



City of Pataskala *Legislative Report to Council*

Legislative Report

January 21, 2020 Council Meeting

Unfinished Business

- A. Ordinances
- B. Resolutions

New Business

- A. Ordinances

➤ **ORDINANCE 2019-4354 – 1st READING**

The applicant is seeking approval of a Preliminary Development Plan proposed Planned Development District, “Sage Point”, a 183 lot residential subdivision to be located on the unimproved 84 +/- acre property located a 6031 Summit Road. This property was previously proposed for development into a residential subdivision in 2001, 2005 and 2007; however, the proposal was denied by Council. The Comprehensive Plan recommends the property as High Density Residential, which would be approximately 2.17 units per acre in this instance. The proposed rezoning would have approximately 2.17 units per acre. The Planning and Zoning Commission recommended disapproval of the rezoning on November 6, 2019.

➤ **ORDINANCE 2019-4355 – 1st READING**

The applicant is requesting to add Chapter 1296 (Residential Appearance Standards) to the Pataskala Code which would create architectural and design regulations for new homes constructed in Major Subdivisions. Major Subdivisions is the creation of six (6) or more lots and/or the creation or extension of any roads of easements of access. The Development Committee recommended the proposed amendment proceed through the code amendment process on September 30, 2019. The Planning and Zoning Commission recommended approval of the amendment on November 6, 2019.

➤ **ORDINANCE 2019-4356 – 1st READING**

The applicant is requesting to rezone the property located at 10560 Mill Street Road from AG – Agricultural to R-87 – Medium Low Density Residential for the purpose of splitting the property into six (6) separate residential lots. The lots would range in size from 2.2 to 2.8 acres with one larger 6.65 acre parcel (21.42 acres total). The

Comprehensive Plan recommends the property as Medium Density Residential, which would be approximately 46 units per acre in this instance. The proposed rezoning would have approximately 0.28 units per acre. The Planning and Zoning Commission recommended disapproval of the rezoning on November 6, 2019.

B. Resolutions

➤ **RESOLUTION 2020-003 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A 2021 INTERNATIONAL, MODEL MV607 SBA, TWO-WHEEL DRIVE, SINGLE AXLE DUMP TRUCK FROM RUSH TRUCK CENTERS THROUGH THE STATE OF OHIO COMPETITIVE PURCHASING PROGRAM, AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a new single axle dump truck. One of the existing dump trucks is at the end of its useful life and is in need of replacement. The purchase of a new single axle dump truck is a PSD Capital Improvements project as identified in the approved 2020 budget.

The new truck will be outfitted with computer equipment that will control the amount of salt applied to the roads. This will be an improvement as it relates to operator control and ease, but it will also result in increased efficiency of salt use, which will yield long term savings by reducing the amount of salt required. Approval of this resolution is recommended.

➤ **RESOLUTION 2020-004 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A BED AND PLOW ACCESSORIES PACKAGE FROM ACE TRUCK EQUIPMENT THAT INCLUDES ALL NECESSARY EQUIPMENT TO FULLY OUTFIT A 2021 INTERNATIONAL, MODEL MV607 SBA, TWO-WHEEL DRIVE, SINGLE AXLE DUMP TRUCK, AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a bed and plow accessories for the new single axle dump truck that is proposed in Resolution 2020-003. The purchase of plow accessories is included in the PSD Capital Improvements project for a single axle dump truck with plow accessories as identified in the approved 2020 budget.

The dump truck as proposed in Resolution 2020-003 does not come equipped with a bed, hydraulics, or plowing accessories. This Resolution would provide all items necessary for the dump truck to be fully outfitted and functional for snow removal operations. Approval of this resolution is recommended.

➤ **RESOLUTION 2020-005 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A 2020 CHEVROLET SILVERADO 1500, TWO-DOOR, TWO-WHEEL DRIVE, DOUBLE CAB SERVICE TRUCK FROM COUGHLIN AUTOMOTIVE**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a 2020 Chevrolet Silverado 1500, two-door, two-wheel drive, double cab service truck. The purchase of a new service truck is a PSD Capital Improvements project as identified in the approved 2020.

