



**City of Pataskala**  
**Alan W. Haines, P.E., Public Service Director**  
*Public Services Report to Council*

---

➤ **Ordinance 2017-4289 – Supplemental Appropriation**

1. As the fiscal year has progressed, it has been found that some budgeted allocations exceeded need, and others fell short; therefore, the PSD is requesting this supplemental appropriation to shift money between funds within the approved 2017 budget.
2. As this is a shift of funds, the net change in the overall budget will be \$0.
3. Due to a prior budgeting oversight, the PSD has been operating as frugally as possible, but existing contractual and maintenance fund balances are not sufficient to provide typical annual services including: roadway striping, street sweeping, and storm sewer/tile cleaning, as well as other scheduled services including: reconfiguration of fair pedestal electric service and MS4 inspections.
4. With the light winter, salt needs were low, and there are excess dollars available in the snow and ice removal supplies fund. With the salt barns full, and with leaving enough money in the account for further 2017 salt needs, the PSD would like to use a portion of the remaining dollars in the snow and ice removal supplies budget to fund the above mentioned efforts.

➤ **Taylor Road Culvert**

1. The PSD is currently seeking proposals from three separate contractors to complete this work.
2. Questions regarding type of pipe and available cover have slightly delayed progress, but proposals are expected to be submitted for review in the near future.

➤ **2017 Streets Program**

1. In accordance with Resolution 2017-040, The Shelly Company has been awarded the contract for the 2017 RAMP.
  - a. Contract documents are currently being routed for signature.
  - b. A pre-construction meeting will be scheduled to occur in the next couple weeks.
2. Resolution 2017-042 is on the agenda to authorize contracting with Prime Engineering to provide Construction Inspection and Administration for the project.
  - a. Prime continues to provide excellent construction services for the City, and the PSD would like to employ them for the RAMP again this year.
3. The PSD has completed in-house asphalt patching work on RAMP streets scheduled for chip & seal with the exception of Foundation Park. Work at Foundation Park will commence in the near future.

➤ **Mink Street Phase III Project (Mink and Broad)**

1. Project discrepancies
  - a. The house is the only known issue remaining.
    - i. Purchase of property including house is currently being addressed.
2. Budget
  - a. The construction portion of this project is currently tracking slightly over budget.

3. Schedule
  - a. Contractor will return to complete all remaining work after the house issue is resolved.

➤ **Main Street Project**

1. Electrical
  - a. Underground Power
    - i. The City continues to work with AEP and residents to address concerns.
      1. AEP has reported a survey discrepancy. We are currently working with AEP and believe that we will have a solution to the issue in the near future.
      2. Right-of-way and proposed easement will be staked by AEP once survey is addressed.
      3. AEP has provided all easement documents to the City such that the Public Service Director and City Administrator can reach out to each resident individually and attempt to address concerns and obtain easements after survey issue is addressed.
      4. Another public meeting may be held after this at the Old Town Hall if needed.
      5. In the meantime, the option of removing the old lights is being coordinated.
2. Budget
  - a. Current projections indicate that the project is slightly over budget.
    - i. When construction resumes we will look for other ways to cut construction cost and/or appropriate funds from within the approved 2017 budget.
3. Schedule
  - a. The project is substantially complete (with the exception of electrical work that has been delayed beyond the control of the contractor).

➤ **Mink Street Phase II Project**

1. R/W acquisition is in progress.
2. Next status meeting is scheduled for June 14<sup>th</sup>.
  - a. Acquisition process appears to be slightly behind schedule for June 30, 2017 certification, but overall project schedule is not anticipated to be affected.
3. Construction is scheduled for summer 2018.

➤ **Columbia Road Bridge Project**

1. Legislation, Certification of Funds, and Contract have been signed and return to ODOT for final approval.
2. Century Link has completed related utility work.
3. The project has bid, but the City has not been notified of the contract being awarded.
4. A pre-construction meeting is anticipated to occur in the near future.

➤ **Taylor Road Path Project**

1. Stage III plans have been submitted.
2. R/W acquisition process has begun.
3. Construction is scheduled to begin in spring of 2018.

- **Mill Street Culvert Replacement Project**
  1. Design is in progress and being coordinated with Jobes & Henderson.
  2. Construction is anticipated to occur this summer.
  
- **Graham Rd./Kylemore Subdivision Improvements**
  1. Project is scoped to provide storm water improvements and mitigate flooding issues.
  2. Resolution 2017-044 is on the agenda for Strand and Associates to complete a storm water study that will analyze alternative solutions for this project.
    - a. This study is needed for the City to be able to make an informed decision on the best way to move forward with correcting this issue.
  3. Construction is anticipated to occur in 2018
  
- **Columbia Rd. Box Culvert Replacement Project - OPWC**
  1. Project scope: replace the existing box culvert on Columbia Rd. south of Mill Street, widen Columbia Rd. in this section, and add guardrail.
  2. Preparation of bidding documents by JHA has commenced.
  3. Resolution 2017-043 is on the agenda to authorize bidding of this project. If authorized, the project will be bid in June and be ready for construction when funds are released in July.
  
- **Retention-Detention Pond Inventory and Evaluation Project**
  1. Inventory phase is in progress, and is anticipated to continue through June.
  2. Top priority improvements anticipated to begin in July/August time frame.
  
- **Oak Meadow Drive Improvements Project**
  1. 30% plans have been submitted to the City for review.
  2. Review is being addressed with the Streets Committee.
  
- **Public Service Department (PSD)**
  1. Roadway Maintenance
    - a. The PSD will continue to patch potholes and berm as needed. Spot repairs with paving equipment will resume after RAMP pre-work is complete. Crack sealing and Dura-patching operations are on hold until July.
      - i. Recently completed projects include: N/A
      - ii. In progress and upcoming projects include:
        1. Repair of longitudinal cracks in pavement.
          - a. Brookside subdivision
          - b. Taylor Glen subdivision
          - c. Amhurst subdivision
    - b. Alley Maintenance
      - i. Grading and adding gravel to alleys throughout the City is complete.
  2. Storm water Management
    - a. The PSD continues to work with the community to identify areas of poor drainage and employ responsible solutions to mitigate them.
      - i. Large scale efforts to be studied/addressed include:
        1. Kylemore subdivision – see project activity listed above
        2. Halloon Lane
        3. Oak Haven/Broadview crossing
        4. Taylor Road

5. International Drive
6. Summit Road
  - a. Streets Committee has reviewed this issue, and the PSD will coordinate with residents to work toward a mutually agreeable resolution.
  - b. PSD has communicated with residents, and is working to set-up a meeting to discuss options.
- b. Hazelwood Storm Sewer
  - i. The PSD has been alerted of potential sink holes in back yards along City owned storm sewer on Harold Stewart Parkway.
  - ii. The PSD has inspected the sewer run, and identified a few potential sink holes.
  - iii. The PSD suspects that concrete pipe joints may be failing, as has occurred in other sections of Hazelwood.
  - iv. The PSD plans to have this section of storm sewer videoed to further evaluate the condition of the storm sewer.
- c. The PSD will continue to make efforts to improve and restore drainage by conducting ditch cleaning, berm cutting, and culvert replacement operations as weather permits.
  - i. Recently completed projects include:
    1. Tile repair on Columbia Road where a blowhole had formed.
  - ii. In progress and scheduled projects include:
    1. Installation of catch basins and pipe in deep/dangerous roadside pit at 217 S. Belmar.
- d. PSD personnel conduct inlet cleaning throughout the City during and after rain events to address clogged drains and prevent flooding.
- e. Aspirations
  - i. Development of Storm Water Utility
    1. A storm water utility would establish a funding mechanism for the City to catalog, maintain, restore, and replace aging storm water infrastructure including: retention/detention ponds, sewer pipe and structures, roadside ditches, and even large scale drainage efforts as detailed above.
    2. Many communities in the Central Ohio area have already implemented storm water utilities. Efforts have been, and will continue to be made to research what other communities have done, and to determine what will work well for Pataskala.
    3. Efforts with regard to this proposition shall be coordinated with the Utility Committee.
  - ii. Pataskala Safe Travel Plan
    1. Work to develop a plan to establish safe routes for pedestrian traffic along the City's busy corridors, especially along Broad St. where foot travel is prevalent, but facilities lacking. Plan anticipated to include pedestrian facilities at signalized intersections, as well as trails, sidewalks, and foot bridges.
    2. Currently working with Jobs & Henderson to seek sources of funding.
    3. Anticipate working with The Ohio State University for a graduate class to work with the City to provide a safe travel plan for the Broad Street and Main Street corridors. The class is scheduled for this fall, it is

anticipated that the students will present to Council, and will be completed at the end of the fall semester.

3. Bridges
  - a. Anticipate contact from ODOT for 2017 bridge inspections.
4. Initiatives
  - a. Work with the Railroad to coordinate maintenance of railroad right-of-way.
    - i. Made contact with the railroad, and had a field meeting with local representative to review several issues.
  - b. Storm Basin Maintenance
    - i. Settlement at Pataskala retention pond
      1. Outlet structure had been silted in/dammed by a beaver causing the pond level to be approximately 4' higher than design level which resulted in standing water in the storm sewer.
        - a. Efforts to trap the beaver are on-going.
        - b. Storm outlet structure to be improved by the developer.
  - c. Broad Street corridor signal timing.
    - i. Coordinated signal timing along Broad St. appears to be off and will be examined and adjusted as required.
    - ii. With projected budget shortfalls, it is anticipated that this effort will be pushed back to 2018.
  - d. Speed Studies
    - i. Conduct speed studies in accordance with FHWA guidelines at specific locations in the City to adjust speed limits up or down such that the posted speeds are fair with respect to traffic law.
5. Engineering
  - a. Development Process
    - i. Coordinating with Planning and Zoning to update Subdivision Regulations.
  - b. Standardization
    - i. Working to standardize construction documents including: Pre-construction meeting agenda, plan notes, standard drawings, change order document, etc.
      1. Pre-con agenda completed.
6. Miscellaneous
  - a. Right-of-ways
    - i. Mowing & Spraying
      1. 2<sup>nd</sup> round of mowing and spraying of right-of-ways and facilities is complete.
      2. 3<sup>rd</sup> round of mowing and spraying of right-of-ways and facilities has begun.
    - ii. Tree Removal
      1. The PSD has been, and will continue to identify and remove dead and diseased trees within the right-of-way.
        - a. Trees recently removed:
          - i. Alward Road
        - b. Trees scheduled to be removed:
          - i. Trees at 384 Jefferson St.
          - ii. Dixon Road
          - iii. Refugee Road

- 2. The PSD will continue to trim trees in the right-of-way as needed.
  - iii. On-going street light replacement around the City.
  - iv. Snow Removal
    - 1. State Salt Bid legislation has been approved and submitted to ODOT.
- b. Licking County Health
  - i. State Septic System Mandate
    - 1. Awaiting Licking County schedule to move forward with further inspections in the City.
  - ii. First round of Mosquito spraying occurred May 24<sup>th</sup>.
  - iii. Second round of mosquito spraying to be schedule prior to the Fourth of July weekend.
- c. Development
  - i. Legacy Estates – Phase 3
    - 1. Pipe work is complete and is currently being tested.
    - 2. Grading efforts are in progress.
    - 3. Erosion control violation issues have been resolved.
      - a. Erosion control efforts appear to be getting better, but will be watched closely.
    - 4. Signal Warrant analysis complete for Broad Street and Legacy Lane.
      - a. Per Street Committee review, PSD will be reviewing details of signal warrant analysis for clarification and contacting Licking County for their stance on the situation.
        - i. None of the signal warrants were very close to being met.
        - ii. After speaking with the Licking County Engineer, it is not anticipated that the County would support waiving the turn lane requirements for a signal.
  - ii. Broadmoore Commons
    - 1. Earthwork has commenced on-site.
- d. Parks
  - i. Split rail fence installation and maintenance
  - ii. Foundation Park Road Improvements
    - 1. PSD personnel will make other miscellaneous drainage improvements along road to facilitate positive drainage.
    - 2. PSD personnel will make repairs to the road.
    - 3. Foundation Park Drive will be chip sealed as part of the 2017 RAMP project.
  - iii. Foundation Park Septic
    - 1. Coordinating with the Licking County Health Department for design of septic system with leach field to address sewage treatment at Foundation Park Garage and Soccer Concession Stand.
  - iv. Municipal Park Parking Lot
    - 1. Municipal Park.
    - 2. Project anticipated to be completed approximately \$10k under budget.