



## City of Pataskala *Legislative Report to Council*

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### Legislative Report

#### February 1, 2021 Council Meeting

#### Unfinished Business

##### A. Ordinances

- **ORDINANCE 2021-4380 – 3<sup>rd</sup> READING – CREATING AND ESTABLISHING TWO PARKS AND NATURAL RESOURCES INTERSHIPS POSITIONS WITHIN THE PARKS AND RECREATION DEPARTMENT**

This ordinance creates 2 unpaid internships within the Parks and Recreation Department. Aimed at young individuals with an interest in Parks and Recreation the internship positions can be used to bolster resumes and/or gain experience in the Parks and Rec field of study. They will help the department continue to provide quality summer recreation opportunities and facility amenities for our residents. Once trained, these interns will serve a critical role in helping plan activities using our wooded spaces, perform water quality testing within our parks and much more.

- **ORDINANCE 2021-4381 – 3<sup>rd</sup> READING**

This ordinance creates 2 paid internships within the Parks and Recreation Department. Funding for these internships is paid for by a grant from Amazon. Creating and establishing the position within the Parks and Recreation Department will allow for the department to continue to provide quality summer recreation opportunities. Particularly in the field of technology-based recreation which will be the focus of their duties. The interns will help assist, create and facilitate programs for the community while working side by side with the parks manager and other professional colleagues.

##### B. Resolutions

#### New Business

##### A. Ordinances

##### B. Resolutions

- **RESOLUTION 2021-005 - PROPERTY, CASUALTY & LIABILITY INSURANCE**

The 2021 insurance renewal process was different than in prior years, as we sought

other proposals for the plan. In addition to the Ohio Plan (which the city has been with for over 30 years), we also received a competitive proposal from the Public Entities Pool of Ohio (PEP). PEP was founded 32 years ago and has over 550 municipal members. Their proposal for the 2021-22 policy year listed an annual premium of \$69,243. Although the proposal has been priced very competitively, we do have some serious concerns about their plan design, including:

1. **Claims Made Basis** – In this style of insurance, the city would only have coverage if a claim were to be made during the period of coverage. If a lawsuit were to be filed a year or two later, we would not have coverage if we were to change in the future to a different carrier. Almost all carriers provide coverage on a “occurrence basis” whereby the city would have coverage provided that such coverage was in force when the triggering event occurred.
2. **Termination** – If the city were to terminate the relationship with the PEP program, all pending and future claims payments would cease as of 12:01 am following the date of termination. Even if there were a claim in process at the time, no payment would be made to the city after the termination date, and the cost of the claim would become the responsibility of the city. We currently have 5 open liability claims and, if the situation were reversed (going from PEP to the Ohio Plan), we would assume full responsibility going forward on those claims. This would open the city to additional financial risk on such claims.
3. **Funding Liability** – The PEP program requires its members to include in their annual financial statements and carry a footnote which details the member’s share of unpaid claims to be paid in the future. This would be recorded on the member’s financial statements as a liability, as the PEP presents it as an asset (i.e., receivable) on their financial statements. As an example, the city of Mount Vernon reported a liability (i.e., payable) of \$346,932 on their most recent CAFR. This has the practical effect of reducing the city’s net assets on the financial statements.

We also received the Ohio Plan’s renewal, and we met with our agent on January 12<sup>th</sup> to review the proposal. The Ohio Plan operates more like a traditional insurance plan, in that the city’s only financial liability to the program would be the annual premium and any deductibles. The current policy expires on February 19<sup>th</sup>, with the new policy running from February 19, 2021 through February 19, 2022. The proposed renewal premium is \$83,953 and reflects a \$26,265 thousand (22.42%) decrease over our 2020 premiums. This is the fourth consecutive year that we have experienced a decrease in our insurance premium, but the dramatic decrease in the cost of coverage was the result of our sharing the PEP proposal with them. The Ohio Plan’s underwriters ‘sharpened their pencils’ and came back with an outstanding proposal for 2021-22 which was approximately \$25,000 lower than initially proposed. In addition to the typical liability and property coverages, this premium also includes comprehensive cyber liability coverage. This protects the city in the event we experience a cyberattack or other system intrusion. We completed the allocation calculations and analysis and found that all funds have sufficient budget appropriations to cover the charges. An analysis of the proposal accompanies this report.

➤ **RESOLUTION 2021-006 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH HULL & ASSOCIATES, INC. FOR CONSTRUCTION PLAN REVIEW SERVICES IN 2021**

Any major construction project submitted to the city is subject to a preliminary, construction and final plan review. Each of these reviews consists of a staff review and an engineering review. To do the engineering reviews of these plans the city utilizes a consulting engineer. The City of Pataskala does not use its funds to pay for these engineering services. Instead, the City requires the entity, whose plans are being reviewed, to deposit an amount equal to the estimated cost of the construction plan review. If the deposit is insufficient to cover the total actual cost, the City requires additional funds be deposited before the construction plan review is completed.

