



Introduced: 01/16/2018  
Revised:  
Adopted:  
Effective:

**CITY OF PATASKALA**  
**ORDINANCE 2018-4310**

**AN ORDINANCE TO AMEND THE EMPLOYEE HANDBOOK & POLICY MANUAL FOR PUBLIC EMPLOYEES OF THE CITY OF PATASKALA**

*WHEREAS*, Section 3.01(a)(4) of the Charter of the City of Pataskala permits Council, by Ordinance or Resolution, to regulate public employment with the City of Pataskala; and

*WHEREAS*, on May 1, 2006, Council for the City of Pataskala adopted Ordinance 2006-3671, thereby creating an Employee Handbook & Policy Manual for public employees of the City of Pataskala, which became effective thirty (30) days after passage on May 31, 2006; and

*WHEREAS*, the last major amendment to the Employee Handbook & Policy Manual took place on April 4, 2016 with the adoption of Ordinance 2016-4254; and

*WHEREAS*, Council for the City of Pataskala believes it is necessary to again amend and update the Employee Handbook & Policy Manual for public employees of the City of Pataskala.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PATASKALA, COUNTY OF LICKING, STATE OF OHIO; A MAJORITY OF THE MEMBERS CONCURRING THERETO THAT:**

**Section 1:** Council for the City of Pataskala hereby adopts the updated and amended City of Pataskala Employee Handbook & Policy Manual which is attached hereto as **Exhibit A** and incorporation herein by reference. The Employee Handbook & Policy Manual attached hereto supersedes and replaces all prior versions and drafts.

**Section 2:** This updated and amended The City of Pataskala Employee Handbook & Policy Manual shall become retroactively effective on January 1, 2018.

**Section 3:** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of Council, and that all deliberations of the Council and any of the decision making bodies of the City of Pataskala which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

**Section 4:** This Ordinance shall take effect at the earliest time allowed by the Charter of the City of Pataskala.

**ATTEST:**

\_\_\_\_\_  
Kathy M. Hoskinson, Clerk of Council

\_\_\_\_\_  
Michael W. Compton, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Brian M. Zets, Law Director