



CITY OF PATASKALA

COUNCIL MEETING

July 6, 2015

The Council of the City of Pataskala met in regular session on July 6, 2015 at 7:00 PM in City Hall, located at 621 W. Broad Street. The pledge of allegiance was given and an invocation was provided. Roll Call: Fox, Hayes, Barstow, Sagar, Hickin, Lenzo and Gibson-present. Mayor Michael W. Compton presiding and Rufus B. Hurst were present.

Citizens Comments

Brennan Barrington addressed Council. These comments are available by audio recording through the Office of the Clerk of Council in accordance with the City's record retention schedule.

Fox made a motion to approve the Consent Agenda. Seconded by Barstow. Roll Call: Fox, Hayes, Barstow, Sagar, Hickin, Lenzo, and Gibson-yes. Mayor Compton declared the Consent Agenda passed.

The Consent Agenda included the Administrator's Report, Department Reports and the minutes from the June 15, 2015 Council Meeting and a motion to excuse the absence of Bryan Lenzo from all meetings held on June 15, 2015.

Unfinished Business

No action was taken regarding Ordinance 2015-4220.

Fox made a motion to amend the Council Rules of Order to create a Personnel Review Committee. The Personnel Review Committee would be comprised of Council President, Council Vice President and a third council person to be selected by Council President. The duties of the Personnel Review Committee would be to review, research and make recommendations to council as a whole for the following items:

- Review of employee contracts
- Manage written performance reviews for contract employees
- Review of the employee policy manual. This would include recommendation for modifications to policies and implementation of new policies.
- Evaluation of proposed creation and/or elimination of positions.

- Review of employee benefits, including annual health insurance renewals.
- Employee class and compensation evaluation
- Any other employee related issues that are deemed appropriate for this committee

Seconded by Barstow.

Discussion was regarding proposed amendments to the language contained in this motion and the need for an HR position.

Hayes made a motion to amend the motion to read:

To amend the Council Rules of Order to create a Human Resources Committee. The Human Resources Committee would be comprised of Council President, Council Vice President and a third council person to be selected by Council President. The duties of the Human Resources Committee would be to review, research and make recommendations to council as a whole for the following items:

- Review of contracts to which Council is the hiring or firing authority.
- Manage written reviews from Council for employees as called for in employment contracts or the Charter.
- Review of the Codified employee policy manual including but not limited to recommendation for modification to policies and implementation of new policies.
- Evaluation of creation and/or elimination of positions as proposed by administration.
- ~~Review of employee benefits, including annual health insurance renewals.~~
- ~~Employee class and compensation evaluation~~
- Any other employee related issues that are deemed appropriate for this committee by a majority of Council.

Seconded by Lenzo. Roll Call: Barstow, Sagar, Hickin, Lenzo, Gibson, Fox, and Hayes-yes. Mayor Compton declared the motion to amend passed. Discussion was regarding the need for an HR position and was there a desire to table. Roll Call on the original motion as amended: Sagar, Hickin, Lenzo, Gibson, Fox, Hayes, and Barstow-yes. Mayor Compton declared the motion passed.

Reports

Mayor Compton reported on the success of the 4th of July celebration. He also passed around a flyer pertaining to the dedication of the Licking County Court House Historical Marker and reported on the K-9 replacement that went to work. Compton reported attending the Hayes Law Offices Open House.

Melissa Gibson, Council President reported a vacancy on the Personnel Board of Review and that interviews for this position will be held on August 3rd. Gibson appointed Tim Hickin as the third member to the HR Committee.

BJ King, City Administrator reviewed his report including the legislation before Council this evening.

James Nicholson, Finance Director had nothing additional to report.

Gibson asked for a report on the ACA guidelines and asked why Council did not have more information on this prior to this meeting.

James Nicholson explained that he had forwarded this to the Clerk of Council and had spoken to the City Administrator. Mr. Nicholson explained the requirements he is working with.

Gibson reported receiving an email that the Clerk of Council had forwarded to her, but would have expected more on this topic from the Finance Director.

Barstow indicated that we are either tacking the time or we are not and asked by what authority we are being asked to track our time and that the regulation requiring this be provided in writing.

Hayes noted that a roll call is taken before each meeting and that this is something that could be included in the amendments recommended by the Charter Review Commission.

Mr. Hurst noted that he would be happy to look at this with Mr. Nicholson.

Fox questioned Mr. Nicholson about the number of City employees recalling that last year Mr. Nicholson indicated we were not even close to 50 employees but now he is concerned about the number of employees. Mr. Nicholson indicated that if we are required to include Board and Commission members that could push us over the threshold.

Nathan Coey reviewed his report and gave an update on the lightening strike.

John Grosse, Acting Director of Public Services reported the major ditch work is completed and the Dura Patcher will be back out soon. He also reviewed other projects including crack sealing, parking lot and road markings.

Scott Fulton, Planning Director reviewed his report, gave a few new updates, and reported that Jack Gienger will be retiring July 18th.

Committee Reports:

Building and Grounds Committee: Gibson reported that a Building and Grounds Committee Meeting will be scheduled for July 13th.

New Business

Hayes made a motion to have the first reading of Ordinance 2015-4234. Seconded by Fox. The Clerk read the following:

ORDINANCE 2015-4234 First Reading An ordinance to make supplemental appropriations for current expenses and other expenditures during the fiscal year ending December 31, 2015.