I respectfully ask for passage of Resolution 2021-006

➤ **RESOLUTION 2021-007 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HULL ASSOCIATES (FORMERLY JOBES HENDERSON) FOR PROFESSIONAL ENGINEERING RETAINER SERVICES FOR FISCAL YEAR 2021**

Each year the City of Pataskala enters into a retainer contract with an engineering firm for professional engineering services. In 2017 we contracted with Jobes-Henderson who eventually became Hull Engineering. In 2019 the Administration asked for RFQ's from a variety of companies and did an evaluation of proposals submitted. Hull was selected. It was the understanding that for the purposes of continuity that it would be for a 3-year period unless it was determined that the services became sub-standard. Staff evaluation of the work and quality produced by Hull has been satisfactory. For this reason, we would like to renew the retainer agreement with Hull Associates for 2021. As this is a "general retainer" under this contract the firm selected does work "on request" for every Department of the City of Pataskala. I have attached a summary of items Hull worked on in 2020 under this contract. I have also included 2 documents from the finance department. The first is engineering invoices provided by Hull in 2020. Hull is not the only engineering firm utilized by the city. The second fiscal document is summary of all engineering work performed by engineering firms in 2020. (Including Hull)

I respectfully ask for passage of Resolution 2021-007

➤ **RESOLUTION 2021-008 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH HULL & ASSOCIATES, INC. FOR THE 2021 PATASKALA GIS PROGRAM**

Over the past several years the City of Pataskala Utility, Public Service, and Planning and Zoning Departments have been building and utilizing a GIS database and software program for tracking assets. Hull and Associates has been doing this work. They add new data and update existing data on a regular basis. Additionally, they access the database and produce reports requested by the different departments. Each department is very satisfied with their work.

The 2021 Utility, Public Service, and Planning and Zoning budgets already include funds to continue the program. The City of Pataskala is pleased with the services previously provided by the technical staff with Hull & Associates, Inc. and wants to continue this professional relationship in 2021.

I respectfully ask for passage of Resolution 2021-008

➤ **RESOLUTION 2021-009 - A RESOLUTION CREATING, ESTABLISHING, AND ADOPTING A COVID-19 EMPLOYEE PAID LEAVE POLICY FOR THE CITY OF PATASKALA**

At the onset of the COVID-19 pandemic, federal legislation was enacted under the Families First Coronavirus Response Act (“FFCRA”) requiring certain employers, including the City, to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19; Essentially, 80 hours of leave was available to those diagnosed or quarantined. When President Trump signed the Consolidated Appropriations Act of 2021 on December 27<sup>th</sup> it did not include this medical leave provision. Employees of the city who became ill or quarantined after January 1<sup>st</sup> cannot avail themselves of the expanded leave. We already had at least 2 employees in this situation before we realized that the FFCRA had not been extended on January 7, 2021.

This resolution continues access to leave similar to the FFCRA requirements in 2021. The leave is capped at the same 80 hours, and any FFCRA hours used in 2020 are counted against the 80 hours in 2021. (Essentially you don’t get to take 80 in 2020 and 80 in 2021 only 80 total.) The resolution proposes using the United States Department of Labor regulations which implemented the FFCRA as a guide in reviewing the employee’s application for leave taken pursuant to this policy.

This resolution also allows that if the application for paid administrative leave is denied, (By the City Administrator) employees may alternatively apply for the use of any: Accrued paid sick leave, accrued paid vacation leave, compensatory leave, personal leave, etc., in no particular order.

This policy was a collaborative effort between the City Administrator and the City’s labor counsel.

I respectfully ask for passage of Resolution 2021-009.

➤ **RESOLUTION 2021-010 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A 2022 INTERNATIONAL, MODEL HV507 SFA, TWO-WHEEL DRIVE, TANDEM AXLE DUMP TRUCK FROM RUSH TRUCK CENTERS THROUGH THE STATE OF OHIO COMPETITIVE PURCHASING PROGRAM, AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a new tandem axle dump truck. One of the existing dump trucks is at the end of its useful life and is in need of replacement. The purchase of a new tandem axle dump truck is a PSD Capital Improvements project as identified in the approved 2021 budget.

The new truck will be outfitted with computer equipment that will control the amount of salt applied to the roads. This will be an improvement as it relates to operator control and ease, but it will also result in increased efficiency of salt use, which will yield long term savings by reducing the amount of salt required. Approval of this resolution is recommended.

➤ **RESOLUTION 2021-011 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A BED AND PLOW ACCESSORIES PACKAGE FROM ACE TRUCK EQUIPMENT THAT INCLUDES ALL NECESSARY**

**EQUIPMENT TO FULLY OUTFIT A 2022 INTERNATIONAL, MODEL HV507 SFA, TWO-WHEEL DRIVE, TANDEM AXLE DUMP TRUCK, AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a bed and plow accessories for the new tandem axle dump truck that is proposed in Resolution 2021-010. The purchase of plow accessories is included in the PSD Capital Improvements project for a tandem axle dump truck with plow accessories as identified in the approved 2021 budget.

