

CHRIS D. HARBERT

152 SHALERIDGE DR.

PATASKALA, OH 43062

614.668.2284

SUMMARY OF CREDENTIALS:

Extensive experience in: Customer Service, Operations, Management, Procuring Equipment, Implementing Procedures and Emphasizing the Critical Importance of Streamlining / Planning in Reducing Overhead

EXPERIENCE:

Westerwood, Westerville, OH

DIRECTOR OF PLANT OPERATIONS

2015 – Present

Created and directed all preventative maintenance programs throughout the campus
Directed all budgeting, planning and daily operations during a property wide \$10mil campus upgrade

Supervised, Budgeted & Coordinated all Capital Projects

Supervised & Administered all maintenance, housekeeping, laundry, security, transportation and grounds personnel including: Interviewing, Hiring, Training, Performance reviews, Terminating

Managed all apartment renovations

Implemented many customer service programs

Adhere to all State of Ohio regulations for licensed areas ensuring successful surveys

Embassy Suites Hotel, Dublin, OH

DIRECTOR OF FACILITIES

2001 – 2015

Directed the facilities management of the hotel, conference rooms, and kitchen / banquet facilities, including custodial, maintenance, & grounds services

Budgeted labor, supplies, equipment & related services / materials.

Directed daily operations of the Engineering, Housekeeping and Laundry departments.

*Won 18 consecutive corporate quality assurance awards

Orchestrated & Managed all Preventive Maintenance programs / contracts for entire facility

Created cost projections for GM, Analyzed bids, Negotiated contracts of subcontractors while heeding P&L guidelines

Supervised & Coordinated all Capital Projects

Supervised & Administered all maintenance and housekeeping personnel including: Interviewing, Hiring, Training, Performance reviews, Terminating

Coordinated / Cooperated with Property Management to administer day-to-day operations & special projects

Acting General Manager for a 4 month transition period

CoreComm Inc., Worthington, OH

FACILITIES MANAGER

2000 – 2001

Managed 3 sites

Coordinated / Cooperated with Property Management to administer day-to-day operations & special projects; Organized sequence of work

Cut maintenance budget from \$300,000 to \$210,000, annually

Directed Data Center Expansion (grew data center by 50%)

Prepared cost projections for CEO, Analyzed bids, Negotiated contracts of subcontractors

Coordinated Activation / Deactivation of security clearance for new & former employees

24 – 7 Contact for Data Center environmentals

EDUCATION & TRAINING

Columbus State Community College 2005
Hospitality Management Program

HVAC, Universally EPA Certified

COMPUTER PROFICIENCIES:

MS Office, Internet, E-mail