In 2019, the Public Service Department coordinated with the Utility Department to combine all OUPS marking into one department. This move is more efficient for the City on the whole, but did expand the responsibilities of, and commit more resources from the Public Service Department. For this reason, and the anticipation of adding personnel to the Public Service Department, as reflected in the proposed 2020 budget, this additional truck is necessary to continue to provide a high level of service and ensure personnel can be efficient and effective in carrying out their responsibilities. Approval of this resolution is recommended.

➤ **RESOLUTION 2020-006 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A 2020 CASE TR270 FINAL COMPACT TRACK LOADER AND ACCESSORIES PACKAGE FROM SOUTHEASTERN EQUIPMENT CO., INC., AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THE EQUIPMENT**

Approval of this resolution will provide for the Public Service Department to purchase a new Track Loader (Skid Steer). The purchase of this Track Loader is a Public Service Department Capital Improvements project as identified in the approved 2020 budget.

This Track Loader will replace the existing Track Loader that is near the end of its useful life, and is not sufficient for use on Public Service Department projects. The existing Track Loader does have some useful life left and has been determined to be adequate for use by the Parks Department; accordingly, the existing Track Loader will be dedicated to the Parks Department for their use.

Approval of Resolution 2020-006 is recommended.

➤ **RESOLUTION 2020-007**

A resolution authorizing and directing the Pataskala City Council to approve new 2020 job description for the Parks and Recreation Department.

➤ **RESOLUTION 2020-008 – A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH STRAND AND ASSOCIATES FOR THE IMPACT FEE PROJECT.**

The City advertised a Request for Qualifications (RFQ) from firms to create a development Impact Fee Program. The City received two (2) submittals in response to the RFQ advertisement. The two firms that submitted are DTA and Strand Associates. I had concerns with the submittal by DTA, specifically that the project would be primarily managed out of their office in Dallas, Texas. We chose Strand based on their knowledge of Pataskala and the development pressures that we are facing. Strand's cost proposal for the project is \$35,800. Although a little more than I was anticipating, this is certainly money well spent and the return on the investment will serve the community for many years to come. With the increased traffic caused by development, it is imperative that the city's roadway system infrastructure be improved. The implementation of impact fees will provide a funding source that will help pay a portion of the needed improvements. The goal is to implement impact fees that will assist with the improvements to the road system to create an environment that can accommodate development and related increased traffic.

I recommend approval of Resolution 2020-008.

➤ **RESOLUTION 2020-009- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HULL ASSOCIATES (FORMERLY JOBES HENDERSON) FOR PROFESSIONAL ENGINEERING RETAINER SERVICES FOR FISCAL YEAR 2020.**

The City Administration solicited proposals from qualified engineering firms to provide professional engineering services through a retainer agreement. Historically, the City has entered into such an agreement for day-to-day engineering services. This does not include services related to the design of capital improvement projects.

The City has retained the services of Hull for the engineering retainer agreement since 2017. I have been very pleased with the service that has been provided by Hull since then. Hull has provided quality service, is viewed as an extension of staff, attends various city meetings and meets with the staff on a bi-weekly basis to review and discuss ongoing issues and projects.

Additionally, with the transition in the City's administration that is occurring, having Hull and their experience with the city as a resource will prove valuable to staff. There will be no learning curve and projects and issues can continue to be addressed by individuals with the historical knowledge.

The 2019 retainer was for an amount not to exceed \$120,000. This is billed on a monthly basis and only when Hull's service are used. This is not billed as a monthly lump sum. In 2019, the City used approximately \$100,000 worth of services from Hull.

I recommend approval of Resolution 2020-009.

➤ **RESOLUTION 2020-010**

A resolution authorizing and directing the City Administrator to execute a contract with Lebanon Ford to purchase a new fully-equipped 2020 Ford Interceptor SUV (Cruiser #1)

➤ **RESOLUTION 2020-011**

A resolution authorizing and directing the City Administrator to execute a contract with Lebanon Ford to purchase a new fully-equipped 2020 Ford Interceptor SUV (Cruiser #2)