



City of Pataskala *Legislative Report to Council*

Legislative Report

October 19, 2020 Council Meeting

Unfinished Business

- A. Ordinances
- B. Resolutions

New Business

- A. Ordinances

➤ **ORDINANCE 2020-4375 - 2021 BUDGET – 1ST READING**

The proposed 2021-2025 capital improvements program (CIP) and any significant projects/initiatives and/or proposed staffing changes were previously presented to Council at the September 28th special Council meeting. The formal budget book is currently in the process of being prepared and will be provided to Council soon. We made a few adjustments and corrections to the budget as presented at the special Council meeting. These include the following:

- Added 2nd Crew Leader position to the Public Service department
- Increased 2021 medical insurance premium increase rate from 7.5% to 8.5%
- Added website redesign costs (\$30,000)
- Transferred the Jefferson Street waterline project from Water Capital Improvements (602) fund to the Water OPWC (606) fund.
- Eliminated emergency interconnect project funding, as a PO for \$100,000 currently exists in the escrow fund, which will be carried over into 2021
- Added the Foundation Park walking trail project (\$125,000) to the Park Use (207) fund.
- Added the Karr Park improvements project (\$40,000) to the Capital Improvements (301) fund.

We will be tracking any requested changes to the budget and incorporating them at one time into the proposed budget in order to ensure that we all are working from the same

version of the proposed budget instead of different amended interim versions. As a result, the proposed budget numbers contained in the attached exhibit remain unchanged (other than the items identified above) from those provided at the special Council meeting. **We are respectfully requesting that Council hold the 1st reading at the October 19th Council meeting. We would anticipate that this legislation will go through all three of the required readings.**

➤ **ORDINANCE 2020-4376 - INCOME TAX ALLOCATION RATES – 1ST READING**

Once the debt service and operational funding requirements were identified, the allocation of income tax revenues between the Debt Service, Street, Police and Capital Improvements funds were calculated. The initial portion is taken off the top to cover any outstanding debt service requirements. After that amount has been calculated, the next level is then allocated to the Street and Police funds to cover their current year operational needs. Any remaining funds at that point are allocated to the Capital Improvements funds. The 2020 allocations were as follows: 29.30% - Street; 53.05% - Police; 15.90% - Debt Service; and 1.75% - Capital Improvements. For 2021, the allocations are proposed as follows: 32.90% - Street; 55.00% - Police; 10.60% - Debt Service; and 1.50% - Capital Improvements. **We are respectfully requesting that Council hold the 1st reading at the October 19th Council meeting. We would anticipate that this legislation will go through all three of the required readings.**

➤ **ORDINANCE 2020-4377 - SUPPLEMENTAL APPROPRIATION – 1ST READING**

Earlier this year, the *Families First Coronavirus Response Act* (FFCRA) was adopted by the federal government to provide funding to states and their political subdivisions to offset costs incurred related to the prevention and remediation of COVID19 impacts in their community. We already have received two rounds of funding totaling \$91,715.14. A third round of funding has been approved by the state, and for this round the allocation is being based upon population and not the Local Government Fund (LGF). Licking County received their funds, and the City of Pataskala recently received their distribution of \$572,355.73. A recent OMB circular provides that the funds can be used for paying wages of public health and safety employees, and this supplemental provides for that process to occur. It is critical that we expend these funds as soon as possible, as all unspent funds must be returned to the State of Ohio by early-November. In mid-November, the county will reallocate any unused funds to those jurisdictions who have spent all of their allocations. We are requesting an increase in the budget to appropriate and spend all of the FFCRA funds provided, as well as an emergency declaration so that spending can proceed immediately. **We are respectfully requesting that Council hold the 1st reading of the ordinance at the October 19th meeting, waive the 2nd and 3rd readings and approve the ordinance at the 1st reading**

- *Section 1: Equipment & Supplies Purchases* – We initially established a budget of \$25,000 for additional purchases of PPE, sanitization supplies and related equipment. At present, we have \$14,350 unspent in this category which can be redeployed. In accordance with the OBM and AOS guidance, we are now permitted to pay for public safety-related wages (including supervisory wages) using these funds. Since we will not be using the existing appropriations in the general operating line, a reduction line of \$14,350 has been included to eliminate the remaining appropriation. This will allow us to maximize the funding able to

be used to pay Police wages. **We are requesting a decrease in approved appropriations of \$14,350.00 in order to redirect these funds to assist in paying the costs of Police wages, pension and benefits.**

- *Section 2: Public Safety Expenditures* – In accordance with recent OBM and AOS guidance, we can pay for public safety wages (including supervisory and administrative support wages). For Pataskala, the Police officers’ wages, pension, etc. (along with the Chief, Deputy Chief and clerks) from March 1 through early-December can be paid via FFCRA funds. The YTD calculation for these items is approximately \$1.06 million; however, we are limited to the \$664,070.87 total amount of FFCRA funding provided. This leaves a net amount of \$614,923.83 with which we can pay police-related wages. **We are requesting an increase in approved appropriations of \$614,923.83 in order to cover a portion of the costs of wages, pension and benefits.**
- *Section 3: Interfund Transfers* – In the initial supplemental appropriation, \$40,000 in interfund transfers was requested in order to reimburse the various funds for the purchase of PPE, hand sanitizer, etc. for spending that had already occurred. To date, a total of \$38,497.04 was transferred which leaves an unencumbered balance of \$1,502.96. By reducing this line item, it will bring the budget balance to \$0 and provide additional funding for Section 2 above. **We are requesting a decrease in approved appropriations of \$1,502.96 in order to redirect these funds to assist in paying the costs of Police wages, pension and benefits.**

B. Resolutions

➤ **RESOLUTION 2020-062 - DELTA DENTAL INSURANCE RENEWAL**

The city offers its’ employees with a dental insurance program for which we are currently under contract with Delta through the COHCC. The renewal for 2021 is equal to the rate paid in 2020 (0% increase). City employees currently contribute 10% of the cost for this program, and we are not advocating any changes to the program at this time. **We are requesting that, at the October 19th Council meeting, Council approve the resolution and authorize the City Administrator to execute the necessary documents for participation in the 2021 Delta Dental insurance program.**

➤ **RESOLUTION 2020-063 - VSP VISION INSURANCE RENEWAL**

The city offers its’ employees with a vision insurance program for which we are currently under contract with Vision Service Plan (VSP) through the COHCC. The renewal for 2021 is equal to the rate paid in 2020 (0% increase). City employees currently contribute 10% of the cost for this program and we are not advocating any changes to the program at this time. **We are requesting that, at the October 19th Council meeting, Council approve the resolution and authorize the City Administrator to execute the necessary documents for participation in the 2021 VSP vision insurance program.**

➤ **RESOLUTION 2020-064 - THE STANDARD LIFE INSURANCE RENEWAL**

The city currently provides \$100,00 in life insurance coverage to our employees, and

they are eligible to also have \$20,000 spousal and \$10,000 dependent child coverage. The program also provides for \$200,00 AD&D employee coverage and \$300,000 Police line of duty death benefit. As is the case in the other insurance programs, employees are assessed 10% of the cost, and we intend for this to be the same in 2021. The city's 2021 premiums are unchanged from 2020 (0% increase), and we are not advocating any changes to the program at this time. **We are requesting that, at the October 19th Council meeting, Council authorize the City Administrator to execute the necessary documents for participation in the 2021 The Standard life insurance program.**