



CITY OF PATASKALA

COUNCIL MEETING

March 7, 2016

The Council of the City of Pataskala met in regular session on March 7, 2016 at 7:00 PM in City Hall, located at 621 W. Broad Street. The pledge of allegiance was given and an invocation was provided. Roll Call: Fox, Hayes, Barstow, Lee, Hickin, Walther, and Carter-present. Mayor Michael W. Compton presiding and Brian M. Zets, Law Director was present.

Citizens Comments

Kelli Murdock, Brenda Sams, and Jeff Murdock addressed City Council. These comments are available by audio recording through the Office of the Clerk of Council in accordance with the City's record retention schedule.

Introduction, discussion and approval of Consent Agenda matters

Fox made a motion to approve the Consent Agenda. Seconded by Hickin. Roll Call: Fox, Hayes, Barstow, Lee, Hickin, Walther, and Carter-yes. Mayor Compton declared the Consent Agenda passed.

The Consent Agenda included the Administrator's Report, Department Reports, and the minutes from the February 16, 2016 Council Public Hearing and Council Meeting.

Unfinished Business

There was none.

Reports

Mayor Compton gave an update on the Investor's Breakfast for the CIC, security during Mayor's Court, on the women's self-defense course being offered at the YMCA, on next Citizens Police Academy that will begin on March 31st, and the Easter Egg Hunt. Mayor Compton reported that Penny Zuber will be here to discuss upcoming projects and also reminded everyone that this weekend is when the time change takes place.

Melissa Carter, Council President reported receiving a Thank-you card from the residents in the area of Benton Street and Township Road regarding the recent gas leak repair. She also

indicated that Council Leadership recommended that all committee meetings be conducted from the Council desks to provide for a better recording unless the tables are needed to review prints or other items.

B.J. King, City Administrator reviewed the legislation before Council this evening. Mr. King accepted questions from Council. Mr. King reported that some of the businesses located in the Main Street Project area have asked that signs for their businesses be allowed to be erected that exceed the current sign requirements until the completion of the project. Mr. Zets will review the matter and report back.

Barstow asked if it was true that as of February 19th our liability insurance has expired. Mr. Nicholson indicated that the renewal date is in fact February 19th. Mr. Nicholson explained that he did not receive the notification until after the Council Packet had gone out so he had no way to get this item to Council in time. Barstow asked if the insurance had expired yes or no. Mr. Nicholson reported that he had notified the insurance company that it was the City's intention to renew the policy. He explained further that the City has not yet paid the premium but it has been extended.

Walther inquired about the Taylor Road expenditures. Mr. King explained the costs associated with the project.

Fox inquired if this grant was being administered by the Ohio Department of Natural Resources. Mr. King explained that it was administrated by the Ohio Department of Transportation but some of the funds come from ODNR.

Fox asked in reference to Resolution 2016-032 if we were prepared to have additional applications. Mr. King indicated that we were.

Fox, in reference to Resolution 2016-022, suggested that in the future we jump right on that even if it requires a special council meeting. Fox again asked Mr. Nicholson to confirm that at no time were we not cover correct. Mr. Nicholson indicated not to his knowledge. That was concerning to Fox. Barstow suggested getting it on a calendar so this date can't be missed. Barstow noted this should not have happened.

James Nicholson, Finance Director reviewed the legislation from the Finance Department that is before Council this evening.

Fox asked for a redline copy of the changes to the Employee Handbook. Mr. Nicholson indicated that the changes were a complete rewrite and that he did not have a redline copy. Mr. Nicholson indicated he could provide a summary of the changes.

Nathan Coey reviewed his report and gave an update on the Main Street project. He also gave an overview of the Utility Committee Meeting and provided possible remedies to a problem with a resident's well. Mr. Coey asked for direction from Council.

Fox asked Mr. Nicholson how much time is spent on GFOA Training and how much time is being spent on SSI analysis and how much time is spent on testing software for other companies on City time? Mr. Nicholson indicated he is entering his own information and testing this as to

the kind of reports he wishes to create. Mr. Nicholson indicated that he does not spend a lot of time on this. Mr. Fox felt his time should be spent on City business only.

Hickin explained that if an employee is being recognized as a professional testing this program and it is not taking too much time it's a good thing and although we are saying we need more people, we are not saying we need more people in this position.

Fox explained that we are discussing hiring an HR position that is currently being performed by this position.

Alan Haines, Director of Public Services indicated that in addition to his report they will be working on some drainage work along Hollow Road and Cypress.

Walther asked what the Street Department plans are given the good weather that is forecasted. Mr. Haines indicated they would also be working on pot hole repairs and some dura-patching.

Fox thanked Mr. Haines for the efforts on Mill Street and noted the issues with Township Road. Fox also noted the wear from the detour route.

Fox noted the poor condition of Oak Meadow Drive.