The dump truck as proposed in Resolution 2021-010 does not come equipped with a bed, hydraulics, or plowing accessories. This Resolution would provide all items necessary for the dump truck to be fully outfitted and functional for snow removal operations. Approval of this resolution is recommended.

**Pataskala General Engineering Services Summary  
December, 2020**

Bi-Weekly Update Meetings  
Street Committee Meetings  
Council Meetings  
Director's Meetings  
Monthly BZA Agenda Review  
Monthly Planning Commission Reviews  
Parks departments meetings, site visits, funding assistance, bidding assistance, construction guidance,  
Liberty Park items  
RFQ Process discussions and meeting  
Miscellaneous items with Utility Superintendent  
Miscellaneous items with Zoning  
Miscellaneous items with Service Director  
CIP Planning and estimates  
Various Cost Estimates and adjustments  
Plan review for non-PO projects  
Miscellaneous scanning and file storage  
Impact Fees  
    - Research, meetings, follow up, meetings with subconsultant, committee meetings  
Karr Park  
    - Estimates and Exhibits  
Vine Street Project assistance  
Oak Meadows Assessment items  
Ongoing items with Oak Meadows  
Heritage Development  
Treatment plant exhibits  
Bid Book items, prevailing wage assistance  
JRS Site multiple meetings, cost estimates, misc items and assistance  
Adams Lane Boundary Survey  
Prepare MS4 Annual Report  
Foundation Park Trail Estimates  
Treatment plant sanitary sewer items  
Town Street construction assistance and meetings  
Licking Heights School items  
City Map (Charged to GES per Alan)  
Mill Street waterline estimate/exhibit  
Jefferson Street Estimate  
Misc. drainage site visits  
Review of flooding issues and site visits  
Funding guidance to department heads  
Working with Grow LC CIC on Pataskala items  
Hazelwood 4.2  
Speed Limit map and items  
WWTP Dumping Station  
Scenic View items  
Sludge Storage building plan review

Project Zeta items  
OEPA PTI Requirements  
Prepare OPWC Application for Jefferson Street Waterline  
Follow up with Parks Department Bids and processes moving forward for spring projects  
Construction Claims research and guidance  
General Plan Note updates  
Survey for Jefferson Street Storm  
Meetings with potential developers  
Brightwater Subdivision Roadway project (sketches, estimates, etc.)  
Refugee Road Upgrades (estimates, meetings, exhibits, follow up)  
TIS Items and continuing Impact Fee Discussions  
Heron Manor items  
Broad Street Pavement items  
Mink Street cost estimate  
Bryn Mawr  
Main Street as-builts

FUND	ACCOUNT NUMBER	DESCRIPTION	PRIOR YEAR E
		Total 53301 - Engineering Services Retainer	49,026.87
		Total 53302 - Engineering Services Outside Scope	13,650.00
		101 - General Fund Total	\$ 62,676.87
		Total 53301 - Engineering Services Retainer	\$ 37,836.86
		Total 53302 - Engineering Services Outside Scope	\$ 179,554.27
		Total 53303 - Engineering Inspection Services	\$ 60,124.43
		201 - Street Fund Total	\$ 277,515.56
		Total 53302 - Engineering Services Outside Scope	\$ 6,500.00
		207 - Park Use Fund Total	\$ 6,500.00
		Total 53302 - Engineering Services Outside Scope	-
		Total Fund 301 - Capital Improvements	-
		Total 53302 - Engineering Services Outside Scope	\$ 6,567.50
		Total Fund 303 - State Issue II (OPWC)	\$ 6,567.50
		Total 53303 - Engineering Inspection Services	257,982.07
		Total 53304 - Commercial Plan Review	\$ 19,328.63
		Total Fund 501 - Construction Account	\$ 277,310.70
		Total 53301 - Engineering Services Retainer	19,133.13
		Total Fund 601 - Water Operations	\$ 19,133.13
		Total 53302 - Engineering Services Outside Scope	31,975.22
		Total Fund 602 - Water Capital Improvements	\$ 31,975.22
		Total 53301 - Engineering Services Retainer	19,133.14
		Total Fund 651 - Sewer Operations	\$ 19,133.14
		Grand Total	\$ 700,812.12



