



## City of Pataskala *Legislative Report to Council*

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### Legislative Report

#### March 17, 2025 Council Meeting

#### Unfinished Business

##### A. Ordinances

➤ **ORDINANCE 2025-4491 – SECOND READING - AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025.**

We have identified a significant adjustment to the 2025 budget which requires additional appropriations. **We respectfully request that Council hold the 2<sup>nd</sup> reading of the ordinance at the March 17<sup>th</sup> meeting and amend by substitution. We are anticipating that Council will hold the 3<sup>rd</sup> reading of the legislation and approve at the April 7<sup>th</sup> meeting. Changes to the legislation since the 1<sup>st</sup> reading have been highlighted in bold below.**

- *Section 1: Sanitary Sewer Lining Project* – This project was funding through a combination of OPWC and HB 168 funds. The purchase order that was issued in 2022 for the project was assigned an OPWC fund (656) account number which should have been in the Sewer Utility (651) fund. As the purchase order is from a prior year, I am unable to change the account number. As a result, we will be closing the old PO and requesting a new PO. At the 2<sup>nd</sup> reading of the ordinance, we will be bringing a 'Then & Now' certification resolution for approval. We are requesting that Council increase the appropriations in the Sewer Utility (651) fund by \$62,808.69. It will have a net \$13,519.74 impact on the fund balance as we'll be receiving reimbursement through the HB 168 grant funds of \$49,288.95.
- *Section 2: WRF Expansion Design Services* – It appears that a stale project engineering estimate was used in the development of the 2025. As a result, the required appropriations were understated by \$1,950,000. The funding for the engineering is being provided via a DEFA loan and the fund's estimated revenue will be increased to match the increase in the appropriations. For 2025, this will result in a net \$0 impact to the fund's EOY fund balance.

B. Resolutions

**New Business**

A. Ordinances

**Consent Agenda**

3. Motions

4. Resolution

➤ **RESOLUTION 2025-029- A RESOLUTION ACCEPTING A RIGHT-OF-WAY DEDICATION ALONG MINK STREET AS PART OF THE RED ROCK, PHASE B DEVELOPMENT FOR PUBLIC MAINTENANCE AND OPERATION BY THE CITY OF PATASKALA**

With Resolution 2025-002, The City accepted the public improvements, being a left-turn lane at Illumination Way, as required to be installed along Mink Street for the Red Rock, Phase B development. It was also required, as part of the Planning and Zoning Commission's approval of Red Rock's Planned Manufacturing Application for Phase B, that a dedication of right-of-way be completed along Mink Street.

The survey exhibits and legal description for this dedication have been completed, signed by Red Rock, and are now ready for recording. Approval of this resolution will indicate formal acceptance of the right-of-way.

It is recommended that Resolution 2025-029 be approved.

➤ **RESOLUTION 2025-030- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SPENCO. EXCAVATING, INC. TO INSTALL TWO NEW CULVERTS ON GREEN HOLLOW ROAD**

The PSD is considering repaving Green Hollow Road within the next couple years, and wants to complete drainage improvements on Green Hollow prior to paving. Some ditch-line improvements have already been made by PSD crews, but the two culverts in need of replacement are beyond the capability of the department.

Both of these culverts are corrugated metal pipe that are experiencing section loss at the flow line. This type of loss will lead to the eventual failure of these pipes, so we want to get them replaced before they are a problem, and before we pave, so we are not cutting new pavement.

As the PSD has done with SpenCo in the past, and in an effort to keep costs down, the City will partner with SpenCo, with their personnel completing all installation, and the City providing materials, trucking of materials, replacement of asphalt, and maintenance of traffic.

This project is identified in the 2025 budget as PSD SVC-25-012, and the project will be completed within the budgeted amount.

Approval of this Resolution is recommended.

➤ **RESOLUTION 2025-031- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SPENCO. EXCAVATING, INC. TO INSTALL NEW STORM SEWER ALONG MCINTOSH ROAD**

This project is proposed to resolve an issue along McIntosh Road where water is holding in the ditch-line and flooding the roadway. The flooded section is understood

to drain to an old field tile that runs across private property. It has been known that parts of McIntosh Road rely on old field tile to drain properly, and that the tile runs across private property, with no easements.

