



# CITY OF PATASKALA POSITION DESCRIPTION

*Finance Department*

James M. Nicholson  
Finance Director

Janice A. Smith  
Finance Manager

**POSITION TITLE:** Equipment Operator I  
**STARTING PAY RATE:** \$18.17  
**DEPARTMENT:** Public Service  
**POSITION REPORTS TO:** Street Superintendent  
**NUMBER OF OPENINGS:** One (1)  
**FLSA STATUS:** Non-Exempt  
**CIVIL SERVICE STATUS:** Classified

## **JOB DESCRIPTION:**

### **Essential Functions**

- Digs storm sewer lines
- Loads broken concrete in line drainage repairs
- Removes sign posts, installs and maintains all City signs
- Cleans ditches, moves and loads steel plates, dirt, rocks, debris and construction material
- Excavates and performs backfilling work
- Uses individual and vehicular saws and cutters for trees, foliage and ditch cutting
- Performs welding
- Reads and complies with drawings and blueprints
- Shoots transit grades

### **Building and Vehicle Maintenance**

- Assists in inspecting designated City facilities and operational equipment
- Paints and cleans buildings

### **Emergency Work**

- Expected to respond to road and snow emergencies as required
- Assists other departments as required

### **Equipment Operation**

- Operates street sweeper and jet-vac truck
- Operates heavy construction-type equipment and tandem trucks, larger blades, and material dispensers engaged in snow, ice and debris removal
- Operates a backhoe, road grader, roadside mowers, and snow plows for road maintenance and repair activities

- Operates a variety of equipment used in the above work, including trucks, backhoes, riding mower, pumps, post driver and tractors
- Performs routine maintenance and minor repair work such as lubricating and cleaning of job related vehicles, machinery, tools and equipment

### **Safety**

- Follows established safety procedures
- Reports unsafe conditions to supervisor
- Assists with department housekeeping including storage of tools and equipment

### **Other Duties**

- Other related duties as required or assigned

## **MINIMUM REQUIREMENTS FOR ENTRY TO POSITION**

### **TRAINING AND EXPERIENCE**

- High school diploma or GED equivalent
- Required to possess and maintain a valid CDL (Commercial Driver's License).
- Must have good oral and written communication skills
- Knowledge of operation and maintenance of job related vehicles, machinery, tools, and equipment
- Knowledge of general street maintenance
- Ability to work courteously with elected officials, other City employees and the general public, including the bereaved

### **SPECIAL REQUIREMENTS**

- Will be required to carry a cell phone
- Must be available to work during other than normal business hours
- Will be subject to drug and alcohol testing (must be able to pass a drug test).
- Must be willing to attend trade schools or training seminars as required
- Must be willing and capable of obtaining special licenses as required

### **PHYSICAL REQUIREMENTS NOT OBVIOUS FROM ESSENTIAL FUNCTIONS**

- Must be able to perform heavy labor for extended periods of time in adverse weather conditions

All resumes will be reviewed and considered for qualifications. The City of Pataskala reserves the right to determine if an applicant meets the essential qualifications of the position.

Posted: Monday, October 1, 2018

The City of Pataskala is an equal opportunity employer