

**Automatic Bill Payment**

City of Pataskala  
Department of Utilities  
430 S. Main Street / Pataskala, Ohio 43062  
740-927-5249

If you are interested in having your Pataskala Division of Utilities Water and/or Sewer bill deducted from your checking or savings account, please complete the form below and attach a voided check in order for us to record the correct banking information. Your funds must be available by the 10<sup>th</sup> of every month from the designated account. **Please Note: If funds are not available, your utility account will be charged a \$35.00 processing fee.**

The first month will be a “pre-note” to test your information with our banking system. The following month it will begin to deduct your payment. You will continue to receive a monthly bill statement. Please continue to pay your current bill until your billing statement indicates payments are being automatically deducted from your account.

If you have any questions, please call our office at **740-927-5249**.

Detach and return the bottom portion with your next payment, or you can mail to: Pataskala Division of Utilities, 430 S. Main Street, Pataskala, Ohio 43062

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**Please fill in ALL blanks**

I authorize the City of Pataskala, division of Utilities, to deduct my entire Water and/or Sewer bill balance from the account listed below. I understand that if at anytime I decide to discontinue this payment service, I will notify the Pataskala Division of Utilities.

(PLEASE PRINT)

Service Account Number \_\_\_\_\_

Service Address \_\_\_\_\_

Your Name \_\_\_\_\_ Phone \_\_\_\_\_

Authorization Signature \_\_\_\_\_ Date \_\_\_\_\_

Banking information (Bank, Savings, Credit Union)

Financial Institution Name \_\_\_\_\_

Financial Institution Phone Number \_\_\_\_\_

Routing Number \_\_\_\_\_ Bank Account Number \_\_\_\_\_

Please check one     Checking     Savings

**(Please attach a voided check so that we can record the correct banking information)**