



CITY OF PATASKALA, OHIO POSITION DESCRIPTION

POSITION TITLE:	Swim Instructor
PAY RATE:	\$9.50
POSITION TERM:	Seasonal (non-permanent)
DEPARTMENT:	Parks and Recreation Department
POSITION REPORTS TO:	Parks and Recreation Manager
NUMBER OF OPENINGS:	Six (6)
FLSA STATUS:	Non-Exempt
CIVIL SERVICE STATUS:	Unclassified

JOB DESCRIPTION:

Basic Functions

As a swim instructor be responsible for the safety of each class and teaching swim skills in a student-centered environment.

Essential Functions

Duties include, but are not limited to, the following:

- Monitor the pool and surrounding area, as needed during swim lesson
- Perform swimming rescues and first aid CPR, as needed.
- Assist in conducting program evaluations
- Assist with participant registration and inquiries
- Maintain a safe environment in the pool and surrounding areas and ensure safety of pool patrons.
- Attend staff meetings and trainings.
- Leads energizing, fun, safe, and educational classes, as directed by the supervisor. Classes are taught according to the progression detailed in the swim lesson skill level sheets.

HOURS: Total of 60 hours over a two-month time period- Additional hours are possible

- Be available AM, Afternoon. PM
- Work special events, community events, and pool parties
- Be available during weekends and holidays
- Typical Shift: 10am-12:30pm

Safety

- Follows established safety procedures
- Reports unsafe conditions to supervisor
- Assists with department housekeeping

Other Duties

- Other related duties as required or assigned by the on duty Pool Manager/Swim Lesson Coordinator

MINIMUM REQUIREMENTS FOR ENTRY TO POSITION

- Must be 15 years old at the time of hire

TRAINING AND EXPERIENCE

- Obtain First Aid, AED, CPR certification training which is administered upon hire
- Previous experience as a swim instructor preferred but not required
- Ability to work and enforce policy and procedure with minimal supervision
- Attend regular in-services and meetings both online and in person
- Ability to investigate and resolve citizen complaints and inquiries.
- Ability to establish and maintain effective working relationships with employees and the public.
- Ability to perform all swim strokes which will be taught
- Physical testing: 200m swim, Tread Water: 2 minutes

All applications will be reviewed and considered for qualifications. The City of Pataskala reserves the right to determine if an applicant meets the essential qualifications of the position.

Posted:

The City of Pataskala is an equal opportunity employer