



## City of Pataskala *Legislative Report to Council*

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### Legislative Report

#### October 5, 2020 Council Meeting

#### Unfinished Business

##### A. Ordinances

➤ **ORDINANCE 2020-4370 – 3<sup>rd</sup> READING**

An ordinance to approve current replacement pages to the Pataskala Codified Ordinances

➤ **ORDINANCE 2020-4373 - SUPPLEMENTAL APPROPRIATION- 3<sup>RD</sup> READING**

Earlier this year, the *Families First Coronavirus Response Act* (FFCRA) was adopted by the federal government and provides funding to states and their political subdivisions to offset costs incurred related to the prevention and remediation of COVID19 impacts in their community. FFCRA funding was distributed to the individual states, who in turn have distributed the funds to the counties within each state. Licking County received their funds, and the City of Pataskala was notified by the Licking County Auditor's office that it is entitled to receive thirty thousand four hundred five dollars (\$30,405) to fund expenditures made related to approved spending. It is critical that we identify appropriate uses for the funds as soon as possible, as all unspent funds must be returned to the State of Ohio by December 13. As a result, we are requesting an increase in appropriations to cover all the FFCRA funds.

Due to the current revenue constraints we have been dealing with for the past 4 months, all city departments were asked to review their 2020 budget and identify areas that could be reduced without materially impacting their operations. I am pleased to inform Council that all of the directors took this task seriously and submitted meaningful reductions. More specific details regarding each department's reductions are provided in the relevant sections below. **We are respectfully requesting that Council hold the 3<sup>rd</sup> and final reading of the ordinance at the October 5<sup>th</sup> meeting. Nothing in this ordinance has been changed from the 1<sup>st</sup> reading.**

- *Section 1: FFCRA Expenditures* – The city was recently notified that it will be receiving an additional approximately \$30,500 in FFCRA funds and can use these funds to: (1) purchase additional personal protective equipment (PPE); (2) implement enhanced public social distancing measures (such as plexiglass shields, etc.); (3) pay wages for employees who may have to stay home on administrative

leave and are unable to work from home; and (4) increased costs in cleaning and sanitizing city facilities. **We are requesting an increase in approved appropriations of \$30,500 in order to use all the funding provided by the grant program.**

- *Sections 2-3: Debt Service Funding Transfers* – Earlier this year, Council approved a modification of the income tax allocation rates to provide additional funding to the Debt Service (401) fund. Unfortunately, the overall reduction in the total rate of collections is greater than was the increase in the allocation for debt service. As a result, the Debt Service fund is currently projected to be overspent (e.g., <\$0). The debt service requirements are split approximately 60/40 between Public Service and Police. **We are requesting an increase in approved appropriations of \$75,000 in order to cover the debt service requirements and provide a modest carryover balance. The total amount requested is being split 60/40 to align with the expenditures.**
- *Sections 4-9: 2020 Budget Reductions* – Each of the departments was requested to provide reductions in their 2020 budgets to increase the amount of year-end carryover into 2021. This approach will provide additional resources for the departments to operate next year. The Public Service department provided a total of \$855,675 in reductions which was split as follows: Street (201) fund - \$551,675; Permissive (205) fund - \$197,000; Capital Improvements (301) fund - \$55,000; and SR-310 TIF (306) fund - \$52,000. In addition to the reductions in appropriations, the department also closed approximately \$40,000 in prior-year encumbrances (e.g., purchase orders) which had the result of reducing the budget/increasing carryover balance by that amount as well.

The Police department provided a total of \$94,500 in spending reductions, all but \$1,000 coming from the Police (208) fund. In addition to the reductions in appropriations, the department also closed approximately \$30,800 in prior-year encumbrances (e.g., purchase orders) that had the result of reducing the budget/increasing carryover balance by that amount. **The net impact of the changes was a reduction in 2020 spending of \$125,300.**

- *Section 10: Parks & Recreation Funding* – The operation of the swimming pool and the cancellation of a large portion of recreational programming has led to a significant underperformance in the revenue lines. The full-year forecast has recently been updated to reflect the revised revenues and this has resulted in a projected negative year-end fund balance of approximately \$4 thousand. The city is prohibited by the ORC to show either a projected or an actual carryover balance that is negative. **We are requesting the transfer of \$25 thousand from the General fund to the Recreational Programming fund in order to ensure a positive year-end carryover fund balance.**
- *Section 11: Interfund Transfer Authorization* – In addition to approving the appropriations in Sections, 2, 3 and 10, Council is also required to separately authorize the Finance Director to make those transfers. **This section provides for such authorization.**

B. Resolutions

**New Business**

A. Ordinances

B. Resolutions

➤ **RESOLUTION 2020-061 – A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH GRIFFIN PAVEMENT STRIPING TO PROVIDE NEW PAVEMENT MARKINGS ON SELECTED ROADWAYS IN PATASKALA AS PART OF THE 2020 ROADWAY STRIPING PROGRAM**

Resolution 2020-061 will authorize the City Administrator to execute a contract with Griffin Pavement Striping to replace worn and faded striping, as well as to add striping in selected locations in the City. The primary area of striping is the State Route 310 Corridor, in accordance with PSD CIP Project SVC-19-004, and will include center line and edge line striping throughout. These existing lines have faded significantly and are becoming difficult to see at night and during rain events.

Additional areas include replacement of deteriorated stop bars, crosswalks and school markings in the southwest portion of the old village area near the Pataskala Elementary School, and addition of crosswalks and stop bars in sections of the Hazelwood subdivision where they were never installed. As part of the annual striping program, it is the intent of the PSD to add crosswalks and stop bars in select locations in several subdivisions throughout the City. This initiative is being undertaken to promote pedestrian safety and the planned intent is to complete one subdivision each year until complete. Approval of Resolution 2020-061 is recommended.