



City of Pataskala Finance Department
James M. Nicholson, Finance Director
Finance Director's Report to Council

Current Projects & Issues

- **October 2021** – The financial results through October 31st have been compiled and summarized in the monthly Financial Condition Report, which was previously distributed and is currently available on the city's website. We've not yet received the November 2nd-half settlement from RITA, so I am unable to update Council on the status of the November income tax collections at this time.
- **Year-End Supplemental** – As we are heading into the end of the year, a final supplemental appropriation ordinance has been prepared and will be on the November 15th Council agenda for a 1st reading. Due to the likelihood that there might not be a mid-December meeting, we will be requesting that Council dispense with the 3rd reading and adopt the ordinance at the December 6th meeting.

The first item on the supplemental is a requested increase of income tax collection fees and refund expenses. This is a direct result of the 2021 income tax collections coming in better than originally anticipated. Earlier this year, the revenue forecast was increased to reflect the higher level of collections, but the appropriations were not increased at that time.

The other items on the supplemental are Parks-related and provide additional funding required to: (1) pay an outstanding water bill to the City's Utility department; and (2) pay the Ohio Soccer Association for a per coach/player fee assessed in order to provide liability insurance coverage.

- **2022 Budget** – We will be holding the 3rd reading of the budget legislation at the November 15th Council meeting. As we have not received any additional requests from Council to modify the budget, we are anticipating that Council will approve it at that time. Should any changes be requested at the meeting, however, we would bring it back (as amended) to Council for a 4th reading and adoption at the December 6th meeting.
- **Human Resources**: Currently working on the recruiting process for the replacement of a Utility Billing Clerk (Utility) and a Maintenance Worker (Public Service). We've placed advertisements online and in the Newark Advocate, and the Billing Clerk posting will remain open until November 12th. The Maintenance Worker posting closed on October 15th.

The 2022 employee health benefits open enrollment period is now underway. All employees received a copy of the annual benefit selection materials and have until the end of November to add, modify or drop coverage in compliance with IRS regulations.