



City of Pataskala Finance Department
James M. Nicholson, Finance Director
Finance Director's Report to Council

Current Projects & Issues

- **June 2018** – The financial results through June 30th have been compiled and summarized in the monthly Financial Condition Report, which was previously distributed and is currently available on the city's website. Please know that as of July 10th, we have not yet received the mid-month settlement from RITA. This information is required to calculate total collections for the month. As a result, I am unable to provide you with an update on July collections at this time.
- **2017 Financial Reporting & Audit** – The 2017 Popular Annual Financial Report (PAFR) document has been finalized, and we're now in the process of printing and mailing the reports.
- **2019 Budget** – All budget preparation materials (e.g., budget models, instructions, responsibility matrix, etc.) have been developed and distributed to the departments. Capital Improvement Program (CIP) information is due back on August 1st, and operating budget worksheets are due on August 22nd. We continue to run 10-15 days ahead of the 2019 budget schedule, which provides the departments with additional preparation and review time.
- **Accounting Clerk** – The open Accounting Clerk position has been advertised in the Columbus Dispatch and posted to the city's website. We would hope to begin scheduling interviews sometime during the week of August 6th.
- **Banking Services RFP** – The notice of the city's Request for Proposal (RFP) for Depository and Banking Services was advertised in the Columbus Dispatch on July 1st and 8th, and the formal RFP document was released via the city's website on July 5th to all potential banking institutions. A non-mandatory pre-bid meeting was held on July 10th, at which representatives from Park National Bank, Huntington Bank and JP Morgan Chase were in attendance. Several requests for additional information were made by the bank. This information will be collected and distributed to all meeting attendees. Formal responses from the banks are due no later than end of day on August 2nd.