



City of Pataskala Finance Department
James M. Nicholson, Finance Director
Finance Director's Report to Council

Current Projects & Issues

- **June, 2019** - We are still posting entries for the month of June (including income tax collections), and I would anticipate closing the month by the end of next week. Reporting of the June results should be published by the following week's end.
- **2018 Financial Reporting & Audit** – We recently received an update from the Auditor of State's office regarding the findings for recovery related to the employee termination cash out overpayments. They've indicated to me that the formal letters from their office will be mailed out shortly to all outstanding recipients with a 5-day grace period for repayment. After that point in time, they will be referred to the Attorney General's office for collection. Prior to receiving this message, however, we sent updates to those individuals (via USPS and Certified Mail) seeking repayment as soon as possible. Although I am currently out of the office, I am not aware of any responses to my letter to-date. In addition, the AOS has informed me that this issue will be handled as a Management Letter Comment, which is the best possible outcome for this issue, as it could have been cited as a material weakness. We will be finalizing the CAFR (Comprehensive Annual Financial Report) and PAFR (Popular Annual Financial Report) and publishing both shortly.
- **2020 Budget** – Planning for the 2020 CIP program have been completed, as all departments received updated instructions/assumptions and copies of the 2019 projects for mark-up purposes. They were also provided blank spreadsheet templates for the creation of new projects. The submissions are due back to Finance on or before August 2nd. We began updating the departmental budgeting tools to enable them to develop their operating budgets, and would anticipate sending them and the budget instructions prior to the mid-July scheduled distribution.
- **Facility Cleaning Services** – We continue to work with Corvus to make arrangements for cleaning services. This included more detailed tours of the facilities, as well as having all of their staff fingerprinted and background checks performed.