

**MINUTES OF THE ORGANIZATIONAL MEETING  
CITY OF PATASKALA BOARD OF ZONING APPEALS**

**Tuesday, January 8, 2019**

The City of Pataskala Board of Zoning Appeals convened in Council Chambers, City Hall, 621 West Broad Street, Pataskala, Ohio on Tuesday, January 8, 2019.

Present were:

Bruce Ashcraft

Alan Howe

D. Chadd McKitrick

Robert Platte

TJ Rhodeback

City of Pataskala Planning and Zoning Department staff:

Scott Fulton, Planning Director

Jack Kuntzman, City Planner

Robert Platte opened the hearing at 6:08 p.m., followed by the Pledge of Allegiance.

Roll call was made. Present were: Bruce Ashcraft, Alan Howe, D. Chadd McKitrick, Robert Platte and TJ Rhodeback.

First on the Agenda, **Adoption of 2019 Board of Zoning Appeals Hearing Schedule.**

A discussion was had regarding changing hearing dates to the second Monday of every month.

Mr. Ashcraft made a motion to change the 2019 Board of Zoning Appeals hearing schedule to 6:30 p.m. on the second Monday of every month. Seconded by Mr. Howe. Mr. Howe, Ms. Rhodeback, Mr. McKitrick and Mr. Ashcraft voted yes. Mr. Platte abstained. The motion was approved.

Next on the Agenda, **Adoption of Robert's Rules of Order for the 2019 Board of Zoning Appeals Hearings.**

Mr. Ashcraft made a motion to adopt *Robert's Rules of Order*. Seconded by Ms. Rhodeback. Ms. Rhodeback, Mr. Platte, Mr. McKitrick, Mr. Ashcraft and Mr. Howe voted yes. The motion was approved.

Next on the Agenda, **Nomination for Chairperson.**

Mr. Ashcraft made a motion to nominate Mr. Platte as the Chairperson. Seconded by Ms. Rhodeback. Mr. McKitrick, Mr. Platte, Ms. Rhodeback, Mr. Ashcraft and Mr. Howe voted yes. The motion was approved.

Next on the Agenda, **Nomination for Vice Chairperson.**

Ms. Rhodeback made a motion to nominate Mr. McKitrick as Vice Chairperson. Seconded by Mr. Ashcraft. Mr. Ashcraft, Mr. Howe, Mr. Platte, Mr. McKitrick and Ms. Rhodeback voted yes. The motion was approved.

Mr. Ashcraft made a motion to adjourn the hearing. Seconded by Mr. McKitrick. Mr. Howe, Ms. Rhodeback, Mr. Ashcraft, Mr. McKitrick and Mr. Platte voted yes.

The meeting adjourned at 6:23 p.m.

Minutes of the January 8, 2019 Board of Zoning Appeals organizational hearing were approved on

\_\_\_\_\_, 2019.

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