
$\$(1,602.00)$
$\$ 245,000.00^{A}$


$\$ 245,000.00$
$\$ 1,413.65$
September 29 to October 31, 2017 Your Portfolio (continued)
City of Pataskala Account No. 28852868
Fixed Income (continued) *

## Certificates of Deposit (CDs) (continued)

| Par Value | Est. Annual Income | Date Acquired | Price | Value | Accrued Interest | Total Cost Basis/ Gain or (Loss) | Adjusted Cost/ Gain or (Loss) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$97,000.00 | \$2,279.50 | 07/02/2015 | \$101.216 | \$98,179.52 | \$718.20 | $\begin{array}{r} \$ 97,000.00 \\ \$ 1,179.52 \end{array}$ | $\begin{gathered} \$ 97,000.00^{\mathrm{A}} \\ \$ 1,179.52 \end{gathered}$ |
| \$148,000.00 | \$3,404.00 | 08/14/2015 | \$101.059 | \$149,567.32 | \$746.08 | $\begin{array}{r} \$ 147,990.53 \\ \$ 1,576.79 \end{array}$ | $\begin{gathered} \$ 147,990.533^{A} \\ \$ 1,576.79 \end{gathered}$ |
| \$100,000.00 | \$2,300.00 | 08/14/2015 | \$101.059 | \$101,059.00 | \$504.11 | $\begin{array}{r} \$ 99,943.20 \\ \$ 1,115.80 \end{array}$ | $\begin{gathered} \$ 99,943.20 \\ \$ 1,115.80 \end{gathered}$ |
| \$145,000.00 | \$3,190.00 | 08/28/2015 | \$99.502 | \$144,277.90 | \$515.64 | $\begin{array}{r} \$ 145,000.00 \\ \$(722.10) \end{array}$ | $\begin{gathered} \$ 145,000.00{ }^{\text {A }} \\ \$(722.10) \end{gathered}$ |
| \$245,000.00 | \$3,675.00 | 08/15/2014 | \$100.089 | \$245,218.05 | \$120.82 | $\begin{array}{r} \$ 245,000.00 \\ \$ 218.05 \end{array}$ | $\begin{gathered} \$ 245,000.00 \\ \$ 218.05 \end{gathered}$ |
| \$245,000.00 | \$4,655.00 | 08/23/2013 | \$100.410 | \$246,004.50 | \$816.22 | $\begin{array}{r} \$ 245,000.00 \\ \$ 1,004.50 \end{array}$ | $\begin{gathered} \$ 245,000.00 \text { A } \\ \$ 1,004.50 \end{gathered}$ |

Fixed Income (continued) *
Certificates of Deposit (CDs) (continued)
$\xrightarrow[\substack{\text { Adiusted Cost/ } \\ \text { Gin or (Loss) }}]{\text { A. }}$
$\$ 245,000.00^{\mathrm{A}}$
$\$ 1,107.40$



$\$ 245,000.00^{A}$
$\$(2,751.35)$

## September 29 to October 31, 2017

 Your Portfolio (continued)City of Pataskala Account No. 28852868

8yt
Adjusted Cost/
Gain or (Loss)
$\$ 160,000.00^{\mathrm{A}}$
$\$(1,952.00)^{2}$
$\$ 85,000.00$
$\$ 85,000.00^{A}$
$\$(312.80)$
$\$ 85,000.00$
$\$(312.80)$
$\$ 33,064.42$
$\$(164.08)$
$\$ 179.01$
$\$ 157.07$
\$32,900.34
\$243,005.70
\$99.186

19,2021
$\$ 726.00$
09/14/2017
une 24,2020
$\$ 1,360.00$
$\$ 1,360.00 \quad 05 / 16 / 2017$
$\$ 99.632$
$\$ 99.698$
$\$ 33,062.98$
$\$(162.64)$
$\$ 245,000.00$
$\$(1,994.30)$
完完
Fixed Income (continued) *
Certificates of Deposit (CDs) (continued)
Adjusted Cost/
Gain or (Loss)
$\$ 245,000.00^{A}$
$\$ 1,107.40$


