

FROM THE DESK OF **DANIEL E. KORTE**

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Office of the Clerk of Council  
City of Pataskala Administrative Offices  
621 West Broad St. Suite 2B  
Pataskala, OH 43062

September 11, 2017

Dear Sir or Madam:

As a certified Human Resources professional with 15 years of experience at various levels, I submitted my letter of interest nearly four years ago because I felt the Pataskala Personnel Board of Review would be an excellent and appropriate way for me to serve my city.

Since January 2014, I have been a faithful contributor to the PBR. My fellow board members elected me Chairman about a year ago, a role which I take quite seriously. They would tell you that I am organized, courteous and respectful, fair, and lead efficient meetings, whether they be regularly scheduled administrative or special sessions. To increase my knowledge and preparedness for the role, I have studied the city charter and employee handbook and have never missed or even been late for a single meeting. In short, I enjoy the position, am an effective representative, and would be happy to continue serving the board and the city of Pataskala in the same capacity going forward.

I have attached my resume for your review. Thank you for your consideration.

Sincerely,



Dan Korte, SPHR, SHRM SCP