

# BILL EVENSON

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City of Pataskala

RE: Pataskala Planning And Zoning Board

To Jessica Cumbo  
Office of Clerk of Council

I'm applying for the Pataskala Planning And Zoning Board position, which I saw advertised on the city's website. I believe I meet all the essential criteria for the role and feel I can make an effective and immediate contribution to your team.

In my Planning And Zoning Board position with Harrison Township, I handled tasks very similar to what you outlined in your job ad. With my ability to learn, I know I can quickly close any knowledge gaps to become an asset to your team.

I have effective communication skills and the motivation to take on challenging work. I'm also skilled at forecasting and planning, planning and analysis and planning land use studies. I am confident that I have the drive, knowledge and experience you need.

I've attached my resume with additional details of my work experience and qualifications. If you have any questions, please feel free to contact me.

Sincerely,  
Bill Evenson