



# CITY OF PATASKALA PLANNING AND ZONING COMMISSION

City Hall, Council Chambers  
621 West Broad Street  
Pataskala, Ohio 43062

## PRELIMINARY PLAN APPLICATION

*(Pataskala Codified Ordinances Chapter 1113)*

Property Information	
Address:	
Parcel Number:	
Zoning:	Acres:
Water Supply:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site
Wastewater Treatment:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site

Staff Use
Application Number:
Fee:
Filing Date:
Hearing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Preliminary Plan
<input type="checkbox"/> Supplementary Info
<input type="checkbox"/> Deed
<input type="checkbox"/> Address List
<input type="checkbox"/> Area Map

Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Preliminary Plan Information
Describe the Project:

## Documents to Submit

**Preliminary Plan Application:** Submit 1 copy of the preliminary plan application.

**Preliminary Plan:** Submit 14 copies of a preliminary plan 24 x 36 inches in size **and an electronic copy (CD,USB)** containing the following:

- a) *Proposed name of the subdivision*
- b) *Location by section, range, township or other official surveys*
- c) *Names, addresses and phone numbers of the owner, subdivider, an Ohio Registered Professional Engineer who prepared the plan, or Registered Surveyor who prepared the plan, and the appropriate registration numbers and seals of each.*
- d) *Date of survey.*
- e) *Scale of the plan, not less than 100 feet to the inch, and north arrow.*
- f) *Boundaries of the subdivision, its acreage, and deed book and page number of lands within the proposed subdivision.*
- g) *Names of adjacent subdivisions, owners of adjoin parcels of unsubdivided land, and the location of their boundary lines.*
- h) *Locations, widths, and names of existing streets, railroad rights of way, easements, parks, permanent buildings, corporation and township lines, location of wooded areas and any other significant topographic and natural features within and adjacent to the plan for a minimum distance of 200 feet.*
- i) *Zoning classification of the tract and adjoining properties and a description of the proposed zoning changes, if any.*
- j) *Existing contours at an interval of not greater than two (2) feet if the slope of the ground is 15 percent or less, and not greater than five (5) feet where the slope is more than 15 percent.*
- k) *Existing storm and sanitary sewers, water lines, culverts, and other public utilities underground structures, and power transmission poles and lines, within and adjacent to the tract.*
- l) *Location, names and widths of typical cross section and right of way width of proposed streets and easements.*
- m) *Building setback lines with dimensions.*
- n) *Location and dimensions of all proposed public and private utilities, water, wastewater, storm drain lines, detention and/or retention facilities showing their locations and connections with existing system.*
- o) *Layout, lot number of and approximate dimensions of each lot. When a lot is located on a curved street, or when side lot lines are not at 90 degree angles, the width of the building line shall be shown.*
- p) *Parcels of land in acres and/or parts of acres to be preserved for public use, or to be reserved by covenant for residents of the subdivision.*
- q) *The location and width of sidewalks and spacing of street lighting.*
- r) *A vicinity map at a scale of not less than 2,000 feet to the inch shall show all existing subdivisions, roads, tract lines, nearest existing thoroughfares and the most advantageous connections between roads in the proposed subdivision and those of the neighboring area.*

**Supplementary Information:** Submit 14 copies of a site plan to scale of the subject property indicating the following:

- a) *Statement of proposed use of all lots, giving types number of dwelling units and any type of business or industry.*
- b) *Location and approximate dimensions of all existing buildings.*
- c) *For commercial and industrial development, the location, dimensions, approximate grade of proposed parking and loading areas, alleys, pedestrian walks, streets and the points of vehicular ingress and egress to the development and storm drainage detention of retention facilities.*
- d) *Description of the proposed covenants and restrictions.*
- e) *The extension or improvements of, including any oversize requirements to the City Central Water and Wastewater Treatment Systems that may be required by the City, to be constructed by the Subdivider at the Subdivider's expense, and according to all City ordinances. (See Section 1113.14)*
- f) *Calculations which develop the water and sanitary sewer demand rates for the subdivision.*

**Deed:** Provide a copy of the deed for the property with any deed restrictions. Deeds can be obtained at [www.lcounty.com/rec](http://www.lcounty.com/rec).

**Address List:** Submit one copy of a list of all property owners and addresses of those owning property within 200 feet or two parcels from any point on the subject property line, whichever creates more property owners. This list must be in accordance with the Licking County Auditor's current tax list and must be submitted on mailing labels.

**Area Map:** Submit 14 copies of an area map from the Licking County Engineer's office showing the area encompassed by the address list. Area maps can be obtained at [www.lcounty.com/taxparcelviewer/default](http://www.lcounty.com/taxparcelviewer/default).

## Signatures

I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge. Also, I authorize City of Pataskala staff to conduct site visits and photograph the property as necessary as it pertains to this preliminary plan request.

Applicant:

Date:

Owner:

Date:

