



CITY OF PATASKALA PLANNING & ZONING DEPARTMENT

621 West Broad Street, Suite 2A
Pataskala, Ohio 43062

NEW COMMERCIAL BUILDING CERTIFICATE OF COMPLIANCE APPLICATION

(Pataskala Codified Ordinances Section 1209)

Property Information			
Address:			
Parcel Number:			
Business Name:			
Zoning:		Acres:	
Water Supply:	<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking	<input type="checkbox"/> On Site
Wastewater Treatment:	<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking	<input type="checkbox"/> On Site

Staff Use
Application Number:
Fee:
Filing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> New Commercial Construction Application
<input type="checkbox"/> County Board of Health Inspections (if applicable)

Property Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents to Submit
Commercial/Institutional Certificate of Compliance Application: Submit one (1) copy of the Commercial Building Certificate of Compliance Application.
Fee: Application fee of \$75
New Commercial/Institutional Construction Application: Submit one (1) copy of the New Commercial Construction Application.
Board of Health Inspections: Submit one (1) copy each of the well, septic and plumbing inspections from the Licking County Health Department if the property will not be served by central water and sewer. Please call the Licking County Health Department at 740-349-6535 to obtain copies.

Important Information

Applicability: Commercial Certificate of Compliance Application is necessary for all new commercial construction.

Basis for Final Approval: The following items must be complete:

- The yard area must be seeded and straw applied or have grass sod in place.
- The driveway, driveway apron, and parking must be installed according to the approved site plan.
- The sidewalks must be installed according to the approved site plan (if applicable).
- Required landscaping must be installed (if applicable).
- Building elevations must match those approved per the New Commercial/Institutional Construction Application.
- Location of building and appurtenances must match those approved per the New Commercial/Institutional Construction Application.
- All requirements of the Utility Provider and Health Department must be met (if applicable).

Temporary Approval: If items required for approval are unable to be met due to extenuating circumstances, the Planning and Zoning Department, at their discretion, may approve a temporary Certificate of Compliance not to exceed six (6) months.

- See below for list of requirements for temporary approval.

Inspections:

- The Planning and Zoning Department will inspect the property, upon completion of construction, to ensure the requirements of the New Commercial/Institutional Construction Application have been met.
- To schedule an inspection please call the Zoning Inspector at 740-927-3885.
- Submit one copy of the West Licking Fire District's approved inspection. Please contact the West Licking Fire District at 740-927-8600 to schedule an inspection.

Signatures

I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge and understand the requirements for new commercial/institutional construction. Also, I authorize City of Pataskala staff to inspect the property as necessary as it pertains to this application.

Applicant (required):

Date:

Property Owner (required):

Date:

Zoning Inspector

Temporary Approval:

Temporarily Approved

Expiration: _____

Zoning Inspector: _____

Date: _____

Following Condition(s) must be kept in compliance and/or completed on or before expiration date of Temporary Certificate of Compliance:

- All Erosion Control Devices are to be maintained and serviced by the builder until final Certificate of Compliance is approved.
- Placement of straw or its equivalent of sufficient coverage to control erosion until such cover crop is established over ninety (90) percent of the seeded area per Section 1119.08(C)(1) of Pataskala City Code.
- Meter Pit, Curb Box, Manhole Cover to Finished Grade and pass inspection once Final Grade is completed.
- All driveway and sidewalks must be completed and pass required forms and final inspections.
- Final landscaping and/or sod/seeding must be completed.
- Other: _____

Final inspections for the final approval of Certificate of Compliance must be requested to the Zoning Inspector

Final Approval:

Approved

Disapproved

Zoning Inspector: _____

Date: _____

Conditions:

