



City of Pataskala *Legislative Report to Council*

Legislative Report

December 5, 2016 Council Meeting

New Business

A. Ordinances

➤ **ORDINANCE 2016-4275 – 1ST READING**

Approval of this ordinance will indicate formal acceptance of infrastructure improvements for The Settlement at Pataskala, Phase 3, Part 3 by The City of Pataskala. These improvements include utilities and roadway per plan and as platted for the extension of Isaac Tharp Street to the west of John Reese Parkway.

Full-time third-party inspection was present throughout construction of this project to verify materials and installation on behalf of the City, and all testing was verified to be completed successfully in accordance with all applicable construction and material specifications.

Once all items were complete and verified, a site walk-through was conducted by the Public Service Director to review the project and generate a punch-list of outstanding items; punch-list items were minimal and have been addressed. Accordingly, a Certificate of Substantial Completion has been executed, and indicates a date of November 15th as the beginning of the 1-year maintenance period.

As-built plans were the final items that were required by the City prior to acceptance, and those have been received. Once the City accepts the improvements, the developer will provide a maintenance bond in exchange for the performance bond that is currently held by the City.

As the work has been certified as substantially complete, and all the necessary steps have been completed, it is recommended that Ordinance 2016-4275 be approved. Furthermore, with all necessary items being completed, it is respectfully requested that the requirement for three (3) readings be waived.

B. Resolutions

➤ **RESOLUTION 2016-062**

A resolution authorizing and directing the City Administrator to enter into a professional services agreement with Jobes Henderson for professional engineering services for fiscal year 2017.

Approval of this resolution would authorize the City Administrator to enter into a one year retainer agreement with Jobes Henderson for general engineering services. Jobes Henderson was retained in early 2016 for general engineering services and the staff and administration have been pleased with the work provided by the consultant. The 2016 agreement was for \$90,000 and was entered into in February. This resulted in a roughly \$8,100 per month expenditure. I recommend entering into a contract for 12 months, using the same monthly rate of \$8,100. This would result in the total cost of the agreement to not exceed \$8,100. Jobes Henderson has become a beneficial partner to our team through their work during the past year. I have included a summary (not all inclusive) of the tasks that were completed by Jobes Henderson as part of the retainer agreement. I recommend approval of resolution 2016-062.

C. Motions

➤ **Motion to waive the temporary sign permit fee for the West Licking Fire District Toy Drive.**

Approval of this motion would grant a waiver of the \$25 temporary sign fee for the West Licking Fire District Toy Drive. It has been customary for Council to waive the fee annually for this event. The Fire Department will still need to submit the application, but with approval by Council, the fee would be waived. I recommend approval of this motion.