



CITY OF PATASKALA, OHIO POSITION DESCRIPTION

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| POSITION TITLE: | Parks and Grounds Maintenance Worker |
| HOURLY PAY RATE: | \$12.00 - \$15.00 per hour |
| POSITION TERM: | Seasonal (non-permanent) 25 weeks |
| DEPARTMENT: | Parks & Recreation |
| POSITION REPORTS TO: | Parks Manager |
| NUMBER OF OPENINGS: | Two (2) |
| FLSA STATUS: | Non-Exempt |
| CIVIL SERVICE STATUS: | Unclassified |

JOB DESCRIPTION:

Essential Functions

- Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of buildings, grounds and parks using hand, power or riding mower; trims and edges around walks, flower beds, walls, etc.
- Perform minor repairs and routine maintenance procedures on equipment utilized in grounds maintenance.
- Clean restroom facilities and pick up litter around parks
- Prepare and maintain athletic fields and related facilities. (Soccer and Baseball/Softball Facilities)
- Assist pool grounds maintenance and operations

Building and Vehicle Maintenance

- Assists in inspecting designated City facilities/grounds and operational equipment

Equipment Operation

- Operates a variety of equipment used in the above work, including trucks, riding mower, and weed trimmers.

Safety

- Follows established safety procedures

- Reports unsafe conditions to supervisor
- Assists with department housekeeping including storage of tools and equipment

Other Duties

- Available for community events and recreation programs on an as-needed basis
- Other related duties as required or assigned

MINIMUM REQUIREMENTS FOR ENTRY TO POSITION

TRAINING AND EXPERIENCE

- High school diploma or GED equivalent
- Must have good oral communication skills
- Knowledge of operation and maintenance of job related vehicles, machinery, tools, and equipment
- Outdoor landscaping skills
- Ability to be proactive and work independently
- Ability to work courteously with elected officials, other City employees and the general public, including the bereaved

SPECIAL REQUIREMENTS

- Must be 18 years or older

PHYSICAL REQUIREMENTS NOT OBVIOUS FROM ESSENTIAL FUNCTIONS

- Must be able to perform heavy labor for extended periods of time in adverse weather conditions

All applications will be reviewed and considered for qualifications. The City of Pataskala reserves the right to determine if an applicant meets the essential qualifications of the position.

The City of Pataskala is an equal opportunity employer

Posted: January 30, 2020.

Approved by City of Pataskala Personnel Board of Review – November 11, 2019