



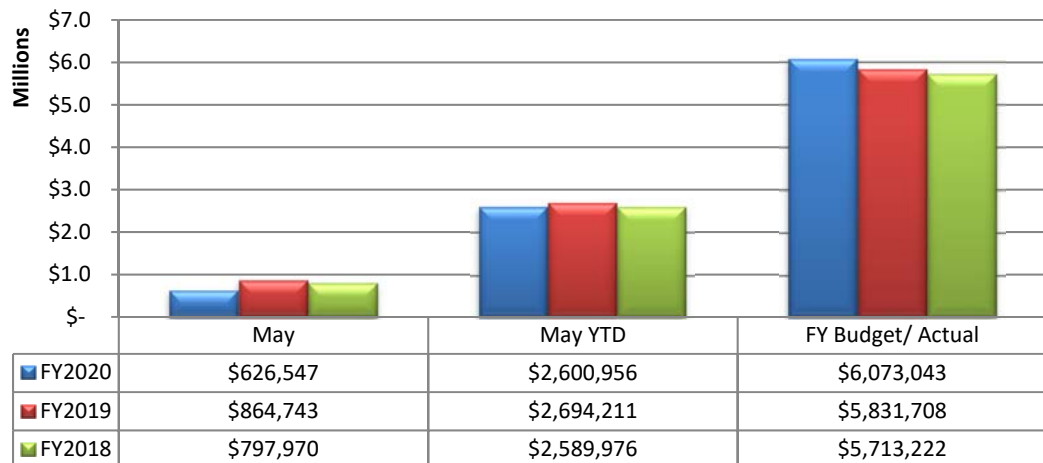
**City of Pataskala Finance Department**  
**James M. Nicholson, Finance Director**  
*Finance Director's Report to Council*

**Current Projects & Issues**

- **April 2020** – The ledger for the month of April was successfully balanced and closed on the 1<sup>st</sup> business day of the month. I’ve already distributed the summary financial report, and am now working on the comprehensive month-end financial reporting. I plan to have the monthly financial report prepared and distributed prior to the next Finance Director’s Report to Council. I am able, however, to update Council on the status of May income tax collections.
  - **Income Tax Revenue** - Collections for the month of May are \$626,547 (equal to 10.32% of the full-year budget) and are \$238,196 (27.55%) lower than the May 2019 collections. This is the first period reflecting the financial impact of the COVID-19 shutdown on our primary revenue source. While this is only a single point, and no trend can be projected at this point in time, it has clearly negatively impacted our financial condition in a material way.

On a year to-date basis, we have now collected a total of \$2.60 million in income tax revenues which is equal to 42.83% of budget. For now, this is slightly above the 41.67% straight-line rate if revenues were to be collected evenly throughout the year. This is due to the better-than-anticipated collections in the first quarter of 2020. In 2019, the May year to-date collections amount equaled 46.20% of full-year collections, and the rate was 45.33% in 2018. It is important to understand that the May collection numbers reflect RITA collections through the first week of May. We will continue to monitor this trend closely over the next few months to determine what collection trend we can anticipate seeing. Once we have a good handle on the impact, we’ll formally reduce the budget to reflect the lower rate of collections.

**Income Tax Collections - All Funds**



- **2019 Financial Reporting & Audit** – We’ve completed the development of the 2019 CAFR document and it is now going through a formal QA (quality assurance) process to ensure accuracy of all information contained in the report. The auditors have been performing their review remotely to-date, accessing the accounting system remotely via VPN. However, they will be in the office to complete the remaining fieldwork the week of Memorial Day. Once the auditors have formally approved the CAFR, we will begin work on the 2019 Popular Annual Financial Report (PAFR).
- **City Council Meeting Video** – We are continuing to work with Keytel to identify potential permanent solutions to support audio/video recording of Council and committee meetings in Council Chambers. This would enable the city to live stream meetings with enhanced video and audio content.