Scott Fulton reviewed his report.

BJ King noted there would be legislation brought to Council on March 21st for a 4th Sergeant's position.

Committee Chair Reports:

Utility Committee: Hickin provided an overview of the Utility Committee Meeting held on February 25th.

Finance Committee: Barstow announced there would be a Finance Committee Meeting scheduled for April 18th at 6:00 PM.

HR Committee: Carter provided an overview of the HR Committee meetings that were held. She encouraged all Council members to turn their forms in as soon as they can.

Development Committee: Carter provided an overview of the Development Committee Meetings that were held.

Parks and Recreation Advisory Board: Carter gave an overview of the issues the Parks Board is addressing.

Safety/Tech Committee: Hayes gave an overview of the Safety/Tech Committee held this evening and noted the upgrades the committee was looking at for both the Police Department as well as Council Chambers.

Agriculture Committee: Fox reported the Agriculture Committee met and reviewed application for placement of land in an Agricultural District. The Committee also has plans to review the Discharge Map.

Building and Grounds Committee: Lee gave an overview of the Building and Grounds Committee Meeting held on February 24th and the plans to meet again on March 14th.

New Business

Hickin made a motion to have the first reading of Ordinance 2016-4253. Seconded by Carter. The Clerk read the following:

ORDINANCE 2016-4253 First Reading An ordinance to make supplemental appropriations for current expenses and other expenditures during the fiscal year ending December 31, 2016.

Barstow made a motion to dispense with the readings of Ordinance 2016-4253 on three separate dates as provided for in Section 4.04 of the Charter of the City of Pataskala. Seconded by Fox. Discussion was regarding that this needs to be approved as soon as possible so the insurance can be paid. Roll Call: Barstow, Lee, Hickin, Walther, Carter, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Fox made a motion to adopt Ordinance 2016-4253. Seconded by Barstow. Roll Call: Lee, Hickin, Walther, Carter, Fox, Hayes, and Barstow-yes. Mayor Compton declared the motion passed.

Fox asked that Council be notified as soon as the insurance premium is paid and verification that we do indeed have coverage.

Hickin made a motion to have the first reading of Ordinance 2016-4254. Seconded by Carter. The Clerk read the following:

ORDINANCE 2016-4254 First Reading An ordinance to amend the Employee Handbook & Policy Manual for public employees of the City of Pataskala.

Fox made a motion to have the first reading of Ordinance 2016-4255. Seconded by Hayes. The Clerk read the following:

ORDINANCE 2016-4255 First Reading An ordinance authorizing the issuance of not to exceed \$500,000 of bond anticipation notes for the purpose of paying part of the costs of designing a new police facility, and matters related to such notes.

Fox inquired as to how much is currently in the fund set up last year for the rental income to be deposited. BJ King estimated there is about \$100,000.00 in the fund and that he would confirm that figure and report back.

Fox made a motion to adopt **RESOLUTION 2016-022** A resolution authorizing and directing the City Administrator to enter into and execute a renewal agreement on behalf

of the City of Pataskala with Rinehart-Walters-Danner for the purpose of liability insurance through the Ohio Government Risk Management Plan. Seconded by Barstow. Roll Call: Carter, Fox, Hayes, Barstow, Lee, Hickin, and Walther-yes. Mayor Compton declared the motion passed.

Carter made a motion to adopt **RESOLUTION 2016-023**, a resolution authorizing the City Administrator to enter into and execute an agreement with Martin & Wood Appraisal Group, LTD for right-of-way appraisal review services for the Taylor Road Trail Construction Project. Seconded by Hayes. Discussion was regarding opposition to this expenditure when there are still roads in need of repair, promises to residents, safety concerns and past traffic counts for that area. Roll Call: Fox-no, Hayes-yes, Barstow-yes, Lee-yes, Hickin-yes, Walther-yes, and Carter-yes. Mayor Compton declared the motion passed.

Carter made a motion to adopt **RESOLUTION 2016-024**, a resolution authorizing the City Administrator to enter into and execute an agreement with O.R. Colan for right-of-way appraisal services for the Taylor Road Trail Construction Project. Seconded by Hickin. Roll Call: Hayes-yes, Barstow-yes, Lee-yes, Hickin-yes, Walther-yes, Carter-yes, and Fox-no. Mayor Compton declared the motion passed.

Carter made a motion to adopt **RESOLUTION 2016-025**, a resolution authorizing payment to the Ohio Department of Transportation for the local share of right-of-way acquisition costs in the amount of \$40,000 for the Taylor Road Trail Project. Seconded by Hickin. Roll Call: Barstow-yes, Lee-yes, Hickin-yes, Walther-yes, Carter-yes, Fox-no, and Hayes-yes. Mayor Compton declared the motion passed.

Hickin made a motion to adopt **RESOLUTION 2016-026**, a resolution authorizing the City Administrator to enter into and execute a real estate agreement with the Ohio Department of Transportation for the Taylor Road Trail Construction Project. Seconded by Hayes. Roll Call: Lee-yes, Hickin-yes, Walther-yes, Carter-yes, Fox-no, Hayes-yes, and Barstow-yes. Mayor Compton declared the motion passed.

Fox made a motion to adopt **RESOLUTION 2016-027**, a resolution authorizing payment to the Ohio Department of Transportation for the local share of right-of-way acquisition costs in the amount of \$417,400 for the Mink Street Phase IV Project. Seconded by Hickin. Roll Call: Hickin, Walther, Carter, Fox, Hayes, Barstow, and Lee-yes. Mayor Compton declared the motion passed.

Fox made a motion to adopt **RESOLUTION 2016-028**, a resolution authorizing the City Administrator to enter into and execute a real estate agreement with the Ohio Department of Transportation for the Mink Street Phase IV Reconstruction Project. Seconded by Walther. Roll Call: Walther, Carter, Fox, Hayes, Barstow, Lee, and Hickin-yes. Mayor Compton declared the motion passed.

Hickin made a motion to adopt **RESOLUTION 2016-029**, a resolution authorizing and directing the City Administrator to purchase Filebound Software and Scanners to be used by the City of Pataskala Mayor's Court. Seconded by Fox. Discussion was regarding this has a not to exceed \$14,000 and will be funded through the Mayor's Court Computer Fund. Roll Call: Carter, Fox,

Hayes, Barstow, Lee, Hickin, and Walther-yes. Mayor Compton declared the motion passed.

Barstow made a motion to adopt **RESOLUTION 2016-030**, a resolution authorizing and directing the City Administrator to complete and submit a Local Government Safety Capital Grant Program Application on behalf of the Pataskala Police Department. Seconded by Fox. Roll Call: Fox, Hayes, Barstow, Lee, Hickin, Walther, and Carter-yes. Mayor Compton declared the motion passed.

Hickin made a motion to adopt **RESOLUTION 2016-03**, a resolution authorizing and directing the City Administrator to enter into and execute a final contract and submit payment to the Ohio Department of Transportation for the local share of the State Route 310 Paving Project. Seconded by Carter. Discussion was regarding appreciation of Mr. King's efforts and possible areas the savings could be used. Roll Call: Hayes, Barstow, Lee, Hickin, Walther, Carter, and Fox-yes. Mayor Compton declared the motion passed.

Barstow made a motion to adopt **RESOLUTION 2016-032**, a resolution authorizing and directing the City Administrator to enter into an agreement with the Licking County Health Department for citywide mosquito treatment for calendar year 2016. Seconded by Fox. Roll Call: Barstow, Lee, Hickin, Walther, Carter, Fox, and Hayes-yes. Mayor Compton declared the motion passed.

Fox made **Motion** to approve the Agricultural Districts as submitted by R.J. Wagly & Mary A Wagly Farm CO., Tim & Cheryl L. May, and CHUKO Development LLC. Seconded by Barstow. Roll Call: Lee, Hickin, Walther, Carter, Fox, Hayes, and Barstow-yes. Mayor Compton declared the motion passed.

Additional Citizens Comments

Harold Martin, Eileen DeRolf, and Brenda Sams addressed City Council. These comments are available by audio recording through the Office of the Clerk of Council in accordance with the City's record retention schedule.

Fox noted the improvements since Mayor Compton took office and since Mr. King has become our City Administrator but also noted priorities need to be set.

Barstow thanked Mr. Zets for the prompt responses. He also noted the roads need attention.

Hickin noted that anytime he has been in the Taylor Road area he has heard from the residents about the trail. Hickin also noted all the efforts by the departments to save money including bailing hay on the wellfield site and marketing it as well as the efforts as it relates to biosolids. Hickin encouraged everyone to vote.

Carter echoed Mr. Hickins comments and noted the Taylor Road residents thank-you. She also encouraged everyone to vote.

Lee thanked the residents for coming this evening and bringing needs to Council's attention. Lee also noted that Rob Small has passed away and expressed his condolences to the family. Lee also congratulated Rob Montagnese on his recent award.

Walther expressed his thanks to the residents for coming. He also announced the next Street Committee Meeting will be on March 21st and he looks forward to working with Allen and the administration in determining where the savings can be utilized.

Hayes noted that we are all here to bring a great place to live for our residents and a positive approach.

Fox made a motion to adjourn. Seconded by Hickin. Roll Call: Hickin, Walther, Carter, Fox, Hayes, Barstow, and Lee-yes. Mayor Compton declared the motion passed.

Meeting Adjourned.

Minutes approved March 21, 2016

ATTEST:



Kathy M. Hoskinson, Clerk of Council



Melissa Carter, Council President

