TIMOTHY BUSH

455 Broadview Court Pataskala, OH 43062 · 614-316-4502 **TimothyBush1978@gmail.com** · https://www.linkedin.com/in/bushtimothy/ ·

EXPERIENCE

2019 - PRESENT

CITY COUNCIL (RECORDS COMMION BOARD), CITY OF PATASKALA OHIO

- Responsible for maintaining and disposing of all records for police, utilities, mayor's court, and other government services.
- Strict adherence paid to the State of Ohio records retention schedule (RC-2) is followed to ensure compliance.
- Position reports directly to the Mayor of Pataskala

2009 – PRESENT

GENERAL MANAGER, KFC INC.

- Earlier positions: Area Manager 2013-2015, Catering Sales Manager 2012-2013
- Transferred to Franchise operations in 2018
- Responsible for Payroll, Training, & Staffing
- Utilized performance assessments & individual reviews to build capability
- Responsible for 7 stand-alone facilities.
- Responsible for on-boarding and orientation of new management

2002 - 2009

TRAINING GENERAL MANAGER, KFC INC.

- Responsible for training in the Ohio/Michigan regions.
- Introduced catering and delivery services to the Columbus market.
- Delivered consistent WPRA of \$4500 in catering sales.
- Responsible for maintaining local delivery fleet. On-boarded and trained Catering Specialists.

EDUCATION

2014

BACHELOR OF BUSINESS ADMINISTRATION, STRAYER UNIVERSITY

- Major in Human Resource Management, minor in Marketing
- 3.8 G.P.A Magna Cum Laude
- President Student Body Council

2012

ASSOCIATE OF APPLIED BUSINESS, STRAYER UNIVERSITY

- Graduated Magna Cum Laude
- Emphasis in Human Resource Management

SKILLS

- Mentorship: internal development & external cross industry
- HRIS: PeopleSoft, KRONOS, Paylocity
- Performance Management: Training & Accountability tools

ACCREDITATIONS

- SERVSAFE, 1999-PRESENT
 - O Dual Role Instructor/Examination Proctor
 - o Responsible for Food Safety Training