This situation is not ideal, as without easements, the City has no means by which to legally maintain these field tiles and ensure drainage is maintained along McIntosh Road. Obtaining easements to rectify this situation could be a possibility, but it would likely be cumbersome to obtain the easements. Furthermore, with the age, condition, and unknowns of this tile, I do not believe this is the best route for the City.

Instead, it was found during investigation that this issue could be mitigated by running a new storm pipe within the right-of-way, along McIntosh Road, and in front of Foundation Park, to the South Fork Licking River. Once this possibility was discovered, grade was shot to verify, and the PSD sought a proposal from SpenCo excavating.

As we have done with SpenCo on several projects, the City plans to partner with SpenCo to reduce costs on the project. SpenCo will complete the digging and pipe installation, while PSD personnel will provide trucking and MOT, as well as the PSD providing the materials for the job.

This project was not specifically identified in the 2025 budget, but is being funded as part of PSD SVC-21-001, which is the PSD's annual, miscellaneous storm sewer project, that is included in the budget to fund solutions to situations like this.

Approval of this Resolution is recommended.

➤ **RESOLUTION 2025-032- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR, OR HIS DESIGNEE, TO ADVERTISE, RECEIVE, AND REVIEW BIDS FOR CONSTRUCTION OF THE 2025 ROADWAY IMPROVEMENTS PROGRAM**

Approval of this resolution would provide for GPD Group to complete bidding services for the 2025 Roadway Improvements Project. Bidding services include advertisement for, receipt, and review of bids, and is part of the Annual Roadway Improvements Design Engineering Services, which is identified in the approved 2025 budget as Public Service Department project number SVC-16-022

The proposed cost for bidding services is included in the total value of \$41,500 that was approved as part of Resolution 2024-075 for Engineering Services of the 2025 Roadway Improvements project.

Approval of Resolution 2025-032 is recommended.

➤ **RESOLUTION 2025-033- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR, OR HIS DESIGNEE, TO ADVERTISE, RECEIVE, AND REVIEW BIDS FOR CONSTRUCTION OF THE MILL STREET BRIDGE (SFN 4564065) WINGWALL REHABILITATION PROJECT**

Approval of this resolution would provide for Gannett Fleming to complete bidding services for the Mill Street Bridge Wingwall Rehabilitation Project. Bidding services include advertisement for, receipt, and review of bids, and is part of the Engineering Design Services contract with Gannett Fleming

The proposed cost for bidding services is included in the Agreement with Gannett Fleming for design services.

Approval of Resolution 2025-033 is recommended.

➤ **RESOLUTION 2025-034- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION, TO MAKE IMPROVEMENTS TO THE INTERSECTION OF BROAD STREET, STATE ROUTE 310, AND TOWNSHIP ROAD (PID NUMBER 117657) IN THE CITY OF PATASKALA**

In October of 2022, the City passed Resolution 2022-088 to participate in the ODOT project to make improvements to the intersection of Broad St., SR 310 and Township Road. That legislation detailed that the City is responsible for 100% of the total cost of improvements, after the application of the \$135,000 federal grant. The improvements are generally described as signal upgrades, sidewalk and pedestrian facilities.

This project was originally scoped to be funded locally, and was scheduled to be put out to bid in 2020. The pandemic put a hold on the project, and it was postponed for the time being. In the meantime, the City applied for a federal earmark grant, and was awarded \$135,000 for the project. With the additional funds, the City was able to do more than was originally planned; however, as it is federal funds, the State took over project administration, and will retain that role through construction. Note that while the State did take administrative control, the City still drove design and all project items are being coordinated with the City.

The City's estimated share of the funding, and the upfront payment amount to ODOT, is \$291,800. Local funding for the project has already been largely allocated from encumbrances made from prior year budgets, when prior schedules anticipated construction in those years. The prior year encumbrances will cover the estimated cost; however, an additional \$50,000 has been allocated in the 2025 budget, and will be encumbered to cover any additional expenses that arise during the project. The total value that will be encumbered, in accordance with this legislation, is \$345,000, which is believed to be sufficient to cover any unplanned expenses.

Approval of this Resolution is recommended.