Fund	Account	Account Description	DR Amount
		<b>Total 53301 - Engineering Services Retainer</b>	<b>\$ 49,026.87</b>
		<b>Total 53302 - Engineering Outside Scope</b>	<b>\$ 6,150.00</b>
		<b>Total 53699 - Other Misc Contractual Svcs</b>	<b>\$ 2,610.00</b>
		<b>Total Fund 101 - General Fund</b>	<b>\$ 57,786.87</b>
		<b>Total 53301 - Engineering Services Retainer</b>	<b>\$ 37,836.86</b>
		<b>Total 53302 - Engineering Outside Scope</b>	<b>\$ 9,216.25</b>
		<b>Total 53699 - Other Misc Contractual Svcs</b>	<b>\$ 7,815.00</b>
		<b>Total Fund 201 - Street Fund</b>	<b>\$ 54,868.11</b>
		<b>Total 53302 - Engineering Outside Scope</b>	<b>\$ 6,500.00</b>
		<b>Total Fund 207 - Park Use Fund</b>	<b>\$ 6,500.00</b>
		<b>Total 55402 - Parks &amp; Trail Impr.</b>	<b>\$ 9,650.00</b>
		<b>Total Fund 301- Capital Improvements</b>	<b>\$ 9,650.00</b>
		<b>Total 53303 - Engineering Inspection Svcs</b>	<b>\$ 4,655.00</b>
		<b>Total 53304 - Commercial Plan Review</b>	<b>\$ 17,362.50</b>
		<b>Total Fund 501 - Construction Account</b>	<b>\$ 22,017.50</b>
		<b>Total 53301 - Engineering Services Retainer</b>	<b>\$ 19,133.13</b>
		<b>Total 53699 - Other Misc Contractual Svcs</b>	<b>\$ 6,148.75</b>
		<b>Total Fund 601 - Water Utility</b>	<b>\$ 25,281.88</b>
		<b>Total 53302 - Engineering Outside Scope</b>	<b>\$ 16,650.00</b>
		<b>Total Fund 602 - Water Capital Improvements</b>	<b>\$ 16,650.00</b>
		<b>Total 53301 - Engineering Services Retainer</b>	<b>\$ 19,133.14</b>
		<b>Total 53699 - Other Misc Contractual Svcs</b>	<b>\$ 6,148.75</b>
		<b>Total Fund 651 - Sewer Utility</b>	<b>\$ 25,281.89</b>
		<b>Total 55451 - Sewer Plant Improvements</b>	<b>\$ 81,777.60</b>
		<b>Total Fund 652 - Sewer Capital Improvements</b>	<b>\$ 81,777.60</b>
		<b>Grand Total</b>	<b>\$ 299,813.85</b>

Fund	Account	Account Description	DR Amount	Description
101	53301	Engineering Services Retainer	\$ 15,725.00	2019 general engineering retainer - Admin from 24887 - Checks 3-19-2020
101	53301	Engineering Services Retainer	5,227.50	2020 general engineering retainer - Admin from 24518 - Checks 2-19-2020
101	53301	Engineering Services Retainer	2,605.62	2020 general engineering retainer - Admin from 25211 - Checks 4-17-2020
101	53301	Engineering Services Retainer	2,598.75	2020 general engineering retainer - Admin from 25453 - Checks 5-8-2020
101	53301	Engineering Services Retainer	3,725.00	2020 general engineering retainer - Admin from 25864 - Checks 6-12-2020
101	53301	Engineering Services Retainer	2,670.83	2020 general engineering retainer - Admin from 26413 - Checks 7-24-20
101	53301	Engineering Services Retainer	2,677.50	2020 general engineering retainer - Admin from 27176 - Checks 9-25-20
101	53301	Engineering Services Retainer	3,169.17	2020 general engineering retainer - Admin from 27502 - Checks 10-23-2020
101	53301	Engineering Services Retainer	2,699.16	2020 general engineering retainer - Admin from 27502 - Checks 10-23-2020
101	53301	Engineering Services Retainer	3,328.34	2020 general engineering retainer - Admin from 27840 - Checks 11-20-2020
101	53301	Engineering Services Retainer	4,600.00	2020 general engineering retainer - Admin from 28085 - Checks 12-11-2020
	<b>Total 53301 - Engineering Services Retainer</b>		<b>\$ 49,026.87</b>	
