

**CITY OF PATASKALA, OHIO
2021 BUDGET SCHEDULE**

(presented to Finance Committee 6/1/20)

DATE	DELIVERABLE
June 19, 2020	Capital planning (CIP) templates distributed to departments.
July 10, 2020	Development of revenue projections completed. Departments provided with estimated budget funding.
July 10, 2020	Operating budget planning templates/models distributed to departments.
July 24, 2020	Completed capital planning (CIP) templates due back to Finance Department.
August 7, 2020	Capital planning (CIP) data loaded into database and reports distributed to departments.
August 21, 2020	Proposed departmental operating budget data due to Finance Department.
August 28, 2020	Preliminary budget reports distributed by Finance.
August 21 – September 11, 2020	Finance to review and consolidate departmental budgets.
September 14 - 25, 2020	Budget reviews by Administrator and Finance Director with draft budget presentation prepared.
September 28, 2020	Council 2019 budget planning workshop.
October 14, 2020	Preliminary budget document and legislation presented to City Council for review.
October 19, 2020	1 st reading of legislation.
October 19 – November 16, 2020	Finance Committee review and budget public hearings
November 2, 2020	2 nd reading of legislation.
November 16, 2020	3 rd reading of legislation. Anticipated adoption by City Council.
December 16, 2020	Certified copy of budget sent to the Licking County Auditor and a first amended certificate requested.