



**City of Pataskala
Public Records
Form RC 101**

Persons requesting copies will be required to pay a fee of five cents per copy. Prepayment is required.

Name of Requestor – See RC 100	
Number of copies requested _____ @ \$.05 per page	Total fee: \$ _____.
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<p>Record(s) not available:</p> <p>Record has never been maintained by the city – R.C. 149.40. <input type="checkbox"/></p> <p>Record is no longer maintained or has been disposed of or transferred pursuant to RC-2 – R.C. 149.40 <input type="checkbox"/></p> <p>Record has been disposed pursuant to an application of One-Time Records Disposal RC-1 - R.C. 149.40 <input type="checkbox"/></p> <p>Record is prohibited from release due to an applicable state or federal law. <input type="checkbox"/></p> <p align="center">(State the applicable state or federal law) _____</p> <p>Record provided <u>is not</u> in the form of a paper document <input type="checkbox"/></p> <p>Cassette tape <input type="checkbox"/> Video tape <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/></p> <p>Record is prohibited or exempted by law:</p> <p>Record has been forwarded to legal counsel for research / review <input type="checkbox"/></p> <p>Record has been reviewed and release has been denied by legal counsel <input type="checkbox"/></p> <p>Record has been reviewed by legal counsel and records are to be released...<input type="checkbox"/></p> <p>Record has been reviewed and contained non-releasable material <input type="checkbox"/></p> <p>Upon review, non-releasable material has been redacted <input type="checkbox"/></p> <p>Releasing employee has noted the date, initials, and name of the requestor on a copy of the reproduced page...<input type="checkbox"/></p>	
Name of City of Pataskala employee handling request	Date request was completed