



City of Pataskala *Legislative Report to Council*

Legislative Report

January 4, 2021 Council Meeting

Unfinished Business

A. Ordinances

➤ **ORDINANCE 2020-4379 – 2nd READING**

The City Administration recommends adding a more detailed Parks and Recreation Fee Schedule that reflects and encompasses the growing use of the City's park spaces. Minor price structure is changing for the Municipal Pool, and a park shelter rental change and Park Facility Rental (For-Profit).

B. Resolutions

New Business

A. Ordinances

➤ **ORDINANCE 2021-4380 – 1ST READING – CREATING AND ESTABLISHING TWO PARKS AND NATURAL RESOURCES INTERNSHIPS POSITIONS WITHIN THE PARKS AND RECREATION DEPARTMENT**

This ordinance creates 2 unpaid internships within the Parks and Recreation Department. Aimed at young individuals with an interest in Parks and Recreation the internship positions can be used to bolster resumes and/or gain experience in the Parks and Rec field of study. They will help the department continue to provide quality summer recreation opportunities and facility amenities for our residents. Once trained, these interns will serve a critical role in helping plan activities using our wooded spaces, perform water quality testing within our parks and much more.

➤ **ORDINANCE 2021-4381 – 1ST READING**

This ordinance creates 2 paid internships within the Parks and Recreation Department. Funding for these internships is paid for by a grant from Amazon. Creating and establishing the position within the Parks and Recreation Department will allow for the department to continue to provide quality summer recreation opportunities. Particularly in the field of technology-based recreation which will be the focus of their

duties. The interns will help assist, create and facilitate programs for the community while working side by side with the parks manager and other professional colleagues.

B. Resolutions

➤ **RESOLUTION 2021-001- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HULL & ASSOCIATES, LLC TO PERFORM ENGINEERING DESIGN AND BIDDING SERVICES FOR THE 2021 STREET IMPROVEMENTS PROGRAM**

Approval of this resolution will authorize Hull & Associates for design and bidding services for the 2021 Street Improvements Program. Engineering Design and Bidding Services for the annual Street Improvements program is identified in the 2020 budget as Public Service Department project number SVC-16-022.

The purpose of this project is to design improvements as needed on the following roads as identified in the Streets Program assessment, and as coordinated with the Streets Committee: Clark State Road, Town Street, Vine Street, Columbia Road, and the Summit Ridge Heights North Subdivision. Alternate bids will also be prepared for the following: McIntosh Road, Columbia Road South, and Graham Road.

The proposed value for design and bidding services for this project is \$33,7500. Note that the total value for construction of this project, identified in the approved 2021 budget as project SVC-17-022, has a planned project budget of \$650,000. This base bid will include improvements that are designed to fit within this budget. The design will also include 3 alternate bids for work to be completed, if bids are low enough, and/or to be funded from savings in the 2020 budget, if available and desirable to Council.

As indicated above, these funds were budgeted in the 2020 budget. As this process was running behind the normal schedule, the funds were encumbered from the 2020 budget, but are not authorized for spending until Council approval is received.

Approval for bidding, then construction will be sought after the design is complete. Approval of Resolution 2021-001 is recommended.

➤ **RESOLUTION 2021-002 - A RESOLUTION TO ACCEPT AND CONFIRM INFRASTRUCTURE IMPROVEMENTS FOR THE HERON MANOR, SECTION 1 DEVELOPMENT FOR PUBLIC MAINTENANCE AND OPERATION BY THE CITY OF PATASKALA**

Approval of this resolution will indicate formal acceptance of infrastructure improvements for the Heron Manor, Section 1 Development by The City of Pataskala. These improvements include utilities and roadway per plan and as platted for Heron Avenue.

Full-time third-party inspection was present throughout construction of this project to verify materials and installation on behalf of the City, and all testing was verified to be completed successfully in accordance with all applicable construction and material specifications.

Once all items were complete and verified, a site walk-through was conducted by the Public Service Director to review the project and generate a punch-list of outstanding items. Accordingly, a Certificate of Substantial Completion has been executed, and indicates a date of December 15, 2020 as the beginning of the 1-year maintenance period. In accordance with City requirements for acceptance, as-built plans, a 1-year maintenance bond in the amount of 10% of the value of the public improvements, and an executed stormwater maintenance agreement have all been submitted to the City by the

Developer. Furthermore, Park Enterprises, the general contractor for the project, has provided a performance bond in the amount of \$20,000 to cover the cost of surface course replacement in the widening area of Broad Street that is unsatisfactory. They plan to return in the spring when weather conditions are favorable to remove and replace the surface course and provide final striping in accordance with the original plans.

As the work has been certified to be substantially complete, and all the necessary steps have been completed, it is recommended that Resolution 2021-002 be approved.

➤ **RESOLUTION 2021-003 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MOUNT WATER WELL DRILLING, LLC. FOR REPAIR SERVICES ON WELL 8 AT WATER TREATMENT PLANT ONE.**

The Utility Department ground water wells as a means to collect source water for our water treatment plants. Late last year, our water plant operator noticed that well 8 at WTP1 was only producing about 2/3 of what it normally does.

We contacted Mount Water Well Drilling, LLC. to diagnose the problem as they were setting up for the WTP2 well cleaning program. As a result of this diagnosis, it was discovered that we had a hole in the pitless adapter for well 8. This hole was too large for a reliable repair, meaning that it will need to be replaced.

Mount Water Well Drilling, LLC. has provided us with a quote for \$21,814 to replace the damaged pitless adapter, properly disinfect the well, and return it to service. The materials needed will take a few weeks to get in. Once they arrive, Mount will be ready to complete the necessary repairs.

I recommend approval of Resolution 2021-003.

➤ **RESOLUTION 2021 – 004 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH THE MONTROSE GROUP, LLC TO PROVIDE ECONOMIC DEVELOPMENT ADVISORY CONSULTING SERVICES TO THE CITY OF PATASKALA**

During the budget process the Pataskala Administration decided to utilize a consultant to assist the city with economic development in 2021. Through the late summer and fall SWLSWD used the Montrose Group to evaluate all aspects of our corporate park in an effort to identify ways to get sewer to that park. The Montrose Group is a Columbus, based consulting firm that provides economic development planning, project finance, corporate site location, and lobbying services. It soon became apparent that this company has a head start in understanding many of the different elements of the Pataskala Corporate Park and a detailed knowledge of other aspects of economic development in the Central Ohio area.

In October 2020, The Montrose Group submitted a proposal, at the Administrators request, to provide economic development consulting services. Under its proposal, The Montrose Group will provide the City of Pataskala with ongoing economic development advisory consulting services that include:

- a. General economic development consulting
- b. Economic development incentive analysis, establishment and reporting
- c. Facilitation of discussions with local partners
- d. Site development planning
- e. Marketing Support

At its last meeting in 2020 the Development Committee passed a unanimous motion that the Montrose Group be contracted to assist the City of Pataskala with their economic development duties.