$\$ 245,000.00^{A}$
$\$(1,788.50)$

## September 29 to October 31, 2017

 Your Portfolio (continued)City of Pataskala Account No. 28852868

Hay
Fixed Income (continued) *

## Certificates of Deposit (CDs) (continued)

Description
(Account Number or CUSIP)
JP MORGAN CHASE BANK JP MORGAN CHASE BANK,
NA COLUMBUS, OH FDIC \#
DEPOSIT QTRLY MULTI STEP
CALLABLE BEGINNING
03/04/181.0000\% DUE
03/04/2018@100.000
Step Schedule: 1.250\% on March 4, 2018, 2.000\% on March 4, 2019, 4.000\% on September 4, 2019
Ratings Information: Not Rated
JPMORGAN CHASE BANK NA
COLCRTIFICATE OF DEPOSIT
QTRLN CALLABLE
DUE 08/16/2021 Callable
(48126XAH8)
Ratings Information: Not Rated
MECHANICS CO-OP BK
TAUNTON, MA FDIC \# 26634
CERTIFICATE OF DEPOSIT
MONTHLY $2.0500 \%$ DUE
MONTHLY 2.0500\% DUE
Ratings Information: Not Rated
MIDCOUNTRY BANK
MARION, IL FDIC \# 28865
CERTIFICATE OF DEPOSIT
MONTHLY CALLABLE $1000 \%$
BEGINNING 07/24/18 2.1
07/24/2018 @ 100.000
Rating Information: Not Rated
September 29 to October 31, 2017

[^1]
September 29 to October 31, 2017
Your Portfolio (continued)
City of Pataskala Account No. 28852868

[^2]Activity Summary

| Deposits |  |  | Purchases |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Type | This Statement | Year to Date | Type | This Statement | Year to Date |
| Deposits | \$0.00 | \$947,878.59 | Purchases | \$0.00 | \$(2,712,359.41) |
| Total Deposits | \$0.00 | \$947,878.59 | Total Purchases | \$0.00 | \$(2,712,359.41) |
| Income |  |  | Sales / Redemptions |  |  |
| Type | This Statement | Year to Date | Type | This Statement | Year to Date |
| Dividends at Eagle-JPM MMKTFunds | \$3.68 | \$247.98 | Redemptions | \$0.00 | \$935,000.00 |
|  |  |  | Sales | \$0.00 | \$731,718.48 |
| Interest - Taxable | \$8,805.53 | \$108,568.51 | Total Sales/Redemptions | \$0.00 | \$1,666,718.48 |
| Total Income | \$8,809.21 | \$108,816.49 |  |  |  |
| ȦCtivity Detail |  |  |  |  |  |


Activity Detail (continued)

## September 29 to October 31, 2017

Your Activity (continued)
City of Pataskala Account No. 28852868
Activity Detail (continued)

## September 29 to October 31, 2017

Your Activity (continued)
City of Pataskala Account No. 28852868
Activity Detail (continued)
Cash Sweep Activity Recap
Future Interest Payments
Description
76
09/29/2017 Beginning Balance
10/02/2017 Transfer To
10/06/2017 Transfer To 10/10/2017 Transfer To 10/13/2017 Transfer To 10/17/2017 Transfer To 10/19/2017 Transfer To

- Eagle Class - JPMorgan U.S. Government Money Market Fund Balance
$\$ 5,463.34$
$\$ 5,463.34$
$\$ 6,911.21$
$\$ 8,931.96$
N
N
N
O.
\$10,498.94
\$10,930.44
\$11,344.27
EAGLE-JPM US Gov (JJGXX)

| Date | Activity <br> Category | Activity Type |
| :--- | :--- | :--- |
| 10/31/2017 Income | Interest - <br> Taxable |  |
| 10/31/2017 Income | Dividend at <br> Eagle.JPM <br> MMKT Funds |  |

Future Payments

> Record Date Payable Date Estimated Amount Additional Detail
$\$ 426.57 \quad 2.05 \%$ coupon $\times 245,000.000$ par value

Future Payments (continued)

