



# CITY OF PATASKALA PLANNING & ZONING DEPARTMENT

621 West Broad Street, Suite 2A  
Pataskala, Ohio 43062

## TEMPORARY SIGN PERMIT APPLICATION

(Pataskala Codified Ordinances Section 1295.08)

Property Information	
Address:	
Parcel Number:	
Zoning:	Acres:

Staff Use
Application Number:
Fee:
Filing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Property Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Rendering
<input type="checkbox"/> Site Plan

Temporary Sign Information
Describe the Project (Temporary sign dimensions, location, colors, etc.)

Documents to Submit
<b>Temporary Sign Permit Application:</b> Submit one (1) copy of the Sign Permit Application.
<b>Fee:</b> Application fee of \$25 (This fee may be waived at the discretion of the City Administrator or their designee for tax exempt, nonprofit entities)
<b>Rendering:</b> Submit one (1) color copy of a rendering with dimensions showing what the temporary sign will look like.
<b>Site Plan:</b> Submit one (1) copy of a site plan showing the following:
<ul style="list-style-type: none"><li>• Location of all existing buildings and structures</li><li>• The location of the temporary sign on the property</li><li>• A depiction of the temporary sign in the location on the property with dimensions</li><li>• Property lines, easements and right-of-way</li></ul>

### Important Information

**Applicability:** A temporary sign permit is required for community activity signs, real estate development signs, model home signs, and temporary new business signs.

**Temporary Sign Regulations:** All temporary signs must meet the requirements of Section 1295.08 of the Pataskala Code. Please review Section 1295.08 for specific requirements as it pertains to the proposed temporary sign.

**Inspections:**

- The Pataskala Planning and Zoning Department will inspect the temporary sign upon completion to ensure that it complies with the approved permit.
- To schedule an inspection please call the Zoning Inspector at 740-927-3885.

### Signatures

I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge and understand the requirements for a temporary sign. Also, I authorize City of Pataskala staff to inspect the property as necessary as it pertains to this application.

Applicant (Required):

Date:

Property Owner (Required):

Date:

### Zoning Inspector

Approved

Disapproved

PZC/BZA Application Number:

Zoning Inspector:

Date:

Expiration Date:

Conditions: *The temporary sign shall meet all requirements of Section 1295.08 of the Pataskala Code*

# Permitted Temporary Sign Areas

