



City of Pataskala Finance Department
James M. Nicholson, Finance Director
Finance Director's Report to Council

Current Projects & Issues

- **May 2019** – The financial results through May 31st have been compiled and summarized in the monthly Financial Condition Report, which was previously distributed and is currently available on the city's website.
- **2020-2024 Capital Planning (CIP)** – The early planning stages for the 2020 CIP program have been completed. Last week, all departments received updated instructions/assumptions and copies of the 2019 projects for mark-up purposes. They were also provided blank spreadsheet templates for the creation of new projects. The submissions are due back to Finance on or before August 2nd.
- **Facility Cleaning Services** – On June 6th, we held an initial meeting with all parties involved in the janitorial services contract, including department heads, the City Administrator and representatives from Corvus. At the meeting it was decided to make the switch as of July 1st in order to provide sufficient lead time for an orderly transition. At the meeting other topics such as cleaning supplies, communications and expectations were discussed.
- **Surplus Equipment Auction** – The city held a public auction of surplus equipment, tools and vehicles on June 1st. In total, the auction generated total sales of \$38,509 which netted \$31,722.62 once all of the administrative and advertising expenses were paid. The proceeds have been calculated by fund (using assets sold) and each fund will be credited their respective share of the net proceeds.