## Future Interest Payments (continued)

Description (Symbol or CUSIP)
FEDERAL HOME LOAN BANKS DEBENTURE $\quad 1.4500 \%$ DUE11/08/2019 Callable 11/06/2017@ 100.000 (313380ZNO)
NATIONAL BK OF CMRC FDIC \# 14266 CERTIFICATE OF DEPOSIT MONTHLY CALLABLE BEGINNING 11/08/17 1.3500\% DUE 03/09/2020 Callable 11/08/2017@ 100.000 ( 633368 DX0)
EXCHANGE BK GIBBON, NE FDIC \# 1435 CERTIFICATE OF DEPOSIT MONTHLY CALLABLE BEGINNING $12 / 13 / 17$ 2.0500\% DUE 09/13/2022
Callable 12/13/2017@ 100.000 (301074CM0)
FIRST ST BK OF DEQUEEN DEQUEEN, AR FDIC \# 21805 CERTIFICATE OF
DEPOSIT MONTHLY MULTI STEP CALLABLE BEGINNING 12/13/17
$1.3000 \%$ DUE $12 / 13 / 2021$ Callable $12 / 13 / 2017$ @ 100.000 (336460CB4)
GRANT CTY BANK FDIC \# 10918 CERTIFICATE OF DEPOSIT MONTHLY
$\exists$ CALLABLE BEGINNING 11/13/17 1.5000\% DUE 07/13/2021 Callable -11/13/2017@100.000 (38762PBN1)
Future Interest Payments Total
${ }^{\diamond}$ Please see Future Payments on the Understanding Your Statement page.
Realized Capital Gains \& Losses ${ }^{\circ}$
Summary of Gains \& Losses
Net Gain / Loss Total

| Satement | Year To Date |
| :--- | ---: |
| $\$ 0.00$ | $\$ 0.00$ |
| $\$ 0.00$ | $\$(1,891.40)$ |
| $\$ 0.00$ | $\$ 0.00$ |
| $\$ 0.00$ | $\$(3,307.50)$ |
| $\$ 0.00$ | $\$(5,198.90)$ |


\$3,214.22
10/27/2017 11/13/2017
Estimated Amount Additional Detail
Record Date Payable Date
10/22/2017
10/22/2017
10/27/201
10/27/2017
10/27/2017
-
Short-Term Gain
Short-Term Loss Long-Term Gain Long-Term Loss
September 29 to October 31, 2017

END OF REPORT


City of Pataskala, Ohio
Finance Department
621 West Broad Street, Suite 2B
Pataskala, Ohio 43062
Phone: (740) 927-2021
Fax: (740) 927-0228
www.ci.pataskala.oh.us


[^0]:     account.

[^1]:    Fixed Income (continued) *
    Certificates of Deposit (CDs) (continued)
    Parvalue
    \$245,000.00
    \$160,000.00
    $\begin{gathered}\text { Est. } \\ \text { Ancual } \\ \text { nncome }\end{gathered} \begin{array}{r}\text { Date } \\ \text { Acquired }\end{array}$
    \$5,145.00 08/12/2014
    $\$ 246,369.55$
    $\$ 158,406.40$
    \$160,000.00
    $\underset{\$(1,593.60)}{\$ 160,000.0)^{A}}$
    
    
    

    Description
    (Account Number or CUSIP)
    NBT BK NA NORWICH, NY
    FDIC \# 7230 CERTIFICAI
    2.1000\% DUE 08/20/2019

    Ratings Information: Not Rated
    NATIONAL BK OF CMRC FDIC
    \# 14266 CERTIFICATE OF
    CALLABLE BEGINNING
    11/08/17 1.3500\% DUE
    11/08/2017 @ 100.000
    $\geq$ (633368DX0)

    - Ratings Information: Not Rated

    NORTHWOODS BANK OF
    MINNESOTA FDIC \# 1415
    CERTIFICATE OF DEPOSIT
    MONTHLY MULTI STEP
    11/17/171.5000\% DUE
    11/17/2017 @ 100.000
    (66858UBB2) $1,700 \%$ on May 17, 2018, 2.000\% on May 17, 2019, 2.400\% on May 17, 2020
    Step Schedule:
    Ratings Inform

    ## \$245,000.00

    PRIVATEBANK \& TC
    CHICAGO, IL FDIC \# 33306
    SEMI-ANNUAL 1.5000\% DUE
    08/30/2021 (74267GVM6)

[^2]:    Fixed Income (continued) *
    Certificates of Deposit (CDs) (continued)
    Est.
    Annual Date
    \$3,797.50 06/24/2016 Accrued
    Interest Adjusted Cost/
    Gain or (Loss)
    $\$ 245,000.00{ }^{\text {A }}$
    $\$(4,713.80)$
    $\$ 90,000.00^{\mathrm{A}}$
    $\$(1,362.60)$
    $\$ 155,000.00$
    $\$(43.40)$
    8
    8
    8
    8
    $\frac{0}{6}$
    $\frac{0}{6}$ tal Cost Basis/
    Gain or (Loss)
    $245,000.00$
    $\$(4,713.80)$
    $\$ 90,000.00$
    $\$(1,362.60)$
    \$(1,362.60)
    \$(43.40)
    \$8,112,026.53
    Accrued Interest Total \$21,540.85

