



**City of Pataskala Finance Department**  
**James M. Nicholson, Finance Director**  
*Finance Director's Report to Council*

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**Current Projects & Issues**

- **August/September 2023** – The summary financial results through August 31<sup>st</sup> have been compiled and reported in the monthly Summary Financial Report, which was recently distributed to Council. Due to recent time commitments required for the development of the 2024 budget, I've not yet been able to produce the monthly Financial Condition Report for August. It's my intention, however, to have the monthly financial report prepared and distributed shortly. As RITA has not yet made our mid-month settlement, I am unable to update Council on the preliminary status of September income tax collection,
- **2022 PAFR** –The Popular Annual Financial Report (PAFR) is a user-friendly version of the Annual Comprehensive Financial Report (ACFR) and attempts to improve fiscal transparency by communicating the city's financial condition to its' residents. Printed copies of the report were mailed to every residence in the city in early September.
- **2024 Budget** – We've completed the process of consolidating the budget submissions to determine projected fund balances and what changes would be required to be made to the proposals. The Assistant City Administrator and I have reviewed the proposals and have requested several changes to be made. Once that process is finished, I will complete the process of preparing the budget summary document for the September 25<sup>th</sup> special Council meeting.
- **Assistant Finance Director Search** – We completed the recruitment process for the Assistant Finance Director. This round we had some very qualified candidates and decided to extend an offer of employment (which was accepted) to Ms. Jennifer Dennis. Ms. Dennis is currently the Fiscal Officer for the Village of Buckeye Lake and brings 10 years of public finance experience and a more than 22 years of public service with her. She is currently scheduled to begin on October 2.
- **Bid Opening** – We held a virtual bid opening for the Creek Road Force Main project on September 12<sup>th</sup>. Unfortunately, no bids were received, and we will have to go out for bid again.