101	53302	Engineering Services - Outside Scope	799.17	Foundation Park Path Improvement Proposal from 27176 - Checks 9-25-20
101	53302	Engineering Services - Outside Scope	781.25	Foundation Park Path Improvement Proposal from 27502 - Checks 10-23-2020
101	53302	Engineering Services - Outside Scope	1,569.58	Foundation Park Path Improvement Proposal from 28085 - Checks 12-11-2020
101	53302	Engineering Services - Outside Scope	2,930.00	Proposals from Jobs for Park Projects from 24113 - Checks 1-16-2020
101	53302	Engineering Services - Outside Scope	70.00	Proposals from Jobs for Park Projects from 24518 - Checks 2-19-2020
	<b>Total 53302 - Engineering Outside Scope</b>		<b>\$ 6,150.00</b>	
101	53699	Other Misc Contractual Services	350.00	2019 GIS consulting services - P&Z from 24981 - Checks 3-26-20
101	53699	Other Misc Contractual Services	175.00	2019 GIS consulting services - P&Z from 25211 - Checks 4-17-2020
101	53699	Other Misc Contractual Services	85.00	2019 GIS consulting services - P&Z from 25954 - Checks 6-19-2020
101	53699	Other Misc Contractual Services	467.50	2019 GIS consulting services - P&Z from 26776 - Checks 8-21-2020
101	53699	Other Misc Contractual Services	467.50	2019 GIS consulting services - P&Z from 27176 - Checks 9-25-20
101	53699	Other Misc Contractual Services	362.50	2019 GIS consulting services - P&Z from 27502 - Checks 10-23-2020
101	53699	Other Misc Contractual Services	575.00	2019 GIS consulting services - P&Z from 27597 - Checks 10-29-2020
101	53699	Other Misc Contractual Services	85.00	2019 GIS consulting services - P&Z from 27840 - Checks 11-20-2020
101	53699	Other Misc Contractual Services	42.50	2019 GIS consulting services - P&Z from 28085 - Checks 12-11-2020
	<b>Total 53699 - Other Misc Contractual Svcs</b>		<b>\$ 2,610.00</b>	
	<b>Total Fund 101 - General Fund</b>		<b>\$ 57,786.87</b>	
201	53301	Engineering Services Retainer	7,485.00	2019 general engineering retainer - Pub Svc from 24213 - Checks 1-24-2020
201	53301	Engineering Services Retainer	5,227.50	2020 general engineering retainer - Pub Svc from 24518 - Checks 2-19-2020
201	53301	Engineering Services Retainer	2,605.62	2020 general engineering retainer - Pub Svc from 25211 - Checks 4-17-2020
201	53301	Engineering Services Retainer	2,598.75	2020 general engineering retainer - Pub Svc from 25453 - Checks 5-8-2020
201	53301	Engineering Services Retainer	3,725.00	2020 general engineering retainer - Pub Svc from 25864 - Checks 6-12-2020
201	53301	Engineering Services Retainer	2,670.83	2020 general engineering retainer - Pub Svc from 26413 - Checks 7-24-20
201	53301	Engineering Services Retainer	2,677.50	2020 general engineering retainer - Pub Svc from 27176 - Checks 9-25-20
201	53301	Engineering Services Retainer	2,699.16	2020 general engineering retainer - Pub Svc from 27502 - Checks 10-23-2020
201	53301	Engineering Services Retainer	3,169.17	2020 general engineering retainer - Pub Svc from 27502 - Checks 10-23-2020
201	53301	Engineering Services Retainer	3,328.33	2020 general engineering retainer - Pub Svc from 27840 - Checks 11-20-2020
201	53301	Engineering Services Retainer	1,650.00	2020 general engineering retainer - Pub Svc from 28085 - Checks 12-11-2020
	<b>Total 53301 - Engineering Services Retainer</b>		<b>\$ 37,836.86</b>	

