



Council Report
City of Pataskala Utility Department
Chris Sharrock, Utility Director

➤ **New Items**

• **Legislation**

- Resolution 2022-004- A resolution authorizing and directing the City Administrator to execute a contract with BK Layer, LLC. for construction services for the State Route 310 Interconnect Project
 - This resolution is to accept the bid provided by BK Layer, LLC. to construct the SR 310 Interconnect. The resolution is for \$100,000 which is the \$89,600 base bid plus contingency moneys
- Resolution 2022-005- A resolution authorizing and directing the City Administrator to enter into a contract with Prime Construction Management & Survey for construction administration and construction inspection services for the Jefferson Street Waterline Project
 - This resolution is to accept the proposal from Prime for CA/CI services in an amount not to exceed \$50,000

• **Operational Updates**

- WRF Upgrade
 - The center island aspirator equipment has been installed. Unfortunately, they are not putting out the expected amount of air
 - Upon further investigation, the pump manufacturer has decided to take the equipment back to their shop to correct an internal wiring issue
 - The turnaround time for this process is unknown. In the meantime, we are still able to meet our permit requirements thanks to the dedication of the plant operators
- SR 310 Interconnect
 - The bid opening for the SR 310 Interconnect will occurred on Dec 10

- We received 5 bids for this project, ranging from \$89,600 to \$125,389
- After reviewing the bids with both Hull and Mr. Gilcher from Southwest Licking, the bid from BK Layer for \$89,600 has been selected to present to council for acceptance
- Emergency Response Plan
 - The Emergency Response plan has been updated and submitted to the EPA as required
 - This plan is very thorough and covers a variety of emergency situations from power failures to contaminated water source
- Utility Billing Clerk
 - Teena Carter has passed all pre-employment screenings for the Billing Clerk position. Her first day with the department will be 1-10-22
 - Our Billing Manager, Danielle Brown, has been performing the work of both the Billing Manager and Billing Clerk positions for the last four months. She has done an exceptional job managing that excessive workload
- Leaks
 - 202 Lookout Lane
 - The saddle for this property failed. The saddle and service line were replaced from corp stop to curb stop on 12-16-21
- Meter Reading
 - Meter reading was conducted on 12-30-21

➤ **Ongoing Items**

• **Water Reclamation Facility**

- Daily Operations
 - The operators maintain exceptional daily operations of the WRF, 24 hours a day, 7 days a week. They consistently do an outstanding job of turning the City's wastewater into clean, safe water that is discharged into the South Fork of the Licking River
- WRF Upgrade
 - The center island aspirator equipment has been installed. Unfortunately, they are not putting out the expected amount of air

- Upon further investigation, the pump manufacturer has decided to take the equipment back to their shop to correct an internal wiring issue
- The turnaround time for this process is unknown. In the meantime, we are still able to meet our permit requirements thanks to the dedication of the plant operators
- COVID-19 Wastewater Testing
 - Pataskala Utility Department was selected to participate in the COVID-19 wastewater testing program
 - This program looks for the virus RNA in the waste stream, giving a more accurate and nearly real-time representation of the infection rate of the community that we serve
 - The results of the COVID-19 wastewater testing are currently being posted to the Ohio Corona Virus dashboard found here: <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/dashboards/wastewater>
 - The Utility Department will continue to participate in this program as long as it continues to be fully funded by the State

• **Water Treatment Plants**

- Daily Operations
 - The operators maintain exceptional daily operations of both Water Treatment Plants, 24 hours a day, 7 days a week. They consistently do an outstanding job of providing the City's customers clean, safe water that meets or exceeds the requirements from the OEPA.
- Water Plant 1 Iron Filter 2
 - There is a small leak somewhere along the bottom of one of the iron filter tanks at WTP1. Repair will require removal and replacement of the filter media, structural repairs, and recoating of the filter tank surface.
- Water Plant 1 Well 5
 - Well 5 at WTP1 began producing less than normal. We had Mount Drilling come out and diagnose. The pitless adapter has corroded and is leaking. The pump is being cleaned and analyzed. Mount is working on quotes for the necessary repairs.
 - After analyzing the pump, it has been determined that it should be replaced. This project will be completed in January 2022 along with the Well Cleaning Program work

- We are still able to meet production needs with our other wells that are still in service

- **Distribution and Collection System**

- Daily Operations

- The systems team maintains exceptional daily operations of the entire distribution and collections system, 24 hours a day, 7 days a week. They consistently do an outstanding job of providing customer service to the residents, maintaining the city's infrastructure, and responding to emergencies of various types.

- Settlement Lift Station Generator

- As a part of Phase 3 in Heron Manor, a standby generator for that area's lift station is to be installed
 - The contractor has installed all necessary components except for the generator itself. The generator has been on back-order since late February. Once it arrives, the contractor will finish the installation

- Leaks

- 202 Lookout Lane
 - The saddle for this property failed. The saddle and service line were replaced from corp stop to curb stop on 12-16-21

- **Billing Team**

- Daily Operations

- The billing team does an exceptional job of processing the payments for water and sewer service, scheduling the service work that needs done as well as providing excellent customer service 8 hours a day, 5 days a week.

- Utility Billing Clerk

- Teena Carter has passed all pre-employment screenings for the Billing Clerk position. Her first day with the department will be 1-10-22
- Our Billing Manager, Danielle Brown, has been performing the work of both the Billing Manager and Billing Clerk positions for the last four months. She has done an exceptional job managing that excessive workload

- Meter Reading

- Meter reading was conducted on 12-30-21

- **Director**

- Safety Program

- The department requires two safety meetings each month
 - One is done at the team level by the Superintendents covering general safety issues
 - The second is done with the entire staff
 - Each month, a different member of the department will lead this training

- OPWC Application

- An application for funding the Sewer Lining Project has been submitted to OPWC for consideration. This is the project identified by the I&I study, and will meet our permit requirement to reduce I&I water in the collection system
 - The size of phase 1 will depend on the amount of funding available. Currently, there is \$250,000 in the 2022 budget, \$250,000 was awarded as a grant from HB 168, and this application is for another \$250,000 grant.

- Creek Road Lift Station

- I am currently in negotiations with Hull as the #1 selected firm. Should those negotiations go well, I anticipate bringing a resolution to council for consideration in January 2022
 - If negotiations are not successful, I will move to the next firm on the list

- Emergency Response Plan

- The Emergency Response plan has been updated and submitted to the EPA as required
 - This plan is very thorough and covers a variety of emergency situations from power failures to contaminated water source

- SR 310 Interconnect

- The bid opening for the SR 310 Interconnect will occur on Dec 10
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- After reviewing the bids with both Hull and Mr. Gilcher from Southwest Licking, the bid from BK Layer for \$89,600 has been selected to present to council for acceptance

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "C. Sharrock", enclosed within a light blue rectangular border.

Chris Sharrock
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