



## City of Pataskala *Legislative Report to Council*

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### Legislative Report

#### September 6, 2016 Council Meeting

#### **Unfinished Business**

##### A. Ordinances



##### B. Resolutions



#### **New Business**

##### A. Ordinances

##### ➤ **ORDINANCE 2016-4267 - First Reading**

In May, City Council requested that the Planning and Zoning Department create regulations for decks as the Code did not directly address how decks should be regulated and the standards being used often required the need for a variance. This ordinance establishes regulations for decks and is written in a way that allows flexibility to reduce the number of variances needed by residents.

At the August 1, 2016 Council meeting, this ordinance was tabled. Staff presented a revised set of regulations at the August 15, 2016 Council meeting and requested Council provide feedback so staff could update the regulations accordingly.

Exhibit A of Ordinance 2016-4267 has been revised and staff respectfully requests that it be removed from the table and considered at the September 6, 2016 meeting. Staff recommends approval of this ordinance.

##### ➤ **ORDINANCE 2016-4269 - Supplemental Appropriation**

This ordinance has been prepared, and is being respectfully submitted to Council for a 1<sup>st</sup> reading at the September 6<sup>th</sup> Council meeting. I would anticipate that this

legislation will go through all three (3) of the required readings, which would provide staff with the opportunity to make any other required budgetary adjustments prior to the 2<sup>nd</sup> and 3<sup>rd</sup> readings.

- *Section 1: Police Equipment* – The Police department is in need of replacing law enforcement-related equipment such as flashlights, vests, protective shields, etc. The city's Law Enforcement Trust (212) fund is a special revenue fund that receives proceeds from federal and state criminal forfeitures. However, the funds are restricted to the purchase of law enforcement equipment, officer training and, in some limited cases, the payment of officer overtime incurred. The fund currently has an accumulated balance of \$12,652 and the department would like to use some of the funds for the equipment purchases. The Chief is requesting authority to spend up to \$5,000 of the accumulated balance.

## B. Resolutions

### ➤ **RESOLUTION 2016-054**

**A resolution authorizing the City Administrator to enter into a contract with Horne & King Architects for construction plans design for the construction of a new police station facility.**

Approval of this resolution would authorize the City Administrator to execute a contract with Horne & King Architects for design services for the new police station facility. The administration has completed the required RFQ process. We received nine submissions in response to our RFQ. The Mayor, Police Administration, and City Administrator scored each submission, and the two highest scoring firms being interviewed. Horne & King is proposed for the design work due to their extensive experience with police and other municipal facilities. Horne & King previously completed the police station needs assessment for the city. With their familiarity with our needs, the design process will be slightly expedited.

The contract will include services for construction design, permit procurement, bidding, project/construction management, review of material submittals, review of any change orders, final inspection of project, and one year warranty inspection. The proposed cost for this contract is \$480,000. We had anticipated a cost of \$500,000, so this is coming in slightly under the budget.

I recommend approval of resolution 2016-054