Fund	Account	Account Description	DR Amount	Description
201	53302	Engineering Services - Outside Scope	\$ 928.75	Drafting as-built plans for Main St. Improvements from 25864 - Checks 6-12-2020
201	53302	Engineering Services - Outside Scope	1,067.50	Drafting as-built plans for Main St. Improvements from 26776 - Checks 8-21-2020
201	53302	Engineering Services - Outside Scope	2,710.00	Pataskala Safe Travel Plan Phase III - Engineerin from 24887 - Checks 3-19-2020
201	53302	Engineering Services - Outside Scope	4,510.00	Pataskala Safe Travel Plan Phase III - Engineerin from 25211 - Checks 4-17-2020
	<b>Total 53302 - Engineering Outside Scope</b>		<b>\$ 9,216.25</b>	
201	53699	Other Misc Contractual Services	3,422.50	2019 GIS consulting services - Pub Svc from 24113 - Checks 1-16-2020
201	53699	Other Misc Contractual Services	595.00	2019 GIS consulting services - Pub Svc from 24518 - Checks 2-19-2020
201	53699	Other Misc Contractual Services	42.50	2019 GIS consulting services - Pub Svc from 24981 - Checks 3-26-20
201	53699	Other Misc Contractual Services	1,405.00	2019 GIS consulting services - Pub Svc from 25211 - Checks 4-17-2020
201	53699	Other Misc Contractual Services	170.00	2019 GIS consulting services - Pub Svc from 25453 - Checks 5-8-2020
201	53699	Other Misc Contractual Services	85.00	2019 GIS consulting services - Pub Svc from 25954 - Checks 6-19-2020
201	53699	Other Misc Contractual Services	127.50	2019 GIS consulting services - Pub Svc from 26776 - Checks 8-21-2020
201	53699	Other Misc Contractual Services	382.50	2019 GIS consulting services - Pub Svc from 27176 - Checks 9-25-20
201	53699	Other Misc Contractual Services	490.00	2019 GIS consulting services - Pub Svc from 27502 - Checks 10-23-2020
201	53699	Other Misc Contractual Services	840.00	2019 GIS consulting services - Pub Svc from 27597 - Checks 10-29-2020
201	53699	Other Misc Contractual Services	127.50	2019 GIS consulting services - Pub Svc from 27840 - Checks 11-20-2020
201	53699	Other Misc Contractual Services	127.50	2019 GIS consulting services - Pub Svc from 28085 - Checks 12-11-2020
	<b>Total 53699 - Other Misc Contractual Svcs</b>		<b>\$ 7,815.00</b>	
	<b>Total Fund 201 - Street Fund</b>		<b>\$ 54,868.11</b>	
207	53302	Engineering Services - Outside Scope	1,598.33	Foundation Park Path Improvement Proposal from 27176 - Checks 9-25-20
207	53302	Engineering Services - Outside Scope	781.25	Foundation Park Path Improvement Proposal from 27502 - Checks 10-23-2020
207	53302	Engineering Services - Outside Scope	522.50	Foundation Park Path Improvement Proposal from 27840 - Checks 11-20-2020
207	53302	Engineering Services - Outside Scope	3,597.92	Foundation Park Path Improvement Proposal from 28085 - Checks 12-11-2020
	<b>Total 53302 - Engineering Outside Scope</b>		<b>\$ 6,500.00</b>	
	<b>Total Fund 207 - Park Use Fund</b>		<b>\$ 6,500.00</b>	
301	55402	Parks & Trails Improvements	3,760.00	Karr Park Engineering Fee from 27502 - Checks 10-23-2020
301	55402	Parks & Trails Improvements	1,092.50	Karr Park Engineering Fee from 27840 - Checks 11-20-2020
301	55402	Parks & Trails Improvements	4,797.50	Karr Park Engineering Fee from 28085 - Checks 12-11-2020
	<b>Total 55402 - Parks &amp; Trail Impr.</b>		<b>\$ 9,650.00</b>	
	<b>Total Fund 301- Capital Improvements</b>		<b>\$ 9,650.00</b>	
501	53303	Engineering Inspection Services	210.00	Eng Review Fee Heron Manor 1 & 2 - Final Developme from 25453 - Checks 5-8-2020
501	53303	Engineering Inspection Services	150.00	Homesteads of the Border Place Sec 3 Part 1 & 2 - from 25211 - Checks 4-17-2020
501	53303	Engineering Inspection Services	375.00	Homesteads of the Border Place Sec 3 Part 1 & 2 - from 25864 - Checks 6-12-2020
501	53303	Engineering Inspection Services	525.00	Homesteads of the Border Place Sec 3 Part 1 & 2 - from 26299 - Checks 7-16-2020
501	53303	Engineering Inspection Services	600.00	Michael Shank Racing/PM-20-002/ Check No. 34703 (\$ from 26776 - Checks 8-21-2020
501	53303	Engineering Inspection Services	245.00	Sage Pointe - Eng Review Fee - Ck No. 625103 04/01 from 25211 - Checks 4-17-2020
501	53303	Engineering Inspection Services	1,050.00	TCOD-20-001 - Express Car Wash - 06/03/2020 PZC He from 25864 - Checks 6-12-2020
501	53303	Engineering Inspection Services	225.00	TCOD-20-001 - Express Car Wash - 06/03/2020 PZC He from 26299 - Checks 7-16-2020
501	53303	Engineering Inspection Services	1,275.00	Zoom Express Car Wash - Construction Plans Applica from 27176 - Checks 9-25-20
	<b>Total 53303 - Engineering Inspection Svcs</b>		<b>\$ 4,655.00</b>	
501	53304	Commercial Plan Review	1,885.00	CON-19-004 Construction Plans Heron Manor from 24113 - Checks 1-16-2020
501	53304	Commercial Plan Review	600.00	CON-19-004 Construction Plans Heron Manor from 24887 - Checks 3-19-2020
501	53304	Commercial Plan Review	\$ 15.00	CON-19-004 Construction Plans Heron Manor from 25453 - Checks 5-8-2020
501	53304	Commercial Plan Review	520.00	CON-19-005 Construction Plans Broadmoore Commons P from 24113 - Checks 1-16-2020

