



CITY OF PATASKALA PLANNING & ZONING DEPARTMENT

621 West Broad Street, Suite 2A
Pataskala, Ohio 43062

TEMPORARY SIGN PERMIT APPLICATION

(Pataskala Codified Ordinances Section 1295.08)

Property Information	
Address:	
Parcel Number:	
Zoning:	Acres:

Staff Use
Application Number:
Fee:
Filing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Property Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Rendering
<input type="checkbox"/> Site Plan

Temporary Sign Information
Describe the Project (Temporary sign dimensions, location, colors, etc.)

Documents to Submit
Temporary Sign Permit Application: Submit one (1) copy of the Sign Permit Application.
Fee: Application fee of \$25 (This fee may be waived at the discretion of the City Administrator or their designee for tax exempt, nonprofit entities)
Rendering: Submit one (1) color copy of a rendering with dimensions showing what the temporary sign will look like.
Site Plan: Submit one (1) copy of a site plan showing the following:
<ul style="list-style-type: none"> • Location of all existing buildings and structures • The location of the temporary sign on the property • A depiction of the temporary sign in the location on the property with dimensions • Property lines, easements and right-of-way

Important Information
Applicability: A temporary sign permit is required for community activity signs, real estate development signs, model home signs, and temporary new business signs.
Temporary Sign Regulations: All temporary signs must meet the requirements of Section 1295.08 of the Pataskala Code. Please review Section 1295.08 for specific requirements as it pertains to the proposed temporary sign.
Inspections: <ul style="list-style-type: none"> The Pataskala Planning and Zoning Department will inspect the temporary sign upon completion to ensure that it complies with the approved permit. To schedule an inspection please call the Zoning Inspector at 740-927-3885.

Signatures	
I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge and understand the requirements for a temporary sign. Also, I authorize City of Pataskala staff to inspect the property as necessary as it pertains to this application.	
Applicant (Required):	Date:
Property Owner (Required):	Date:

Zoning Inspector			
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Floodplain: Yes <input type="checkbox"/> No <input type="checkbox"/>	PZC/BZA:
Zoning Inspector:	Approval Date:	Expiration Date:	
Conditions:			