



City of Pataskala *Legislative Report to Council*

Legislative Report

December 7, 2020 Council Meeting

Unfinished Business

A. Ordinances

➤ **ORDINANCE 2020-4378 - SUPPLEMENTAL APPROPRIATION**

This year-end housekeeping supplemental was updated at the 2nd reading and is being submitted to Council for their consideration and a 3rd reading at the December 7th meeting. **We are respectfully requesting that Council hold the 3rd and final reading at the December 7th Council meeting and approve the legislation at that time. There have been no changes to the legislation since the 2nd reading.**

- *Sections 1 & 2: FFCRA Funding* – When I calculated the adjustments to the funds for the CARES Act funding, there was some spending in process that wasn't taken into consideration when the calculations were made. In order to keep the fund balanced, we need to reduce the appropriations in two functions: General Government and Police. We are requesting a decrease in total approved appropriations of \$31,000.00 in order to ensure that the fund's appropriations match its' revenues.
- *Section 3: Parks & Recreation Expenditures* – Earlier this summer, the departments identified reductions to their 2020 budget to ensure an appropriate year-end fund carryover balance. Due to an oversight, the proposed reductions in the Recreation (206) fund were not included in the legislation. This section would correct that oversight. We are requesting a decrease in approved appropriations of \$55,350.00 in order to maximize the year-end carryover balance in the fund.
- *Section 4: Income Tax Collection Fees* – Due to the increased allocation of income tax revenues to the Debt Service (401) fund, there is a need to increase the amount of appropriations to pay the 3% cost of collections by RITA. We are requesting an increase in approved appropriations of \$6,000 in order to be able to pay the collection costs.
- *Sections 5-9: Internal Control Audit* – At the November 2nd meeting, Council authorized the City Administrator to enter into an agreement in the amount of \$28,000 with Schneider Downs & Co., Inc. for the completion of an internal

control audit. As there was no funding provided for this project in the 2020 budget for this project, we are requesting an increase in approved appropriations of \$28,000 in order to be able to pay the costs of such an audit.

- *Section 10: FFCRA Funding* – According to the Licking County Auditor’s office it appears that we may receive nearly \$100,000 in additional CARES Act funding. The exact amount won’t be calculated until about November 20th (deadline to spend funds) with any supplementary distributions to occur on or after November 25th. We are requesting an increase of \$100,000 in appropriations in the Local Coronavirus Relief (224) fund to be able to spend the additional funding.
- *Sections 11-12: Prior Appropriation Correction* – In Ord. 2020-4373 a reduction in appropriations of \$25,000 was incorrectly made in the Permissive Tax (205) fund to the Public Service function - Contractual Services object. This change should have been correctly made to the General Government function – Contractual Services object. These two sections restore the budget back to the correct function/account and make the budget reduction as initially intended. There is no net impact (\$0) from these 2 sections.

New Business

A. Ordinances

➤ **ORDINANCE 2020-4379 – 1ST READING**

The City Administration recommends adding a more detailed Parks and Recreation Fee Schedule that reflects and encompasses the growing use of the City’s park spaces. Minor price structure is changing for the Municipal Pool, and a park shelter rental change and Park Facility Rental (For-Profit).

B. Resolutions

➤ **RESOLUTION 2020-075**

The Foundation Park existing mulch path difficult to maintain for our residents. We have a collaborative effort in the making to phase in a walking path which would eventually be asphalt. This project will start as an aggregate surface with the intent to pave in 3 to 5 years’ time.

➤ **RESOLUTION 2020-076**

The Parks and Recreation Department along with HULL have agreed to reject all bids for the Karr Park Improvements for a variety of reasons that are in the best interests of the city.

➤ **RESOLUTION 2020-077 - FOP CONTRACT REOPENER**

The approved 2020-2022 collective bargaining agreement with the FOP called for reopened negotiations as to wages and other forms of compensation for the 2021 and

2022 calendar years. The city's negotiating team met on several occasions with the members of the FOP and their legal counsel to negotiate an agreement on wages for the final 2 years of the contract. In the first year of the contract (2020), the members of the FOP were granted a 6% increase in the wage scales. The proposed Memorandum of Understanding (MOU) with the FOP contains the following: (1) elimination of the 1st step in the pay scale to increase starting pay for new officers. It is believed that this will aid in attracting potential recruits to the city; and (2) wage scale increases of 5% in 2021 and 3% in 2022. In addition, the MOU provides for reopened negotiations on wages in 2022 **only** if the city passes an increase in the income tax rate. If an increase is not approved by the voters, the FOP will receive the rates listed above and nothing additional.

The current 5-year financial forecast calls for the Police (208) fund to end FY 2025 with a carryover balance of about \$900 thousand, which would be equal to 21.38% of appropriations and which is slightly below the low end of the target range of 25-35%. Approving the MOU would cost the city approximately \$227 thousand over the 5-year time period and would result in a 2025 year-end carryover balance of \$671 thousand or 15.8% of appropriations. This analysis assumed that the sergeants (OPBA) also received the 5-3 wage scale increases. However, we just received formal notice from the OPBA that they now wish to reopen negotiations on wages. As a result, it is unclear what the final 2025 carryover balance would end up being due to any increased spending on the OPBA portion of wages would be unresolved and still a variable in the equation.

➤ **RESOLUTION 2020-079**

This is a resolution to place a lien on the property located at 196 Broadway Street in the amount of \$450 pursuant to Section 521.11(f) for the cost of mowing high grass and weeds

➤ **RESOLUTION 2020-080 – A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH STRAND AND ASSOCIATES TO REVISE AND UPDATE THE IMPACT FEE METHODOLOGY AND COSTING REPORT**

In January of 2020, Council authorized entering into an Agreement with Strand and Associates to complete the Impact Fee Methodology and Costing Report which would serve as the basis for determination and calculation of impact fees on developments. This was commissioned with the understanding that the base document, being the Comprehensive Plan Land Use Map, was not going to change significantly from its form at that time; however, as it turns out, the final version was altered substantially between that time and its final form. As this was not known until later, the Report was developed and finalized using the old Map.

The revisions to the Report are necessary as the methodology of the Report was to build a model that determined needed transportation improvements based on the traffic that would be generated from the fully developed land use within the City as laid out on the Comprehensive Plan Land Use Map. Since the Map changed, the generated traffic will change, which will change the needed improvements, which will change the total dollar value of needed improvements, which will change the cost per unit of development, which will change the impact fee per development type for all development types.

Small changes to the Map would not have made a noticeable impact to the report, but there were enough changes to the Map that the calculated fees within the Report are now inaccurate, and as a result, are not defensible.

Revising and updating the Report is necessary to move forward with implementation of impact fees, and approval of Resolution 2020-080 is recommended.