Fund	Account	Account Description	DR Amount	Description
501	53304	Commercial Plan Review	520.00	CON-19-005 Construction Plans Broadmoore Commons P from 24518 - Checks 2-19-2020
501	53304	Commercial Plan Review	180.00	CON-19-005 Construction Plans Broadmoore Commons P from 26299 - Checks 7-16-2020
501	53304	Commercial Plan Review	675.00	CON-19-005 Construction Plans Broadmoore Commons P from 26776 - Checks 8-21-2020
501	53304	Commercial Plan Review	1,547.50	Construction Plan App CON-20-007 Ck 626220 Heron M from 28085 - Checks 12-11-2020
501	53304	Commercial Plan Review	325.00	Eng Review Fee - Scenic View Estates (05/01/20019 from 24113 - Checks 1-16-2020
501	53304	Commercial Plan Review	15.00	Eng Review Fee - Scenic View Estates (05/01/20019 from 24518 - Checks 2-19-2020
501	53304	Commercial Plan Review	722.50	Engineer Review Fee - TCOD-19-001 Watkins Road / H from 27502 - Checks 10-23-2020
501	53304	Commercial Plan Review	2,027.50	Heritage Town Center Section II -Construction Plan from 24887 - Checks 3-19-2020
501	53304	Commercial Plan Review	450.00	Heritage Town Center Section II -Construction Plan from 25211 - Checks 4-17-2020
501	53304	Commercial Plan Review	1,875.00	Homesteads of the Border - Engineer Review Fee from 25864 - Checks 6-12-2020
501	53304	Commercial Plan Review	770.00	Michael Shank Racing / 3000-3007 Etna Parkway / PM from 25211 - Checks 4-17-2020
501	53304	Commercial Plan Review	1,622.50	MSR-Michael Shank Racing - CON-20-006 / Ck 34849 from 27502 - Checks 10-23-2020
501	53304	Commercial Plan Review	872.50	MSR-Michael Shank Racing - CON-20-006 / Ck 34849 from 27731 - Checks 11-13-2020
501	53304	Commercial Plan Review	1,030.00	Sage Pointe - Engineer Review Fees Ck No. 624439 - from 25211 - Checks 4-17-2020
501	53304	Commercial Plan Review	285.00	Scenic View Estates - Engineer Review Fees Check N from 24518 - Checks 2-19-2020
501	53304	Commercial Plan Review	1,425.00	SR 310 Improvements at Heritage Town Center / Ck N from 27502 - Checks 10-23-2020
	<b>Total 53304 - Commercial Plan Review</b>		<b>\$ 17,362.50</b>	
	<b>Total Fund 501 - Construction Account</b>		<b>\$ 22,017.50</b>	
601	53301	Engineering Services Retainer	2,613.75	2020 general engineering retainer - Water from 24518 - Checks 2-19-2020
601	53301	Engineering Services Retainer	2,605.63	2020 general engineering retainer - Water from 25211 - Checks 4-17-2020
601	53301	Engineering Services Retainer	2,598.75	2020 general engineering retainer - Water from 25453 - Checks 5-8-2020
601	53301	Engineering Services Retainer	1,862.50	2020 general engineering retainer - Water from 25864 - Checks 6-12-2020
601	53301	Engineering Services Retainer	1,335.42	2020 general engineering retainer - Water from 26413 - Checks 7-24-20
601	53301	Engineering Services Retainer	1,338.75	2020 general engineering retainer - Water from 27176 - Checks 9-25-20
601	53301	Engineering Services Retainer	1,349.59	2020 general engineering retainer - Water from 27502 - Checks 10-23-2020
601	53301	Engineering Services Retainer	1,584.58	2020 general engineering retainer - Water from 27502 - Checks 10-23-2020
601	53301	Engineering Services Retainer	1,664.16	2020 general engineering retainer - Water from 27840 - Checks 11-20-2020
601	53301	Engineering Services Retainer	2,180.00	2020 general engineering retainer - Water from 28085 - Checks 12-11-2020
	<b>Total 53301 - Engineering Services Retainer</b>		<b>\$ 19,133.13</b>	
601	53699	Other Misc Contractual Services	2,086.25	2019 GIS consulting services - Water from 24213 - Checks 1-24-2020
601	53699	Other Misc Contractual Services	150.00	2019 GIS consulting services - Water from 24518 - Checks 2-19-2020
601	53699	Other Misc Contractual Services	472.50	2019 GIS consulting services - Water from 25211 - Checks 4-17-2020
601	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Water from 25453 - Checks 5-8-2020
601	53699	Other Misc Contractual Services	967.50	2019 GIS consulting services - Water from 26776 - Checks 8-21-2020
601	53699	Other Misc Contractual Services	1,510.00	2019 GIS consulting services - Water from 27176 - Checks 9-25-20
601	53699	Other Misc Contractual Services	202.50	2019 GIS consulting services - Water from 27502 - Checks 10-23-2020
601	53699	Other Misc Contractual Services	568.75	2019 GIS consulting services - Water from 27597 - Checks 10-29-2020
601	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Water from 27840 - Checks 11-20-2020
601	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Water from 28085 - Checks 12-11-2020
	<b>Total 53699 - Other Misc Contractual Svcs</b>		<b>\$ 6,148.75</b>	
	<b>Total Fund 601 - Water Utility</b>		<b>\$ 25,281.88</b>	
602	53302	Engineering Services - Outside Scope	9,400.00	Design of Jefferson St Waterline Project from 26776 - Checks 8-21-2020
602	53302	Engineering Services - Outside Scope	2,107.50	Design of Jefferson St Waterline Project from 27176 - Checks 9-25-20
602	53302	Engineering Services - Outside Scope	3,550.00	Design of Jefferson St Waterline Project from 27502 - Checks 10-23-2020

