



## CITY OF PATASKALA, OHIO POSITION DESCRIPTION

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<b>POSITION TITLE:</b>	Parks and Grounds Maintenance Worker
<b>HOURLY PAY RATE:</b>	\$15.00-\$17.00
<b>POSITION TERM:</b>	Seasonal (non-permanent) April- October Up to 40 hours per week
<b>DEPARTMENT:</b>	Parks and Recreation Department
<b>POSITION REPORTS TO:</b>	Parks and Recreation Manager
<b>NUMBER OF OPENINGS:</b>	Two (2)
<b>FLSA STATUS:</b>	Non-Exempt
<b>CIVIL SERVICE STATUS:</b>	Unclassified

### **JOB DESCRIPTION:**

#### **Essential Functions**

- Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of buildings, grounds and parks using hand, power or riding mower; trims and edges around walks, flower beds, walls, etc.
- Perform minor repairs and routine maintenance procedures on equipment utilized for parks maintenance.
- Clean restroom facilities and pick up litter around parks
- Prepare and maintain athletic fields and related facilities. (Soccer and Baseball/Softball Facilities)
- Assist pool grounds maintenance and operations

#### **Building and Vehicle Maintenance**

- Assists in inspecting designated City facilities/grounds and operational equipment

#### **Equipment Operation**

- Operates a variety of equipment used in the above work, including trucks, riding mower, blowers, edger's and weed trimmers, skid steer, tractors and other turf management equipment.
- Commercial Driver's License preferred but not required

#### **Safety**

- Follows established safety procedures
- Reports unsafe conditions to supervisor
- Assists with department housekeeping including storage of tools and equipment

### **Other Duties**

- Other related duties as required or assigned
- Be available for community events and recreation programs when needed

## **MINIMUM REQUIREMENTS FOR ENTRY TO POSITION**

### **TRAINING AND EXPERIENCE**

- High school diploma or GED equivalent
- Must have good verbal communication skills
- Knowledge of operation and maintenance of job-related vehicles, machinery, tools, and equipment
- Outdoor landscaping skills
- Ability to be proactive and work independently
- Ability to work courteously with elected officials, other City employees and the general public, including the bereaved

### **SPECIAL REQUIREMENTS**

- Must be 18 years or older

### **PHYSICAL REQUIREMENTS NOT OBVIOUS FROM ESSENTIAL FUNCTIONS**

- Must be able to perform heavy labor for extended periods of time in adverse weather conditions

All applications will be reviewed and considered for qualifications. The City of Pataskala reserves the right to determine if an applicant meets the essential qualifications of the position.

Posted:

The City of Pataskala is an equal opportunity employer