Hayes made a motion to dispense with the readings of Ordinance 2015-4234 on three separate dates as provided for in section 4.04 of the Charter of the City of Pataskala. Seconded by Fox. Roll Call: Lenzo, Gibson, Fox, Hayes, Barstow, Sagar, and Hickin-yes. Mayor Compton declared the motion passed.

Hayes made a motion to adopt Ordinance 2015-4234. Seconded by Fox. Roll Call: Gibson, Fox, Hayes, Barstow, Sagar, Hickin, and Lenzo-yes. Mayor Compton declared the motion passed.

Fox made a motion to adopt **RESOLUTION 2015-046**, a resolution specifying the municipal services to be furnished to 128.134 acres more or less, which is pending annexation to the City of Pataskala. Seconded by Barstow. Roll Call: Fox, Hayes, Barstow, Sagar, Hickin, Lenzo, and Gibson-yes. Mayor Compton declared the motion passed.

Hickin made a motion to adopt **RESOLUTION 2015-047**, a resolution authorizing the City Administrator to enter into a contract for design of the Town Hall Air Conditioning and Entryway Feature Improvements and to advertise and review bids. Seconded by Barstow. Roll Call: Hayes, Barstow, Sagar, Hickin, Lenzo, Gibson, and Fox-yes. Mayor Compton declared the motion passed.

Sagar made a motion to adopt **RESOLUTION 2015-048**, a resolution authorizing the City Administrator to enter into a contract with the Shelly Company for the Mink Street and Broad Street Intersection Improvement Project. Seconded by Hickin. Roll Call: Barstow, Sagar, Hickin, Lenzo, Gibson, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Hayes made a motion to adopt **RESOLUTION 2015-049**, a resolution authorizing the City Administrator to enter into a contract with Fields Excavating for the Main Street Infrastructure Improvement Project. Seconded by Fox. Roll Call: Sagar, Hickin, Lenzo, Gibson, Fox, Hayes, and Barstow-yes. Mayor Compton declared the motion passed.

Hayes made a motion to adopt **RESOLUTION 2015-050**, a resolution authorizing the City Administrator to enter into an agreement with Prime Engineering to provide construction observation services for the Mink Street and Broad Street Intersection Project. Seconded by Barstow. Roll Call: Hickin, Lenzo, Gibson, Fox, Hayes, and Barstow, and Sagar-yes. Mayor Compton declared the motion passed.

Hickin made a motion to adopt **RESOLUTION 2015-051**, a resolution authorizing the City Administrator to enter into a contract with Prime Engineering (consultant) to provide construction observation services for the Main Street Improvements Project. Seconded by Fox. Roll Call: Lenzo, Gibson, Fox, Hayes, Barstow, Sagar, and Hickin-yes. Mayor Compton declared the motion passed.

Barstow made a **Motion** approving report of Administrator and instructing Clerk of Council to notify County Auditor of charges associated with cutting of noxious weeds for purposes of assessment against real estate. (13563 Halloon Lane). Seconded by Hayes. Discussion was regarding the cost. Roll Call: Gibson, Fox, Hayes, Barstow, Sagar, Hickin, and Lenzo-yes. Mayor Compton declared the motion passed.

Further information was needed to consider if a request for a hearing regarding Capital City Beverage Inc., Ohio Division of Liquor Control, Permit Number 12385320050 is necessary.

Additional Citizens Comments

There were no Additional Citizens Comments.

Fox addressed issues with the noise levels coming from Frontier Ranch that were reported by area residents.

Barstow encouraged the Law Director take a look at this reference 26CFR section 54.4980H-1a15 that defines how ACA determines the common law test for employment.

Barstow noted the wonderful fireworks display that has become a very popular event in the city. He also reported attending the Hayes Law Office Open House noting the history of the building and the nice job they have done.

Hickin announced there would be a Utility Committee meeting held on July 20th at 6:30 pm.

Gibson reported that the Fire Works were wonderful.

Lenzo thanked everyone who worked to bring the Fireworks back to Pataskala.

Mayor Compton explained the plans for next year's 4th of July celebration.

Lenzo also thanked Brennan Barrington for coming this evening.

Lenzo made a motion to have the Human Resources Committee to review and consider the City's need for a Human Resources position. Seconded by Sagar. Roll Call: Fox-no, Hayes-yes, Barstow-yes, Sagar-yes, Hickin-yes, Lenzo, Gibson-yes. Mayor Compton declared the motion passed.

Mayor Compton updated everyone on Cook Out with a Cop and Relay for Life.

Hayes made a motion to confirm the Mayor's appointment of Chris Schmitt, Bart Weiler, and Jason Carr to the Tax Review Board. Seconded by Barstow. Discussion was regarding if there

were other candidates interested in the position and the compensation. Roll Call: Hayes, Barstow, Sagar, Hickin, Lenzo, Gibson, and Fox-yes. Mayor Compton declared the motion passed.

Hayes noted the great Fireworks display that could be seen from his back yard.

Hayes made a motion to adjourn. Seconded by Barstow. Roll Call: Barstow, Sagar, Hickin, Lenzo, Gibson, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Meeting Adjourned.

Minutes approved July 20, 2015

ATTEST:


Kathy M. Hoskinson, Clerk of Council


Melissa Gibson, Council President