Fund	Account	Account Description	DR Amount	Description
602	53302	Engineering Services - Outside Scope	1,592.50	Design of Jefferson St Waterline Project from 28085 - Checks 12-11-2020
	<b>Total 53302 - Engineering Outside Scope</b>		<b>\$ 16,650.00</b>	
	<b>Total Fund 602 - Water Capital Improvements</b>		<b>\$ 16,650.00</b>	
651	53301	Engineering Services Retainer	2,613.75	2020 general engineering retainer - Sewer from 24518 - Checks 2-19-2020
651	53301	Engineering Services Retainer	2,605.63	2020 general engineering retainer - Sewer from 25211 - Checks 4-17-2020
651	53301	Engineering Services Retainer	2,598.75	2020 general engineering retainer - Sewer from 25453 - Checks 5-8-2020
651	53301	Engineering Services Retainer	1,862.50	2020 general engineering retainer - Sewer from 25864 - Checks 6-12-2020
651	53301	Engineering Services Retainer	1,335.42	2020 general engineering retainer - Sewer from 26413 - Checks 7-24-20
651	53301	Engineering Services Retainer	1,338.75	2020 general engineering retainer - Sewer from 27176 - Checks 9-25-20
651	53301	Engineering Services Retainer	1,584.58	2020 general engineering retainer - Sewer from 27502 - Checks 10-23-2020
651	53301	Engineering Services Retainer	1,349.59	2020 general engineering retainer - Sewer from 27502 - Checks 10-23-2020
651	53301	Engineering Services Retainer	1,664.17	2020 general engineering retainer - Sewer from 27840 - Checks 11-20-2020
651	53301	Engineering Services Retainer	2,180.00	2020 general engineering retainer - Sewer from 28085 - Checks 12-11-2020
	<b>Total 53301 - Engineering Services Retainer</b>		<b>\$ 19,133.14</b>	
651	53699	Other Misc Contractual Services	2,086.25	2019 GIS consulting services - Sewer from 24213 - Checks 1-24-2020
651	53699	Other Misc Contractual Services	150.00	2019 GIS consulting services - Sewer from 24518 - Checks 2-19-2020
651	53699	Other Misc Contractual Services	472.50	2019 GIS consulting services - Sewer from 25211 - Checks 4-17-2020
651	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Sewer from 25453 - Checks 5-8-2020
651	53699	Other Misc Contractual Services	967.50	2019 GIS consulting services - Sewer from 26776 - Checks 8-21-2020
651	53699	Other Misc Contractual Services	1,510.00	2019 GIS consulting services - Sewer from 27176 - Checks 9-25-20
651	53699	Other Misc Contractual Services	202.50	2019 GIS consulting services - Sewer from 27502 - Checks 10-23-2020
651	53699	Other Misc Contractual Services	568.75	2019 GIS consulting services - Sewer from 27597 - Checks 10-29-2020
651	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Sewer from 27840 - Checks 11-20-2020
651	53699	Other Misc Contractual Services	63.75	2019 GIS consulting services - Sewer from 28085 - Checks 12-11-2020
	<b>Total 53699 - Other Misc Contractual Svcs</b>		<b>\$ 6,148.75</b>	
	<b>Total Fund 651 - Sewer Utility</b>		<b>\$ 25,281.89</b>	
652	55451	Sewer Plant Improvements	2,654.18	WRF Upgrade Construction Admin/ Bidding/ Observati from 26299 - Checks 7-16-2020
652	55451	Sewer Plant Improvements	4,338.20	WRF Upgrade Construction Admin/ Bidding/ Observati from 26776 - Checks 8-21-2020
652	55451	Sewer Plant Improvements	6,112.50	WRF Upgrade Construction Admin/ Bidding/ Observati from 27176 - Checks 9-25-20
652	55451	Sewer Plant Improvements	6,687.70	WRF Upgrade Construction Admin/ Bidding/ Observati from 27502 - Checks 10-23-2020
652	55451	Sewer Plant Improvements	3,193.15	WRF Upgrade Construction Admin/ Bidding/ Observati from 27840 - Checks 11-20-2020
652	55451	Sewer Plant Improvements	8,329.37	WRF Upgrade Construction Admin/ Bidding/ Observati from 28085 - Checks 12-11-2020
652	55451	Sewer Plant Improvements	1,260.00	WRF Upgrade Design from 24113 - Checks 1-16-2020
652	55451	Sewer Plant Improvements	26,770.00	WRF Upgrade Design from 24518 - Checks 2-19-2020
652	55451	Sewer Plant Improvements	3,687.50	WRF Upgrade Design from 24887 - Checks 3-19-2020
652	55451	Sewer Plant Improvements	7,102.60	WRF Upgrade Design from 25211 - Checks 4-17-2020
652	55451	Sewer Plant Improvements	8,085.00	WRF Upgrade Design from 25453 - Checks 5-8-2020
652	55451	Sewer Plant Improvements	3,557.40	WRF Upgrade Design from 25864 - Checks 6-12-2020
	<b>Total 55451 - Sewer Plant Improvements</b>		<b>\$ 81,777.60</b>	
	<b>Total Fund 652 - Sewer Capital Improvements</b>		<b>\$ 81,777.60</b>	
	<b>Grand Total</b>		<b>\$ 299,813.85</b>	