



City of Pataskala *Legislative Report to Council*

Legislative Report

January 3, 2022 Council Meeting

Unfinished Business

A. Ordinances



B. Resolutions



New Business

A. Ordinances

➤ **ORDINANCE 2021-4408 – 1st READING - AN ORDINANCE TO AMEND SECTION III (FEES) OF THE CITY OF PATASKALA PUBLIC RECORDS POLICY**

Ordinance 2021-4408 is a direct result of a motion made and adopted during the last Records Committee meeting. Our old fee structure not only set forth a procedure for charging for records requests it also didn't allow us to deviate from that structure. As a result small records requests for paper documents or electronic records (CD's) carried a charge that cost the city more to collect than it cost us to produce. The new legislation gives the administration the ability to waive costs under \$5.00 as that was determined to be the break point of where it costs us more in time and money to invoice somebody, mail them a bill, receive it back and process it.

Consent Agenda

3. Motions



4. Resolution

➤ **RESOLUTION 2022-001 - A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS, PURSUANT TO R.C. 4929.26, AND DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.**

AND

➤ **RESOLUTION 2022-002 - A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO R.C. 4928.20 AND DIRECTING THE LICKING COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS**

These resolutions were written in direct response to a motion made at the December 6, 2021 council meeting. Each of them allows for the issue of aggregation (Gas for 2022-001 & Electric for 2022-002) to be sent to the Licking County BOE. After investigating our charter processes, the Law Director identified Resolution as the preferred method of creating a ballot initiative. They become effective immediately and are all that is necessary to send the issue to the May ballot. If the measure passes there would be additional legislation to enter into an aggregation agreement with the lowest/best provider.

➤ **RESOLUTION 2022-003- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. TO PERFORM ENGINEERING DESIGN AND BIDDING SERVICES FOR THE CABLE ROAD BRIDGE IMPROVEMENTS PROJECT**

Approval of this resolution will authorize American Structurepoint, Inc. for design and bidding services for the Cable Road Bridge Improvements Project. In August of 2021, Council passed Resolution 2021-039 approving an Intergovernmental Cooperation Agreement (IGA) with the Licking Heights School Board of Education to undertake this project. The total estimated value of this project has been encumbered from the 2021 Public Service Department budget, and no additional funding is anticipated to be needed. In accordance with the IGA, funds expended by the City for construction will be reimbursed by the School for up to \$150,000.

The extent of this project is to design improvements including: replacing the existing 3-sided arch culvert with a 4-sided box culvert of comparable size and to extend the pavement for the left-turn lane as required to be completed by the school for their new campus. Note that the pavement value is specifically included as part of the contribution from the School.

The proposed value for design and bidding services for this project is \$49,400. Within this total is also included \$5,000 of "if authorized" funds for survey work, as needed. The School provided the survey that they had done, which appears may be sufficient; however, there is concern that additional survey will be needed to complete the expanded improvements from what the school would have had to have done. Accordingly, this value has been included to prevent the need for coming back to Council for additional authorization, and it is likely that these dollars will not be used.

Approval for bidding, then construction will be sought after the design is complete. With material lead times, construction will likely be delayed until 2023. Approval of Resolution 2022-003 is recommended.

➤ **RESOLUTION 2022-004 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH BK LAYER, LLC. FOR CONSTRUCTION SERVICES FOR THE STATE ROUTE 310 INTERCONNECT PROJECT**

The City of Pataskala and the Southwest Licking Community Water and Sewer District entered into an agreement that included the construction of an interconnect between the two entity's drinking water distribution systems.

This project was competitively bid, with the bid opening date being December 10. The engineer's estimate for this project as \$115,000. We received 5 bids for this project ranging from \$89,600 to \$125,839. BK Layer provided the low bid of \$89,600. The bids were evaluated by Hull, the Utility Department and Southwest Licking Community Water and Sewer District. The bid from BK Layer was determined to be acceptable by all three parties.

Approval of this resolution would allow the City Administrator to accept the bid presented by BK Layer, as well as a contingency amount, bringing the total do not exceed amount for the construction of the interconnect to \$100,000. The existing escrow account currently has \$72,664.82. The additional money needed will come equally from both the City of Pataskala and the Southwest Licking Community Water and Sewer District.

I recommend approval of Resolution 2022-004.

➤ **RESOLUTION 2022-005 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH PRIME CONSTRUCTION MANAGEMENT & SURVEY FOR CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES FOR THE JEFFERSON STREET WATERLINE PROJECT**

The water main on Jefferson Street is scheduled to be replaced in the spring of 2022, as authorized by Resolution 2021-058. Along with replacing the water main, the roadway will receive a resurfacing. There is also a sanitary/ storm sewer line that will be separated as a part of this project.

The total construction cost for this project is \$526,173.31. It is common to budget 10% of the construction costs for CA/CI services. That estimate put us over the \$50,000 RFQ threshold. We advertised an RFQ and received five qualification submittals. Following that evaluation, it was determined that Prime would provide the best CA/CI services for this project.

Following the RFQ scoring, I negotiated scope and costs with Prime. Those negotiations resulted in a cost proposal not to exceed \$50,000. That number is 9.5% of the construction costs for this project. Prime has a good reputation with both the Utility and the Public Service Departments for these types of services. That is important as this project will affect both departments.

Approval of this resolution would allow the City Administrator to accept the proposal from Prime of \$50,000 for the CA/CI services of the Jefferson Street Waterline Project.

I recommend approval of Resolution 2022-005.