



## City of Pataskala *Legislative Report to Council*

---

### Legislative Report

#### August 5, 2019 Council Meeting

#### Unfinished Business

##### A. Ordinances

##### ➤ ORDINANCE 2019-4343 - SUPPLEMENTAL APPROPRIATION – 2<sup>ND</sup> READING

The Administration has identified four budget adjustments that require Council approval. **We are respectfully requesting that Council hold the 2<sup>nd</sup> reading at the August 5<sup>th</sup> Council meeting. We anticipate that the legislation will have all three of the required readings. No changes to the ordinance have been made since its 1<sup>st</sup> reading.**

- *Section 1: Recreational Programming* – The city's Parks & Recreation department has offered a number of new programs which weren't contemplated during the development of the 2019 budget. As a result, the additional spending has consumed much of the department's budget which will impact the fall sports program. The Parks Manager has been quite successful in getting corporate sponsorships for many of these programs which provided additional funding to the Recreation (206) fund which was not a part of the 2019 budget. In addition, the city spent approximately \$2,500 related to the ODNR Rod & Reels grant. The city will receive reimbursement for these funds, but nonetheless the expenditure hit the Parks & Recreation budget. We are requesting an increase of \$20,000 to the Recreation Fund (206) budget to cover the operations through 12/31/19.
- *Section 2: Non-Retainer Legal Services* – The city has been involved in more litigation than would be typical. Of note, the Fannin & Deagle matter has required a significant investment in legal counsel to represent the city's interests. In addition, the city will begin negotiations with its' unions for 2020-2023 successor contracts. Unfortunately, the non-retainer line has been either encumbered or outright spent on services. We are anticipating that the non-retainer legal services will not exceed \$60,000. We are requesting an increase of \$60,000 in the budget to cover these additional costs.
- *Section 3: P&Z Vehicle* - The Planning & Zoning department currently uses a 2003 Ford F-150 pick-up truck which recently failed. After bringing the vehicle into a repair shop, it has been determined that the cost of repairing the vehicle significantly exceeds the value of the vehicle. As a result, the Administration is requesting authorization to replace this vehicle in Resolution 2019-. We are

requesting an increase of \$26,000 in the budget to cover the cost of purchasing a similar vehicle on state contract.

- *Section 4: AEP Grant* – The city received a grant of \$10,000 from AEP to assist in offsetting the costs of updating the city’s comprehensive plan. This item simply appropriates the funds received by the city so that we can spend them on the plan.

## New Business

### A. Ordinances

➤ **ORDINANCE 2019-4344 – 1<sup>ST</sup> READING**

This ordinance would amend the Discharge Map to remove three parcels from the Discharge Zone (Parcel Numbers 064-152760-00.001, 064-152988-00.002 and 064-152670-00.000) pursuant to Section 505.11(c) of the Pataskala Code. At the request of the Agricultural Committee, both property owners were notified by certified mail of the pending ordinance that would remove their properties from the Discharge Zone. Both property owners received and signed for the certified mail. Staff has received no objections from either property owner related to the pending ordinance.

➤ **ORDINANCE 2019-4345 - 1<sup>ST</sup> READING**

This ordinance will amend the current parks chapter in the charter 955.13 by adding fishing regulations for city owned park ponds. The regulations will set a standard for the community which will allow for residents to enjoy outdoor recreation by keeping users safe and give opportunities to fish within city limits without a license or permit.

### B. Resolutions

➤ **RESOLUTION 2019-053 - UTILITY DEPARTMENT COPIER**

The city’s Utility department currently uses the Administration’s copier on the 2<sup>nd</sup> floor of City Hall for their copying and faxing needs. However, the department will be moving out of City Hall in mid-August and will need their own equipment at the old Town Hall building. We solicited and received proposals from both Konica Minolta and the Gordon Flesch Company for the acquisition of the appropriate equipment on the state term schedule through a 4-year operating lease. The proposal from Gordon Flesch (including the associated maintenance agreement) was slightly lower than that from Konica. In addition, we’ve had frequent accounting issues with Konica timely and correctly posting our monthly payments. As a result, we are recommending that the city lease the copier from Gordon Flesch. They already have this unit in stock and can have it configured and installed in time for their relocation on August 19<sup>th</sup>. **We are requesting that Council approve the resolution at the August 5<sup>th</sup> Council meeting.**

➤ **RESOLUTION 2019-058 - A RESOLUTION TO ACCEPT AND CONFIRM INFRASTRUCTURE IMPROVEMENTS FOR THE HAZELWOOD, SECTION 6, PART 1 DEVELOPMENT FOR PUBLIC MAINTENANCE AND OPERATION BY THE CITY OF PATASKALA**

Approval of this resolution will indicate formal acceptance of infrastructure improvements for the Hazelwood, Section 6, Part 1 Development by The City of Pataskala. These improvements include utilities and roadway per plan and as platted for Burtwood Court.

Full-time third-party inspection was present throughout construction of this project to verify materials and installation on behalf of the City, and all testing was verified to be completed successfully in accordance with all applicable construction and material specifications.

Once all items were complete and verified, a site walk-through was conducted by the Public Service Director to review the project and generate a punch-list of outstanding items. Accordingly, a Certificate of Substantial Completion has been executed, and indicates a date of July 29, 2019 as the beginning of the 1-year maintenance period.

In accordance with City requirements for acceptance, as-built plans, a 1-year maintenance bond in the amount of 10% of the value of the public improvements, and an executed stormwater maintenance agreement have all been submitted to the City by the Developer.

As the work has been certified to be substantially complete, and all the necessary steps have been completed, it is recommended that Resolution 2019-058 be approved.

➤ **RESOLUTION 2019-060– A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. FOR THE ENGINEERING DESIGN SERVICES FOR THE TAYLOR ROAD STORM SEWER IMPROVEMENT PROJECT.**

Approval of Resolution 2019-060 will provide for American Structurepoint to begin engineering design work on the Taylor Road Storm Sewer Improvements project. This project has been identified to be necessary due to flooding that occurs at the intersection of Taylor Road and Barry Road.

This result of this project will be improved stormwater facilities on both sides of Taylor Road from Barry Road to a point approximately 800' south of Barry Road. The existing drainage is a combination of open ditches and pipes that have been installed in the ditches over the years. Those pipes vary in size, type, and age, and many of the pipes are at the end of their useful life. This project will work around existing water, sanitary sewer, and gas facilities to install a storm sewer system within the existing right-of-way that will minimize the potential for flooding in the area.

Funding for the Taylor Road Storm Sewer Improvements project is included in the 2019 Public Service Department budget as project SVC-16-013. Note that the cost associated with design of this project was estimated to be \$15,000, but the actual proposed cost is nearly double that. After receiving the first proposal, and noting the difference, the Public Service Department sought two additional proposals to verify the proposed cost. American Structurepoint is the lowest and best proposal received, and the additional cost can be absorbed within the existing budget from savings on other projects. Approval of Resolution 2019-060 is recommended.