



CITY OF PATASKALA PLANNING AND ZONING COMMISSION

City Hall, Council Chambers
621 West Broad Street
Pataskala, Ohio 43062

MASTER SIGN PLAN APPLICATION

(Pataskala Codified Ordinances Chapter 1295)

Property Information	
Address:	
Parcel Number:	
Zoning:	Acres:
Water Supply:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site
Wastewater Treatment:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site

Staff Use
Application Number:
Fee:
Filing Date:
Hearing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Sign Plan
<input type="checkbox"/> Site Plan
<input type="checkbox"/> Deed
<input type="checkbox"/> Address List
<input type="checkbox"/> Area Map

Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Master Sign Plan Information
Describe the Project:

Documents to Submit	
Master Sign Plan Application: Submit 1 copy of the Master Sign Plan application.	
Sign Plan: Submit 14 copies of a sign plan including the following: <ul style="list-style-type: none"> • A visual representation of the lettering, illumination, colors, area and height of all proposed signage. • The location of all signage on the lot and on the buildings. 	
Site Plan: Submit 14 copies of a site plan to scale of the subject property indicating the following: <ul style="list-style-type: none"> • All property lines and dimensions of the lot. • Location and dimensions of all existing and proposed buildings and structures. • The use of all parts of the lot and structures. • Setbacks from property lines for all existing and proposed buildings, structures and additions • Easements and rights-of-way • Driveways • Floodplain areas • Location of existing wells and septic/aerator systems. • Any other information deemed necessary for the master sign plan request 	
Deed: Provide a copy of the deed for the property with any deed restrictions. Deeds can be obtained at www.lcounty.com/rec .	
Address List: Submit one copy of a list of all property owners and addresses of those owning property within 200 feet or two parcels from any point on the subject property line, whichever creates more property owners. This list must be in accordance with the Licking County Auditor's current tax list and must be submitted on mailing labels.	
Area Map: Submit 1 copy of an area map from the Licking County Engineer's office showing the area encompassed by the address list. Area maps can be obtained at www.lcounty.com/taxparcelviewer/default .	

Signatures	
I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge. Also, I authorize City of Pataskala staff to conduct site visits and photograph the property as necessary as it pertains to this Master Sign Plan request.	
Applicant:	Date:
Owner:	Date: