

**City of Pataskala Parks and Recreation Department Council Report**  
**Lenier Crawford, Parks Manager**



**Administrative**

○ **Pool Concession Operations**

▪ **Swim Instructor Job Description: ORDINANCE 2022-4412**

- This is an ordinance to create a swim lesson instructor position within the parks and recreation department. The parks department would like to amend the original job description by substitution. The new description now will be called Swim Instructor/Guest Services Team Member. The role of this position is a hybrid of 3 separate duties. 1. Swim Instructor (60%) 2. Concessions (30%) and 3. Guest services (10%). The proposed changes are not drastically different but does allow for applicants who apply to be a swim instructor to also be offered additional hours working in the concession stand.

- The Parks and Recreation Department is currently still weighing our options for the concession stand operations for our aquatic's facility. As mentioned previously this service is valuable to our operations and we want to ensure we have covered all options prior to making a final decision. In the meantime, at the second reading for the supplemental the parks department is asking council for funds to cover expenses that could accrue with adding the concessions to our operations this summer. The options that we are considering will come with an expense, so we are asking council to approve this amount to ensure we have the spending authority ahead of time. The Parks Advisory Board is against the parks department operating the concession stand this year. We are still taking applications for aquatic positions which will drive our decisions heavily come March of 2022. The Parks Manager is actively recruiting

- **Ordinance 2022-4416: Creating New Aquatic Facility Concession Stand positions**

- This is an ordinance to create 2 new positions within the parks and recreation department. We are seeking to add Concession Stand Worker and an Assistant Concessions Manager. The Pataskala Municipal Pool has been offering concessions for the patrons for many years and we would like to have this option in the future as we prepare to fully take over. The recreation department now would like to create official positions to solely operate this aspect of the Aquatic Division. The positions are not funded in the 2022 budget cycle

○ **Parks Advisory Board meetings being held in park in 2022**

- Starting in April 1 of 2 parks board meetings will be held in 1 of 7 parks. We will highlight each park and engage the community and collect data for future use as the community grows. Economic development in the area is booming and now is the time to gather as much data as possible and begin discussion to begin implementing plans for the future of our

parks system. More information will be given at next council meeting regarding our goal of the meetings.

- Project updates
  - Foundation Park Dugout: Project is set to start March 14<sup>th</sup>.
  - Aeration of Ponds: Service will be added by the end of the month (AEP)
  - Security Cameras: Waiting on one final quote to compare products and price.
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### **Parks and Recreation News/ New Updates:**

- News:
  - **No seasonal maintenance applications at this time. Actively recruiting.**
  - **In June 2022 Parks Manager will be taking an exam to become a Certified Parks and Recreation Professional (CPRP): This certification is for park professional seeking to become a director and more.**
  - **Soccer Registration is closed: 47 Teams**
  - **Licking Memorial will be using our facilities for Walk with a Doc program on March 26<sup>th</sup> and July 30<sup>th</sup>.**
  - **Pace with Passion 5K Race: May 21<sup>st</sup>, 2022**
  - **Story Walk: May 27<sup>th</sup>: TBD Also opening day of the pool**
  - **Outdoor Adventure Day: Fishing, Archery and more: June 18<sup>th</sup>, 2022**
  - **Pataskala Chamber 50<sup>th</sup> Anniversary Event: June 11<sup>th</sup>: planning is in progress. The event will take place at foundation Park. A movie will be played, music, vendors tent. More information to come.**
  - **United Way 5k July 2nd, 2022: Confirmed the race for July 2<sup>nd</sup>.**